



**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF THE MEETING OF THE TOWN COUNCIL
HELD ON TUESDAY 26th NOVEMBER 2024 AT THE BRUSHWOOD SUITE, WADES CENTRE,
STRATTON ROAD, PRINCES RISBOROUGH
AT 7.00 PM**

PRESENT

Cllr N Rawsthorne – Chair
Cllrs A Ball, J Biss, S Coombs, A Cross, A Frost, S Marshall, C Morgan, I Parkinson, A Shipley
Susanne Barter – Clerk
Jayne Mylchreest- Administration Officer
3 members of the public

THE TOWN COUNCIL PRAYER

1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Clerk reported that no apologies had been received from Cllrs Rampin, Hall and Turner.

2. MINUTES OF THE EXTRAORDINARY MEETING OF FULL COUNCIL HELD ON 12th NOVEMBER 2024

Resolved: To agree and sign as a correct record the minutes of the 12th NOVEMBER 2024.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

Cllr Coombs declared an interest in Agenda item No 12 as the wife of the late Cllr John Coombs.

Cllr Parkinson declared an interest in Agenda item No 7.1 as a member of the Risborough Area Residents Association.

4. PUBLIC FORUM

No members of the public had registered to speak.

5. A REPORT FROM BUCKINGHAMSHIRE COUNCILLORS ON MATTERS CONCERNING PRINCES RISBOROUGH

The Buckinghamshire Councillors did not attend the meeting.

All present agreed for Cllr Rawsthorne to contact the Buckinghamshire Councillors to request information regarding the current Buckinghamshire Council resilience plan for the extreme weather conditions and an update on local planning issues and applications and the relief road for Princes Risborough. **NR**

6. COUNCIL COMMITTEES HELD

To receive and note the minutes of: -

Finance Committee 29th Oct 2024 (draft)

Finance Estimates Committee 12th November 2024 (draft)

Planning Committee 5th November 2024 (draft)

Town Committee 5th November 2024 (draft)

Resolved: The Committee minutes listed above be received and noted.

7. CORRESPONDENCE

Cllr Parkinson declared an interest and took no part in the discussion or vote.

An email has been received from a local group regarding a planning application

The association has asked that the Town Council encourage the developer and Buckinghamshire Council to arrange public consultations regarding a major planning application.

All present agreed to reply that Cllr Rawsthorne will contact the Buckinghamshire Councillors Matthew Walsh, Gary Hall and Alan Turner to ask for more detail and involvement to encourage wider public engagement and report back to the members at the next meeting. **JM/NR**

A Notice of Objection has been received regarding the Pound at Askeff

The Town Council has applied to register the land known as the Pound at Askeff.

Buckinghamshire Council has registered a B193(AR) Notice of objection under Section 73(5) Land Registration Act 2002.

Cllr Rawsthorne proposed to withdraw the application and to contact Buckinghamshire Council to discuss the situation.

Seconded by Cllr Biss.

Resolved: to withdraw the application and to contact Buckinghamshire Council to discuss the situation. SB

A request has been received to use the Town Council address

A local organisation requests the use of the Town Council office address as their registered office address.

Cllr Rawsthorne proposed to reply to ask why they require the use of the Town Council address instead of the normal procedure of using the Trustees address.

Seconded by Cllr Ball.

Resolved: to reply and inquire why the use of the Town Council address is required instead of following the usual procedure of using the Trustees' address. JM

8. A REPORT FROM THE MAYOR/DEPUTY MAYOR

The Mayor and Deputy Mayor updated the members on the events that they had attended.

9. TASK & FINISH GROUPS

i) Reports from the quarter 3 Task & Finish Groups

a) Best Kept Village Competition

Cllr Rawsthorne reported that the group had not met.

b) Dogs and Parks

Cllr Rawthorne reported that the group had not met since the last meeting but would do so before the Town Council meeting in January 2025, to make a recommendation on the action to be taken.

10. FINANCE

a) The Clerk reported that there were no payments over £5,000 requiring approval.

b) The members had received detailed income and expenditure reports to date which were circulated to the members in advance of the meeting.

Noted.

11. MINOR GRANT APPLICATION

Cllr Rawsthorne proposed to approve the recommendation from the Finance Committee to approve the application for £250 from the Elim Church towards transforming their building into Narnia for Christmas.

Seconded by Cllr Biss.

Resolved: To approve the recommendation from the Finance Committee to grant £250 to the Elim Church to support their project of transforming their building into Narnia for Christmas. JM

Cllr Coombs declared an interest and took no part in the discussion or vote.

12. MEMORIAL BENCH FOR THE LATE CLLR JOHN COOMBS

Cllr Ball proposed to place the bench on New Road near the fire station and for Councillors to make a site visit to confirm the exact location and agree on the wording for the plaque.

