



PRINCES RISBOROUGH TOWN COUNCIL



**MINUTES OF THE EVENTS/PUBLIC RELATIONS COMMITTEE
HELD ON TUESDAY 9TH APRIL 2024 AT 7.00PM AT WADES CENTRE,
STRATTON ROAD, PRINCES RISBOROUGH**

PRESENT

Chair Cllr A Frost

Cllrs A Ball, J Biss, A Cross, C Morgan, A Shipley

In attendance

Kirsty Pope - Deputy Clerk to the Town Council

Susanne Barter – Clerk to the Town Council

No members of the public.

1. Welcome and Apologies for Absence.

The Deputy Clerk reported apologies had been received from Cllr Marshall & Cllr Rawsthorne who both had personal commitments

Resolved: To accept apologies from Cllrs Marshall & Rawsthorne

2. Acceptance of Previous minutes of the Events and PR Committees held on 13th February 2024

Resolved: To agree to the minutes of the Events & PR Committee meeting held on 13th February 2024.

Cllr Biss proposed to amend the minutes. No seconder and therefore the motion failed and minutes of the 13th February 2024 were agreed to be a true record of the meeting.

3. Declarations of Interest and Dispensations

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting. None were declared.

4. Public Forum

No members of the public were present.

5. Correspondence

No correspondence was received.

6. Noticeboard Maintenance

Cllr Cross requested that both sides of the noticeboard located at the top of New Road be used when placing notices on the board.

SBoyle

7. Regular Retailer Meetings

a) Cllr Cross proposed the 9th of May as the first meeting date and suggested asking the Three Chairs if they would be happy to host it. Seconded by Cllr Shipley.

Resolved: to hold the first meeting on the 9th of May and to ask the Three Chairs if they are happy to host it.

KP

b) Agenda for the first meeting

Cllr Cross proposed that the agenda for the first meeting be focused on the High Street Business Support project that Buckinghamshire Council is running. Seconded by Cllr Shipley.

Resolved: for the agenda to be focused on the High Street Business Support project

c) Cllr Shipley proposed to invite the Buckinghamshire Council Economic Regeneration Team to the first meeting.

Seconded by Cllr Frost

Resolved: to invite the Buckinghamshire Council Economic Regeneration Team to the first



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meeting.

KP
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8. Farmers Market

The Deputy Clerk provided the members with an update on the April market.

9. Buckinghamshire Council Street Trading Policy

Cllr Frost proposed that a response be sent to the Licensing Department at Buckinghamshire Council to express the committee's concerns and request a meeting with the Licensing officers. A copy of the response should also be sent to our Buckinghamshire Councillors. Seconded by Cllr Ball.

Resolved: for the office to send a response, copying in our Buckinghamshire Councillors and requesting a meeting.

KP

The members also agreed that a social media post should be published to inform our residents about the policy and its impact on town events.

KP

10. Summer Festival 2024

The Deputy Clerk provided the members with an update on the progress to date, including an update on the budget and sponsorship income. Cllr Morgan provided a contact for possible sponsorship.

Resolved: for the office to follow up with the sponsorship lead.

SBoyle

11. Future Agenda Items

TBA

12. Date of next meeting

The date of the next meeting of the Events/PR Committee is Tuesday 14th May 2024 and will be held at the Wades Centre, Princes Risborough, Buckinghamshire. There being no further business the meeting closed at 8pm.

Chairman.....Date.....