



PRINCES RISBOROUGH TOWN COUNCIL



MINUTES OF THE EVENTS/PUBLIC RELATIONS COMMITTEE HELD ON TUESDAY 11th OCTOBER 2022 AT 7.45 PM AT THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH

PRESENT

Cllr A Frost Chairman

Cllr J Coombs, Cllr S Coombs, Cllr Biss, Cllr Rampin, Cllr Shipley, Cllr Marshall

In attendance

Kirsty Pope, Deputy Clerk to the Town Council

Susanne Barter, Clerk to the Town Council

Cate Holloway, Admin Support Officer

Cllr A Cross

1. Welcome and Apologies for Absence.

The Deputy Clerk reported apologies from Cllrs C Campbell and A Ball who had a previous commitment

Resolved: To accept apologies from Cllr Campbell and Cllr A Ball

2. Acceptance of Previous minutes of the Events and PR Committees held on 23rd August 2022

Resolved: To agree to the minutes of the Events & PR Committee meeting held on 23rd August 2022.

3. Declarations of Interest and Dispensations

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

None received.

4. Public Forum

No members of the public were present

5. Correspondence

None received

6. Christmas Lights Switch on Event 2022

The E&CA updated the committee on the progress of Christmas Lights event planning.

Members agreed to notify the E&CA of their availability to attend this event including Farmers Markets, Councilor surgeries and Halloween Trail. E&CA to circulate a spreadsheet for all events to all councilors and staff.

SBoyle

7. Art in the Park 2022

The Deputy Clerk updated the committee on Art in the Park 2022. Cllr Frost noted that 60 or so residents had attended the judging of this year's competition in the park and that the standard of entries was high.

8. Councillor Surgery

Cllr A Frost proposed that Councillor surgeries should continue to be held at Farmers Markets since this was an opportunity to meet residents informally. Seconded by Cllr J Rampin

Resolved: that Councillor surgeries should continue to be held at Farmers Markets. SBoyle



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9. Farmers Market

All present agreed to consider the benefits of setting a theme for each Farmers Market as well as forms of entertainment to maintain levels of interest and participation. This November's market will include the 'Big Tree Giveaway' and could have an ecology theme.

SBoyle

10. Halloween Trail

All present noted that the October Farmers Market would run alongside the Halloween Trail, linking activities both in the KGV park and the High Street. Signage may be required for future joint activities to encourage residents' participation.

11. Committee Budget

The Committee members had received detailed expenditure budget reports to date which were circulated to the members in advance of the meeting.
Noted by the members.

12. Committee Budget 2023/2024

Committee members considered detailed income and expenditure budget proposals for the next financial year to be referred to the November Estimates meeting of the Town Council.

All present agreed to recommend to the full Town Council that future events organised by the Town Council should be free of charge to residents.

13. Future Agenda Items

To be advised

14. Date of next meeting

The date of the next meeting of the Events/PR Committee is Tuesday 8th November 2022 and will be held at the Princes Centre, Princes Risborough, Buckinghamshire
There being no further business the meeting closed at 9.00pm.

Chairman.....Date.....