Seconded by Cllr Marshall.

Resolved: to place the bench on New Road near the fire station and for Councillors to make a site visit to confirm the exact location and agree on the wording for the plaque. CLLRS

13. SOLAR PANELS AT THE WADES CENTRE

Cllr Rawsthorne proposed that the energy generated by the Solar Panels at the Wades Centre is to be for the benefit of the Wades Centre only.

Seconded by Cllr Ball.

A vote took place with 7 votes for the proposal, 2 against and 1 abstention.

Resolved: The energy generated by the solar panels at the Wades Centre shall be used exclusively for the benefit of the Wades Centre.

14. PARKING ENFORCEMENT AT THE WADES CENTRE

Cllr Ball proposed to continue with Parking Enforcement at the Wades Centre.

Seconded by Cllr Cross.

Resolved: to continue with Parking Enforcement at the Wades Centre.

15. CIL (COMMUNITY INFRASTRUCTURE LEVY) MONEY ALLOCATION

Cllr Rawsthorne proposed allocating the full CIL income received in October 2024 of £27,732.68 for playground equipment.

Cllr Frost proposed a counter-proposal to allocate £ 22,732.68 to playground equipment and £5000 for teenage summer activities.

Seconded by Cllr Biss.

Cllr Cross queried whether Community Infrastructure Levy funds (CIL) could be used to support activities, noting that CIL is generally intended for infrastructure projects. The Clerk was tasked with investigating whether funding teenage summer activities aligns with Buckinghamshire Council's criteria for using CIL funds. **SB**

Cllr Rawsthorne suggested that the original proposal be revisited at this meeting and that the Council consider allocating funds for teenage summer activities during the extraordinary meeting to agree on the budget and precept for 2025/26.

Cllr Rawsthorne further suggested that Cllr Frost's counter-proposal was withdrawn and discussed separately in Estimates and he asked if there was a proposer for the full amount of CIL money to be allocated to playground equipment.

Cllr Cross proposed allocating the full CIL income received in October 2024 of £27,732.68 for playground equipment.

Seconded by Cllr Ball.

Resolved: to allocate the CIL income received in October 2024 of £27,732.68 to playground equipment.

16. DEVOLVED SERVICES

a) Cllr Parkinson proposed to express an interest in continuing with Highways Devolved Services for 2025/2026.

Seconded by Cllr Marshall.

Resolved: to express an interest in continuing with Highways Devolved Services for 2025/2026. **SB**

b) Cllr Parkinson proposed that the Council express an interest in a one-year contract.

Seconded by Cllr Biss.

Resolved: The Council expresses an interest in a one-year contract. **SB**

17. FUTURE AGENDA ITEMS

To review and approve the Standing Orders

To discuss and decide on a recommendation from the Dogs and Parks Task & Finish Group

To invite Thames Valley Police to attend future meetings

To discuss and decide on teenage summer activities (Cllr Frost)

18. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS AND DECIDE ON THE PREFERRED STREET LIGHT ENERGY SUPPLIER, A LEASE AND STAFF MATTERS

Cllr Cross proposed to pass a resolution to exclude the public and press in accordance with section 1(2) of the public bodies (admission to meetings) act 1960.

Seconded by Cllr Frost.

Resolved: in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information.

Street Light Energy Supplier

All present agreed to defer this item to the next Town Council agenda as quotations are not currently available from the energy providers.

The Office is requested to contact Buckinghamshire Council to ask who their energy provider is and to contact the Town Council utility broker to ascertain the approximate costs of the "Out of Contract "tariff.

Also to contact the Bucks Association of Local Councils for advice.

JM

The Surgery Wades Park

Cllr Rawsthorne proposed that the Town Council authorises the solicitor to inform Eversheds Sutherland that the Town Council will give its consent to this underletting provided that a formal licence to underlet is entered into and confirm that the Town Council's fees will be paid by their client (Whitehawk VI Peppard Limited).

Seconded by Cllr Parkinson.

Resolved: The Town Council authorises the solicitor to inform Eversheds Sutherland that the Town Council will give its consent to this underletting provided that a formal licence to underlet is entered into and confirm that the Town Council's fees will be paid by their client (Whitehawk VI Peppard Limited).

SB

Staff Matters

Cllr Ball proposed to offer the Caretaker appointment to an applicant at 18 hours per week.

Seconded by Cllr Frost.

Resolved: to offer the Caretaker appointment to an applicant at 18 hours per week.

SB

19. DATE OF NEXT MEETING.

The next meeting of the Town Council will take place on Tuesday 28th January 2025 at 7.00pm. to be held at the Wades Centre, Princes Risborough. The Meeting closed at 8.25 pm.