



PRINCES RISBOROUGH TOWN COUNCIL

MINUTES OF A MEETING OF THE COMMERCIAL SERVICES COMMITTEE HELD ON TUESDAY 10TH JUNE 2025 AT 7.00 PM AT THE WADES CENTRE, STRATTON ROAD, PRINCES RISBOROUGH

PRESENT

Chairman Cllr I Parkinson
Cllrs I McLauchlan, and M Walsh
Deputy Clerk - Kirsty Pope
Events & Community Manager – Stephanie Boyle
In attendance – Councillor I Churchill

1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Clerk reported that apologies had been received from Cllr Turner who had a previous commitment.

Resolved: to note apologies from Cllr Turner.

2. MINUTES OF THE COMMERCIAL SERVICES COMMITTEE MEETING ON THE 13TH MAY 2025

All present agreed to accept the minutes as a correct record.

Resolved: To agree and sign as a correct record the minutes of the Commercial Services Committee meeting on the 13th May 2025.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations.

None were declared.

4. PUBLIC FORUM

No members of the public had registered to speak.

6. CORRESPONDENCE

An email has been received regarding the Brushwood Suite hire charges

A local organisation requests that the Town Council reconsider the Brushwood Suite hire charges and is more flexible. The committee acknowledged the request and will consider this as part of their review of the Wades Centre with a focus on the Brushwood Suite.

KP

7. WADES CENTRE

a) The bookings, which had previously been circulated to the members, were noted.

b) Councillor Walsh proposed that all committee members, along with relevant Town Council officers, be invited to join a working group to review the operation and sustainability of the Wades Centre, with particular focus on the Brushwood Suite. The group would hold meetings during office hours at the Wades Centre. Seconded by Councillor Parkinson. All present agreed.

Resolved: Arrange a working group meeting involving the Commercial Services Committee and relevant Town Council officers to review the operation and sustainability of the Wades Centre, with a particular focus on the Brushwood Suite.

KP/E&CM

8. MARKET HOUSE

The bookings, which had previously been circulated to the members, were noted.

9. COMMITTEE BUDGET

Noted.

10. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS AND DECIDE ON

- a) action to be taken regarding an outstanding debt
- b) the quotation for drainage channels works at 39 High Street
- c) the preferred Spice girls tribute act

Cllr Parkinson proposed to pass a resolution to exclude the public and press in accordance with section 1(2) of the public bodies (admission to meetings) act 1960.

Seconded by Cllr Walsh

Resolved: in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information.

a) Outstanding debt

Councillor Walsh proposed that the office prepare and circulate a report to the committee outlining the timeline of debt accrual. The report should support new councillors in understanding when the debt began, any previously agreed concessions, and relevant background information. Seconded by Councillor McLauchlan. All present agreed.

Resolved: Officers will provide the committee with a report outlining the timeline of debt accrual to support a clearer understanding of the issue. **SB**

b) Drainage channel works at 39 High Street

A quotation has been received to resolve a drainage channel works issue. Councillor Walsh proposed accepting the quotation. Seconded by Councillor Parkinson. All present agreed.

Resolved: To accept the quotation to resolve a drainage channel works issue.

KP

c) Preferred Spice Girls tribute act

This agenda item was deferred.

11. FUTURE AGENDA ITEMS

To review the Terms of Reference for recommendation to the Town Council

12. DATE OF NEXT MEETING

The date of the next meeting of the Commercial Services Committee is to be held on the 8th July 2025 at the Wades Centre, Stratton Road, Princes Risborough.

There being no further business, the meeting closed at 7:31 pm.

Chairman.....

Date

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