



PRINCES RISBOROUGH TOWN COUNCIL



MINUTES OF A MEETING OF THE COMMERCIAL SERVICES COMMITTEE HELD ON TUESDAY 20TH JANUARY 2026 AT 7:15 PM AT THE WADES CENTRE, STRATTON ROAD, PRINCES RISBOROUGH

PRESENT

Chairman Cllr I Parkinson
Cllrs M Walsh, A Turner
Clerk – Susanne Barter
Deputy Clerk – Kirsty Pope
Events & Community Manager (E&CM) – Stephanie Boyle

1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Deputy Clerk reported apologies had been received from Cllr I McLauchlan.

Resolved: To note apologies from Cllr I McLauchlan who had work commitments.

2. MINUTES OF THE COMMERCIAL SERVICES COMMITTEE MEETING ON THE [20TH OCTOBER 2025](#)

Resolved: To agree and sign as a correct record the minutes of the Commercial Services Committee meeting on the 20th October 2025.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

None were declared.

4. PUBLIC FORUM

No members of the public were present.

5. CORRESPONDENCE

No correspondence has been received.

6. WADES CENTRE

a) The bookings, which had previously been circulated to the members, were noted.

b) The Events and Community Manager provided the committee with an update on the Brushwood Suite Consultant Review, informing them that the review was carried out earlier in the day and that a written report is expected. A date will be circulated to members on when we should expect to receive the written report.

S.Boyle

8. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 to discuss and decide on the preferred supplier for the Brushwood Suite Painting, and to discuss leases.

Cllr M Walsh proposed to pass a resolution to exclude the public and press in accordance with section 1(2) of the public bodies (admission to meetings) act 1960.

Seconded by Cllr A Turner

Resolved: in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information.



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The Deputy Clerk presented three quotations for the **painting of the Brushwood Suite**.

1. £1240.00
2. 1980.00
3. £9,000.00 +VAT

Cllr A Turner proposed approving Quotation 1
Seconded by Cllr I Parkinson

Resolved: to approve quotation no.1

9. FUTURE AGENDA ITEMS

- Quotes for the replacement of the Cherry Baker Room Windows and Fire Door
- Quotes for the replacement of the Sports Hall Fire Door

10. DATE OF NEXT MEETING

The date of the next meeting of the Commercial Services Committee is to be advised and will be held in the Wades Centre, Stratton Road, Princes Risborough.

There being no further business, the meeting closed at 1940

Chairman.....

Date