



PRINCES RISBOROUGH TOWN COUNCIL



MINUTES OF A MEETING OF THE TOWN COMMITTEE HELD ON TUESDAY 3RD JUNE 2025 AT 7.00PM AT THE WADES CENTRE, STRATTON ROAD, PRINCES RISBOROUGH.

PRESENT

Chair of the Town Committee – Cllr A Ball
Cllrs J Biss, S Coombs, S Davis, A Frost, C Morgan,

In attendance

Susanne Barter - Clerk
Kirsty Pope – Deputy Clerk
Jayne Mylchreest – Administration Officer
No members of the public

1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Clerk reported that apologies had been received from Cllrs Rawsthorne, McLauchlan, Churchill, Walsh and Hall who had work commitments and Cllr Turner who had a previous commitment.

Resolved: To note apologies from Cllrs Rawsthorne, McLauchlan, Churchill, Walsh, Hall and Turner.

2. MINUTES

To agree the minutes of the Town Committee meeting held on the 1st April 2025 be signed as a true record.

RESOLVED: To agree the minutes of the Town Committee meeting held on the 1st April 2025 be signed as a true record.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations.

None were declared.

4. PUBLIC FORUM

No members of the public were present.

5. RESPONSES TO CORRESPONDENCE RECEIVED AT THE TOWN COMMITTEE

None.

6. MAINTENANCE TEAM REPORT

The Deputy Clerk reported on the following:

Last week the town mow and old Wycombe District Council Open Spaces grass cut was completed

Starting tomorrow: 3rd Devolved Services cut of grass verges

Work underway on the Stratton Memorial Garden flower beds that need tidying

Park risk assessment work is ongoing

Town entry planters have been planted

New bollards installed by the children's play area near the entrance to Wades Park to control unauthorised access.

7. TOWN MATTERS INCLUDING RISK ASSESSMENT REPORT

a) There were no priority items in the Risk Assessment Report.

The Administration Officer updated the members that issues have been found regarding several street lights in one area that requires investigating by the local contractor and UK Power Networks. The faults have been reported to UK Power Networks and a meeting is being arranged between all 3 parties to discuss a way forward.

b) Speed watch – Cllr Frost reported that more sessions are now taking place.

8. A REPORT ON THE STRATTON MEMORIAL GARDEN INCLUDING A RISK ASSESSMENT REPORT

Nothing to report.

9. A REPORT ON THE PARKS, INCLUDING A RISK ASSESSMENT REPORT, AND A DECISION ON ACTIONS TO BE TAKEN.

The Clerk reported that the medium and high-risk issues highlighted in the Annual Risk Assessment report, which covers all the parks, continue to be addressed.

10. A REPORT ON THE THURSDAY MARKET

Nothing to report.

11. COMMITTEE BUDGET

The Committee members had received detailed income and expenditure reports to date which were circulated to the members in advance of the meeting.

Noted.

12. FUTURE AGENDA ITEMS

To be advised.

13. DATE OF NEXT MEETING

The date of the next meeting of the Town Committee will be held on the 1st July 2025 at 7.00 pm and will be held at the Wades Centre, Princes Risborough, Buckinghamshire.

There being no further business, the meeting closed at 7.20 pm.

Chairman.....

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