



**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF THE EXTRAORDINARY MEETING OF THE TOWN COUNCIL
HELD ON TUESDAY 12TH NOVEMBER 2024 AT THE WADES CENTRE, STRATTON ROAD, PRINCES
RISBOROUGH
AT 6.30 PM**

PRESENT

Cllr N Rawsthorne – Chair
Cllrs A Ball, J Biss, S Coombs, A Frost, G Hall, S Marshall, C Morgan, I Parkinson, A Shipley, A Turner
Susanne Barter- Clerk
Kirsty Pope- Deputy Clerk
Jayne Mylchreest- Administration Officer
No members of the public

THE TOWN COUNCIL PRAYER

1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Town Clerk reported that apologies had been received from Cllr Cross who had a personal commitment.

Resolved: To note apologies from Cllr Cross.

No apologies were received from Cllr Rampin.

2. MINUTES OF MEETING OF FULL COUNCIL HELD ON 29TH OCTOBER 2024

Resolved: To agree and sign as a correct record the minutes of the 29TH October 2024.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

None were declared.

4. PUBLIC FORUM

No members of the public were present.

5. MAINTENANCE TEAM STRUCTURE

a) Cllr Rawsthorne proposed the formation of a smaller Maintenance Team to be focused exclusively on work within the parish, and to inform the other parishes that Princes Risborough Town Council will no longer be able to provide Devolved Services for the foreseeable future.

Seconded by Cllr Frost

Resolved: To form a smaller Maintenance Team to be focused exclusively on work within the parish, and to inform the other parishes that Princes Risborough Town Council will no longer be able to provide Devolved Services for the foreseeable future.

The Clerk is requested to give notice to the parishes to enable them to make alternative arrangements. **SB**

b) Cllr Rawsthorne proposed that the team to consist of 2 full time senior operatives and 1 part time operative.

Seconded by Cllr Ball.

Resolved: that the team to consist of 2 full time operatives and 1 part time operative.

SB

c) Cllr Rawsthorne proposed to terminate the second vehicle leasing contract.

Seconded by Cllr Turner.

Resolved: to terminate the second vehicle leasing contract.

KP

6. FUTURE AGENDA ITEMS

To be advised.

7. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS AND DECIDE ON STAFF MATTERS

Cllr Marshall proposed to pass a resolution to exclude the public and press in accordance with section 1(2) of the public bodies (admission to meetings) act 1960.

Seconded by Cllr Ball.

Resolved: in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information.

Staff misconduct

Cllr Rawsthorne did not take part in the vote.

All remaining present agreed on the action to be taken subject to the advice and approval of the HR Consultants. **SB**

Transfer of the Wades Centre responsibilities to a new role

Cllr Rawsthorne proposed to establish a new position of Events and Community Manager, replacing the roles of Deputy Brushwood Suite Manager and Events & Communications Assistant. This position will be filled by the current staff member at an entry-level SCP 21, effective from 1 January 2025.

Seconded by Cllr Marshall

Resolved: To establish a new position of Events and Community Manager, replacing the roles of Deputy Brushwood Suite Manager and Events & Communications Assistant. This position will be filled by the current staff member at an entry-level SCP 21, effective from 1 January 2025. SB

8. DATE OF NEXT MEETING.

The next meeting of the Town Council will take place on Tuesday 26th November 2024 at 7.00pm. to be held at the Wades Centre, Princes Risborough. The Meeting closed at 7.10pm.