



**PRINCES RISBOROUGH TOWN COUNCIL  
MINUTES OF THE MEETING OF THE TOWN COUNCIL  
HELD ON TUESDAY 29<sup>TH</sup> OCTOBER 2024 AT THE BRUSHWOOD SUITE, WADES CENTRE,  
STRATTON ROAD, PRINCES RISBOROUGH  
AT 7.00 PM**

**PRESENT**

Cllr N Rawsthorne – Chair  
Cllrs A Ball, J Biss, S Coombs, A Frost, G Hall, S Marshall, I Parkinson, A Shipley,  
Susanne Barter – Clerk  
Jayne Mylchreest- Administration Officer  
1 member of the public

**THE TOWN COUNCIL PRAYER**

**1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**

The Clerk reported that apologies had been received from Cllr Turner who had a previous commitment, Cllrs Morgan and Cross who were unwell and Cllr Rampin who had a work commitment.

**Resolved: To note apologies from Cllrs Turner, Morgan, Cross and Rampin.**

**2. MINUTES OF MEETING OF FULL COUNCIL HELD ON 24<sup>TH</sup> SEPTEMBER 2024**

**Resolved: To agree and sign as a correct record the minutes of the 24<sup>TH</sup> SEPTEMBER 2024.**

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**None declared.**

**4. PUBLIC FORUM**

PCSO Cabbage from Thames Valley Police addressed the members regarding the November knife crime action month.

**5. A REPORT FROM BUCKINGHAMSHIRE COUNCILLORS ON MATTERS CONCERNING PRINCES RISBOROUGH**

Buckinghamshire Councillor Gary Hall reported on the following-;

- 2025/2026 budgets
- Road's resurfacing
- Relief Road

**6. COUNCIL COMMITTEES HELD**

To receive and note the minutes of: -

Finance Committee 24<sup>TH</sup> September 2024 (draft)

Planning Committee 1<sup>st</sup> October 2024 (draft)

Town Committee 1<sup>st</sup> October 2024 (draft)

Events & PR Committee 15<sup>th</sup> October 2024 (draft)

Admin & HR Committee 21<sup>st</sup> October 2024 (draft)

**Resolved: The Committee minutes listed above be received and noted.**

**7. CORRESPONDENCE**

An email has been received from Thames Valley Police regarding Op Sceptre.

November is knife crime action month. The local police team are to make knife sweeps of the parks and request the Councillors to join them to help from the 13<sup>th</sup> to the 17<sup>th</sup> November 2024.

All Councillors are requested to advise the office of their availability.

**ALL CLLRS/JM**

## 8. A REPORT FROM THE MAYOR/DEPUTY MAYOR

The Mayor updated the members on the events that they he had attended.

## 9. TASK & FINISH GROUPS

i) Reports from the quarter 3 Task & Finish Groups

a) Best Kept Village Competition

Cllr Rawsthorne advised that the group had not met.

It was noted that Councillors and volunteers from the community will be required for the physical work required in the parish from early May 2025.

Cllr Rawsthorne requested Councillors who wished to lead the project to contact him.

**ALL CLLRS**

b) Dogs and Parks

Cllr Shipley reported that following their meeting the office has been requested to follow up on questions relating to a Dog Warden and enforcement.

**All present agreed** to use social media and Crosstalk to highlight the issue of dog fouling.

**SBoyle/KP**

**It was further agreed** to agenda an item for the next Town Council meeting to discuss and decide on how to proceed.

**JM**

## 10. FINANCE

a) The Clerk reported there were no payments over £5000 for approval.

b) The members had received detailed income and expenditure reports to date which were circulated to the members in advance of the meeting.

**Noted.**

## 11. INDEPENDENT ENERGY SUPPLY TO THE CAFÉ

Cllr Rawsthorne proposed to install an independent meter to the café.

Seconded by Cllr Parkinson.

**Resolved: to install an independent meter to the café.**

**KP**

**Cllr Coombs left the meeting at 7.51pm.**

## 12. ELECTRICITY STORAGE BATTERIES FEASIBILITY STUDY

Cllr Marshall proposed to commission a feasibility study for the installation of electricity storage batteries at the Wades Centre.

Seconded by Cllr Frost.

**Resolved: to commission a feasibility study for the installation of electricity storage batteries at the Wades Centre.**

**SM**

## 13. FUTURE AGENDA ITEMS

To discuss and decide on the location and wording of a memorial bench for the late Cllr John Coombs

To discuss and decide on how to proceed regarding the issue of Dogs in the Parks

To discuss and decide on the beneficiaries of the Solar Panels at the Wades Centre

To discuss and decide on the structure of the Maintenance Team

## 14. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS AND DECIDE ON

a) THE PREFERRED STREET LIGHT ENERGY SUPPLIER

b) TO RECEIVE A REPORT ON THE OUTSTANDING INVOICES FROM A TENANT AND TO DECIDE ON ACTION TO BE TAKEN

c) THE PREFERRED CONTRACTOR TO CONDUCT A BAT SURVEY AT THE DOVECOTE

Cllr Marshall proposed to pass a resolution to exclude the public and press in accordance with section 1(2) of the public bodies (admission to meetings) act 1960.  
Seconded by Cllr Frost.

**Resolved: in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information.**

a) Street Light Energy Supplier

**All present agreed** to defer this item to the next Town Committee agenda as quotations are not currently available from the energy providers.

b) Outstanding Invoices

Cllr Rawsthorne updated the members on the current situation regarding the outstanding invoices and proposed to offer a reduction of the monthly rent of 30% for 6 months on condition that the outstanding water bill is cleared in full each month. The Clerk is requested to instruct a solicitor to issue the proposal by letter on behalf of the Town Council.  
Cllrs Rawsthorne and Marshall agreed to meet the tenant to advise.

**SB**  
**NR/SM**

c) Dovecote Bat Survey

The Clerk presented 2 quotations as 2 other contractors did not respond.

1. £ 896.60 + VAT
2. £ 889.00 +VAT

Cllr Rawsthorne proposed to approve quotation no. 2.  
Seconded by Cllr Marshall.

**Resolved: to approve quotation no. 2.**

**SB**

**15. DATE OF NEXT MEETING.**

The next meeting of the Town Council will take place on Tuesday 26<sup>th</sup> November 2024 at 7.00pm. to be held at the Wades Centre, Princes Risborough. The Meeting closed at 9.06 pm.