



PRINCES RISBOROUGH TOWN COUNCIL

MINUTES OF A MEETING OF THE TOWN COMMITTEE HELD ON TUESDAY 4th FEBRUARY 2025 AT 7.00PM AT THE WADES CENTRE, STRATTON ROAD, PRINCES RISBOROUGH

PRESENT

Chair S Marshall, Cllrs A Ball, J Biss, S Coombs, A Frost, C Morgan, N Rawsthorne, A Shipley

In attendance

Susanne Barter - Clerk

Cate Holloway – Admin Support Officer

Steve Moulder – Maintenance Team

No members of the public

1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Clerk reported that apologies had been received from Cllr A Cross

Resolved: To note apologies from Cllr A Cross

No apologies received from Cllrs Hall and Turner.

2. MINUTES

To agree the minutes of the Town Committee meeting held on the 14th January 2025 be signed as a true record.

RESOLVED: To agree the minutes of the Town Committee meeting held on the 14th January 2025 be signed as a true record.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations.

None were declared.

4. PUBLIC FORUM

No members of the public were present.

5. RESPONSES TO CORRESPONDENCE RECEIVED AT THE TOWN COMMITTEE

An email has been received from a local group who wish to use Wades Park

A local group would like permission to use Wades Park for a chocolate hunt at a Family Event on 6th July 2025.

All present agreed to grant permission for a chocolate hunt in Wades Park on 6th July 2025.

A risk assessment and proof of public liability insurance will need to be provided to the office in advance.

CH

A reply has been received from a local group regarding Wades Park

The group had been reminded by the Town Council to leave areas clean and tidy after using the park.

They are aware of the problem and have asked if the Town Council could install brushed boot cleaners.

All present agreed to set up a meeting with the Chairman of the group to discuss the issues further on a Tuesday, Cllrs Marshall, Ball and Morgan to attend.

SM/AB/CM/JM

6. MAINTENANCE TEAM REPORT

Steve Moulder gave an oral summary of recent activities with no specific issues brought to the attention of the meeting. It was noted that the Deputy Clerk is managing the small team at present and the workload is manageable during winter working hours.

7. TOWN MATTERS INCLUDING RISK ASSESSMENT REPORT

a) There were no priority items in the Risk Assessment Report.

Lighting

A resident reported a faulty streetlight on Peters Lane requiring repair. Members were updated with information and concerns from Buckinghamshire Lighting Engineers.

The engineers believe the supply fault may have occurred after the installation of a new fence, possibly due to minor damage to the cable during installation. While this damage may not have immediately caused the streetlight to fail, it could have allowed water ingress, leading to the current fault.

The engineers have advised that a damaged or faulty cable should not be left in the ground and must be made safe. For safety reasons, they recommended that the landowner grant access to the property to facilitate the necessary repairs and mitigate the risk of future hazards, including potential cable failure. However, the landowner has refused permission for access. In such cases, removal of the lamp has been advised.

The office had contacted the Network Safety Officer at Buckinghamshire Highways, who confirmed that there has been only one slight injury collision on Peters Lane in the past five years, which occurred in daylight. Based on this information, Cllr Marshall proposed that the lamp on Peters Lane be removed at a cost of £450.00.

Seconded by Cllr Ball.

Resolved: that the lamp in Peters Lane be removed at a cost of £450.00.

JM

b) Speed watch –nothing to report.

8. A REPORT ON THE STRATTON MEMORIAL GARDEN INCLUDING A RISK ASSESSMENT REPORT

Nothing to report.

9. A REPORT ON THE PARKS, INCLUDING A RISK ASSESSMENT REPORT, AND A DECISION ON ACTIONS TO BE TAKEN.

Wades Park

There were no priority items in the Risk Assessment Report.

Nothing to report.

St Dunstan's Park.

Nothing to report

Earle Mitchell Park

There were no priority items in the Risk Assessment Report.

Nothing to report.

King George V Park

Nothing to report

The Crescent Park.

There were no priority items in the Risk Assessment Report.

Nothing to report.

Kite Meadows

There were no priority items in the Risk Assessment Report.

Nothing to report.

10. A REPORT ON THE THURSDAY MARKET

Nothing to report

11. COMMITTEE BUDGET

The Committee members had received detailed income and expenditure reports to date which were circulated to the members in advance of the meeting.

Noted.

12. DOVECOTE

Cllr Ball proposed to recommend to the Town Council that it proceed with the repairs to the Dovecote using the budgeted funding and additionally approves the virement of an additional £3,000 from reserves to cover the costs of the bat emergence survey and ecologist.

Seconded by Cllr Coombs.

Resolved: To recommend to the Town Council to proceed with the repairs to the Dovecote using the budgeted funding and additionally approve the virement of an additional £3,000 from reserves to cover the costs of the bat emergence survey and ecologist.

The office is requested to investigate any available funding for bat relocation.

JM/CH

13. FUTURE AGENDA ITEMS

To be advised.

14. DATE OF NEXT MEETING

The date of the next meeting of the Town Committee will be held on the 4th March 2025 at 7.00 pm and will be held at the Wades Centre, Princes Risborough, Buckinghamshire.

There being no further business the meeting closed at 7.34 pm.

Chairman.....

Date **Page 06/25**