



PRINCES RISBOROUGH TOWN COUNCIL



MINUTES OF THE EVENTS/PUBLIC RELATIONS COMMITTEE HELD ON TUESDAY 14TH JUNE 2022 AT 7.00 PM AT THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH

PRESENT

Cllr J Coombs
Cllr S Coombs
Cllr A Shipley
Cllr S Marshall
Cllr A Ball
Cllr C Campbell

In attendance

Kirsty Pope, Deputy Clerk to the Town Council
Stephanie Boyle, Events & Communications Assistant (E&CA)

1. Election of Chairman

Cllr Campbell proposed Cllr Frost as Chairman of the Events and PR Committee
Seconded by Cllr Ball

Resolved: Cllr Frost elected as Chairman of the Events and PR Committee

2. Welcome and Apologies for Absence.

The Deputy Clerk reported apologies from Cllrs Frost, Biss and Rampin who have previous commitments.

3. Acceptance of Previous minutes of the Events and PR Committees held on 10th May 2022

Resolved: To agree the minutes of the Events & PR Committee meeting held on the 10th May 2022.

4. Declarations of Interest and Dispensations

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

5. Election Of Vice Chairman

Cllr Ball proposed Cllr Shipley as Vice Chairman of the Events and PR Committee
Seconded by Cllr J Coombs

Resolved: Cllr Shipley elected as Vice Chairman of the Events and PR Committee

6. Public Forum

No members of the public were present

7. Correspondence

None received.

8. Summer Festival 2022

The E&CA updated the committee on the plans for the forthcoming Town Festival. An update was given on the number of pitches booked, programme of events, social media plans, entertainment and sponsorship details.



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9. Art in the Park 2022

The Deputy Clerk circulated a draft leaflet for the competition prior to the meeting. The members requested a couple of updates and then approved the leaflet. The Deputy Clerk is requested to look at the insertion of a QR code on each print which will direct people to the Town Council website for further details on the event and the artist. In addition, Cllr Shipley asked the office to look at software called NaviLens that helps the visually impaired. The event will launch next week, closing end of July, and artwork in situ during September.

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10. Councillor Surgery

Two dates are already in place as part of the Festival week. The office is requested to send an email to both Town Councillors and our Buckinghamshire Councillors, asking if they wish to participate. In addition, Cllr Marshall proposed that the next surgery is held at the Farmers Market on the 10th September between 11am -1pm. **All present agreed.**

SBOYLE

11. Future Agenda Items

International Women's Day 2023
Crosstalk

12. Date of next meeting

The date of the next meeting of the Events/PR Committee TBA and will be held at the Princes Centre, Princes Risborough, Buckinghamshire

There being no further business the meeting closed at 7.30pm.

Chairman.....Date.....