



PRINCES RISBOROUGH TOWN COUNCIL

MINUTES OF A MEETING OF THE TOWN COMMITTEE HELD ON TUESDAY 7th JUNE 2022 AT 7.00PM AT THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH

PRESENT

Chairman J Coombs, Cllrs A Ball, J Biss, S Coombs, A Shipley, G Hall, C Campbell, S Marshall, A Turner

In attendance

Clerk – Susanne Barter

Deputy Clerk – Kirsty Pope

Maintenance Deputy Team Leader – Barney Heffernan

No members of the public

1. ELECTION OF CHAIRMAN

Cllr Ball proposed Cllr Coombs as Chairman of the Town Committee

Seconded by Cllr Turner

Resolved: Cllr Coombs elected as Chairman of the Town Committee

2. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Clerk reported that apologies has been received from Cllr Frost

Resolved: To accept apologies from Cllr Frost

3. MINUTES

RESOLVED: To agree the minutes of the Town Committee meeting held on the 3rd May 2022 be signed as a true record.

4. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations.

None were declared.

5. ELECTION OF VICE CHAIRMAN

Cllr Ball proposed Cllr Marshall as Vice Chairman of the Town Committee

Seconded by Cllr Turner

Resolved: Cllr Marshall elected as Vice Chairman of the Town Committee

6. PUBLIC FORUM

No members of the public were present.

7. RESPONSES TO CORRESPONDENCE RECEIVED AT THE TOWN COMMITTEE

An email has been received regarding grass cutting

A resident is disappointed that the grass verges were cut on the 4th May 2022

Comments noted

A request to use Wades Park on the 24th June has been received

The North West Chilterns Community Board at Buckinghamshire Council requests the use of Wades Park for a party on the 24th June 2022 from 11pm-4pm.

All present agreed to the request and not to charge for the event. The office is requested to obtain a copy of the risk assessment & public liability insurance.

KP

A request to re-site a street light column has been received

A resident requests the cost of re-siting a street light column outside his property to enable off-road parking for an electric vehicle. He also states that the street light cable is noisy when it is windy.

All present agreed that in principle they have no objections to the column being re-sited, however, this would need to be done at the resident's cost. In addition, neighbouring houses will need to be consulted on the re-position of the column. The office is requested to obtain a quote for the work and to prepare a letter that Cllr Ball offered to deliver. JM

A request for a circus to visit the town has been received

A circus has requested permission to visit Princes Risborough from the 10th -16th October 2022.

The request was declined due to this circus causing an unreasonable amount of damage from their previous visit and refusing to pay for any repairs. JM

8. REPORT FROM BARNEY HEFFERNAN MAINTENANCE TEAM LEADER

A report was presented by Barney Heffernan (Appendix 1)

9. TOWN MATTERS INCLUDING RISK ASSESSMENT REPORT

No high priority areas highlighted on the Town Risk Assessment Report

Cllr Turner requested that the replacement noticeboard for Monks Risborough is relocated to the same location, however, permission will need to be sourced from Buckinghamshire Council. KP

The office is requested to chase up the install date of the new column along Wellington Ave (replacing an old concrete one). JM

The office is requested to follow up on the complaints made to Buckinghamshire Council regarding the work carried out by Swish Fibre along Manor Park Avenue. KP

10. A REPORT ON THE STRATTON MEMORIAL GARDEN INCLUDING RISK ASSESSMENT REPORT

Nothing to report.

11. A REPORT ON THE PARKS, INCLUDING RISK ASSESSMENT REPORT, AND DECISION ON ACTIONS TO BE TAKEN.

Wades Park

There were no priority items in the Risk Assessment Report.

The maintenance team was asked to look at the gate to the play area as it's not secure.

The office confirmed that a bike rack will be installed in the next 2 weeks.

St Dunstan's Park

There were no priority items in the Risk Assessment Report.

The office requested that a letter be sent to the resident of 18 Dovecote Close enquiring about their intentions in replacing the fence. JM

Earle Mitchell Park

There were no priority items in the Risk Assessment Report.

King George V Park

There were no priority items in the Risk Assessment Report.

All agreed to remove both the vandalised tree and dead tree from the park and to review replacing them in the future. BH

Crescent Park.

There were no priority items in the Risk Assessment Report.

Nothing to report.

Kite Meadows

There were no priority items in the Risk Assessment Report.

Nothing to report.

12. A REPORT ON THE THURSDAY MARKET

Office is requested to send a letter to the market traders reminding them that should not keep their vehicles parked alongside their market stall. JM

13. FUTURE AGENDA ITEMS

To be advised.

14. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS AND DECIDE ON THE PREFERRED SUPPLIER FOR STRESS AND ELECTRICAL TESTING ON THE TOWN COUNCIL'S STREET LIGHT COLUMNS AND MAINTENANCE EQUIPMENT.

Cllr Coombs proposed to pass a resolution to exclude the public and press in accordance with section 1(2) of the public bodies (admission to meetings) act 1960.

Seconded by Cllr Turner

Resolved: in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information.

The Clerk presented 3 quotations for stress and electrical testing

1. £ 13,040.50

2. £ 13,361.75

3. £ 9,901.47 / £ 16,530

Cllr Ball proposed to approve quotation No 1

Seconded by Cllr Hall

Resolved: To approve quotation No 1

The Clerk presented 3 quotations for a chainsaw

1. £ 892.49

2. £ 929.17

3. £ 917.32

Cllr Ball proposed to approve quotation No 1

Seconded by Cllr Hall

Resolved: To approve quotation No 1

The Clerk presented 3 quotations for a leaf blower/collector

1. £ 1051.67

2. £ 1099.99

3. £ 1021.50

Cllr Ball proposed to approve quotation No 3

Seconded by Cllr Hall

Resolved: To approve quotation No 3

The Clerk presented 3 quotations for a Brushcutter

1. £ 635

2. £ 695.22

3. £ 690.85

Cllr Ball proposed to approve quotation No 1

Seconded by Cllr Hall

Resolved: To approve quotation No 1

15. DATE OF NEXT MEETING

The date of the next meeting of the Town Committee will be held on 5th July 2022 at 7.00pm and will be held at the Princes Centre, Princes Risborough, Buckinghamshire

There being no further business the meeting closed at 7.40pm.

Appendix 1

Maintenance Team Report June 2022

- Wades Park cut 6/5, 12/5, 20/5, 25/5, 6/6
- Earl Mitchell Cut 6/5, 9/5, 17/5, 20/5, 27/5, 6/6
- St. Dunstons cut 9/5, 13/5, 23/5, 30/5, 7/6
- Crescent Cut 9/5, 16/5, 23/5, 30/5, 7/6,
- Town Mow 13/5, 25/5, 31/5
- Play areas Wades 9/5, 20/5, 31/5, 6/6
- Play area St. Dunstons 9/5, 20/5, 30/5, 6/6
- Longwick playing field cut 6/5, 13/5, 23/5,
- Ilmer Green cut 6/5, 13/5, 25/5, 31/5
- Longwick DS 26/5
- Longwick Cut and collect for Jubilee Weekend
- Lacey Green & Speen DS 12/5, 27/5
- Risborough DS 5/5, 23/5
- Bradenham DS 26/5
- Bledlow & Saunderton DS 27/5
- Lacey Green playground and Garden of rest cut 12/5, 16/5, 30/5, 6/6
- SMG Cut several times
- Smg Buxus Hedges all cut
- Set up and prep for Jubilee Events