



PRINCES RISBOROUGH TOWN COUNCIL

MINUTES OF A MEETING OF THE COMMERCIAL SERVICES COMMITTEE HELD ON TUESDAY 13th JUNE AT 6.30 PM AT THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH

PRESENT

Chairman Cllr I Parkinson
Cllrs A Cross, S Marshall
Clerk – Susanne Barter
Deputy Clerk- Kirsty Pope
Deputy Brushwood Suite Manager (DBSM) – Stephanie Boyle
No members of the public were present.

1. ELECTION OF CHAIRMAN

Cllr Marshall proposed Cllr Parkinson as Chairman of the Commercial Services Committee
Seconded by Cllr Cross

Resolved: Cllr Parkinson elected as Chairman of the Commercial Services Committee

2. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

Apologies were received from Cllr J Coombs who was unwell, Cllr Sue Coombs and Cllr Ball both had a previous commitment.

Resolved: To accept apologies from Cllrs J Coombs, S Coombs and A Ball.

3. MINUTES OF THE COMMERCIAL SERVICES COMMITTEE MEETING ON THE 11TH APRIL 2023

All present agreed to accept the minutes as a correct record.

Resolved: To agree and sign as a correct record the minutes of the Commercial Services Committee meeting on the 11th April 2023.

4. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations.

None were declared.

5. ELECTION OF VICE CHAIRMAN

Cllr Parkinson proposed Cllr Marshall as Vice Chairman of the Commercial Services Committee
Seconded by Cllr Cross

Resolved: Cllr Marshall elected as Vice Chairman of the Commercial Services Committee

6. PUBLIC FORUM

No members of the public addressed the committee.

7. RESPONSES TO CORRESPONDENCE RECEIVED AT THE COMMERCIAL SERVICES COMMITTEE

No Correspondence.

8. WADES CENTRE

a) To receive and note bookings to date

The bookings having previously been circulated to the members were noted.

Cllr Cross asked if it would be possible to generate a report to show our Top 10 hirers.

TC

The DBSM updated the members on the situation with the Air Source heat pump and confirmed that the office is still waiting for a particular set of diagrams in order for additional quotes to be sourced.

9. MARKET HOUSE

a) To receive and note bookings to date

The bookings having previously been circulated to the members were noted.

10. BRUSHWOOD SUITE

Members received a report from the Deputy Brushwood Suite Manager on current and future activities planned. This included future events at the suite. It was suggested that a poll is taken on social media to ascertain who people would like to see.

SBOYLE

11. TERMS OF REFERENCE

The members agreed to change the Community Centre to Wades Centre.

Cllr Marshall proposed to agree on the Terms of Reference for recommendation to the Town Council

Seconded by Cllr Parkinson

Resolved: To agree the Terms of Reference for recommendation to the Town Council

JM

12. FUTURE AGENDA ITEMS

To discuss & decide on the quotes for a new path around the perimeter of the Brushwood Suite

13. DATE OF NEXT MEETING

The date of the next meeting of the Committee is to be 11TH July 2023 at 6.30pm

There being no further business the meeting closed at 7pm.

Chairman.....

Date