



## PRINCES RISBOROUGH TOWN COUNCIL

### MINUTES OF A MEETING OF THE COMMERCIAL SERVICES COMMITTEE HELD ON TUESDAY 14<sup>th</sup> JUNE 6.30 PM AT THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH

#### PRESENT

Chairman Cllr I Parkinson  
Cllrs J Coombs, S Coombs, A Ball, S Marshall  
Deputy Clerk to the Town Council – Kirsty Pope  
Bookings Officer – Tania Campbell

No members of the public were present.

#### 1. ELECTION OF CHAIRMAN

Cllr J Coombs proposed Cllr Parkinson as Chairman  
Seconded by Cllr S Marshall

**Resolved: Cllr I Parkinson elected as Chairman of the Commercial Services Committee**

#### 2. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

None were received.

#### 3. MINUTES OF THE COMMERCIAL SERVICES COMMITTEE MEETING ON THE 19<sup>TH</sup> APRIL 2022

**All present agreed to accept the minutes as a correct record.**

**Resolved:** To agree and sign as a correct record the minutes of the Commercial Services Committee meeting on the 19<sup>TH</sup> April 2022

#### 4. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations. **None were declared.**

#### 5. ELECTION OF VICE CHAIRMAN

Cllr J Coombs proposed Cllr S Marshall as Vice Chairman  
Seconded by Cllr A Ball

**Resolved: Cllr S Marshall elected as Vice Chairman of the Commercial Services Committee**

#### 6. PUBLIC FORUM

No members of the public addressed the committee.

#### 7. RESPONSES TO CORRESPONDENCE RECEIVED AT THE COMMERCIAL SERVICES COMMITTEE

Application for a premises licence for The Crew Café

**All present agreed** and it was noted as it was not required by the lease to seek the permission of the Town Council.

Request to use two rooms free of charge for Ukrainian visitors' children's parties

**All present agreed** that we did not want to allow any rooms to be provided free of cost, as this could create issues going forward. Cllr A Ball suggested that the fees for the rooms could be taken from the Mayors budget, but make it clear that that this a one off gesture. The Deputy Clerk pointed out that the Town Council is sponsoring 'Play Around the Parishes' which is a free event and takes place 1<sup>st</sup> August 2022, which may be of interest for the Ukrainian visitors children. Cllr S Marshall proposed that the room hire charges were taken from the Mayors budget, Seconded by Cllr A Ball. **All present agreed. Resolved: Offer two rooms for the Ukrainian visitors' children's parties with the hire charges being paid from the Mayors budget.**

TC

#### 8. WADES CENTRE

The bookings having previously been circulated to the members were noted.

Wades Centre charging Structure

To simplify and clarify the hire charges for the Wades Centre the Committee was asked to consider changing the charging structure for the Wades Centre rooms to be similar to the charging structure of the Brushwood Centre but retaining the session rate for the Wades Centre. **All present agreed. Resolved: Hire Charges for Wades Centre to be simplified to show charges for an hour, session, and all day rates. The all day being equal to the previous day rate. No changes were made to the level of charges.** TC

**9. MARKET HOUSE**

The bookings having previously been circulated to the members were noted.

**10. FUTURE AGENDA ITEMS**

To be advised.

**11. DATE OF NEXT MEETING**

The date of the next meeting of the Committee is to be TBA at 6.30pm

There being no further business the meeting closed at 7pm.

Chairman..... Date .....