



PRINCES RISBOROUGH TOWN COUNCIL

MINUTES OF A MEETING OF THE COMMERCIAL SERVICES COMMITTEE HELD ON TUESDAY 9TH MAY AT 6.30 PM AT THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH

PRESENT

Chairman Cllr I Parkinson
Cllrs A Ball, A Cross, S Marshall
Clerk – Susanne Barter
Deputy Clerk- Kirsty Pope
Bookings Officer – Tania Campbell
No members of the public were present.

1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs J Coombs and S Coombs

Resolved: To accept apologies from Cllrs J Coombs and S Coombs

2. MINUTES OF THE COMMERCIAL SERVICES COMMITTEE MEETING ON THE 11TH APRIL 2023

All present agreed to accept the minutes as a correct record.

Resolved: To agree and sign as a correct record the minutes of the Commercial Services Committee meeting on the 11th April 2023.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations.

None were declared.

4. PUBLIC FORUM

No members of the public addressed the committee.

5. RESPONSES TO CORRESPONDENCE RECEIVED AT THE COMMERCIAL SERVICES COMMITTEE

No Correspondence

6. WADES CENTRE

a) To receive and note bookings to date

The bookings having previously been circulated to the members were noted.

b) Air Source Heat Pump

Information is still being obtained concerning the quotes for the work to be done. Cllr S Marshall noted that the quotes were not out of line with the work required, and the understanding of installing heat pumps and how they work is improving, and it is not unusual for these types of changes to be required.

All present agreed to defer this item until the next meeting to give time to get further quotes.

7. MARKET HOUSE

a) To receive and note bookings to date

The bookings having previously been circulated to the members were noted.

8. BRUSHWOOD SUITE

Members received a report from the Deputy Brushwood Suite Manager on current and future activities planned.

Discussion on possible future event, Cllr S Marshall suggested 'Classic Film Event' with a speaker, and tea/coffee and cake in interval, day time event to combat loneliness. Possible charge to enter or get sponsorship.

There is no budget available for this event **so all present agreed** for Cllr S Marshall to investigate similar events and sources of funding.

SM

9. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS AND DECIDE ON THE PREFERRED CONTRACTOR FOR THE PREFERRED SUPPLIER FOR CURTAINS FOR THE BRUSHWOOD SUITE

Cllr I Parkinson proposed to pass a resolution to exclude the public and press in accordance with section 1(2) of the public bodies (admission to meetings) act 1960.

Seconded by Cllr A Ball

Resolved: in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information

Curtains for the Brushwood Suite

The Clerk presented 2 quotations as a 3rd contractor was unable to provide a quotation

1.£ 2,850

2.£ 4,052

Cllr I Parkinson proposed to approve quotation No 1, subject to satisfactory commercial references.

Seconded by Cllr A Ball

Resolved: To approve quotation No 1 subject to satisfactory commercial references

10. FUTURE AGENDA ITEMS

To be advised.

11. DATE OF NEXT MEETING

The date of the next meeting of the Committee is to be 13th June 2023 at 6.30pm

There being no further business the meeting closed at 7.00pm.

Chairman.....

Date

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