



PRINCES RISBOROUGH TOWN COUNCIL



MINUTES OF THE EVENTS/PUBLIC RELATIONS COMMITTEE HELD ON TUESDAY 10TH MAY 2022 AT 7.00 PM AT THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH

PRESENT

Chairman Cllr A Frost

Cllr J Coombs

Cllr A Ball

Cllr S Coombs

Cllr Campbell

Cllr Marshall

In attendance

Kirsty Pope, Deputy Clerk to the Town Council

Stephanie Boyle, Events & Communications Assistant (E&CA)

1. Welcome and Apologies for Absence.

The Deputy Clerk reported apologies from Cllr J Biss

2. Acceptance of Previous minutes of the Events and PR Committees held on 5th April 2022

Resolved: To agree the minutes of the Events & PR Committee meeting held on the
5th April 2022.

3. Declarations of Interest and Dispensations

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

4. Public Forum

No members of the public were present

5. Correspondence

Request from Thame Food Festival to use the Demo Kitchen

All present agreed to the request but would ask the organisers to arrange collection/drop off. **KP**

Request to add local Ukrainian coordinator contact to website

All present agreed to request. The office agreed to update the website with immediate
effect. **SBOYLE**

6. Farmers Market.

The E&CA updated the committee on the plans for the next Farmers Market planned for the 11th June.

7. Summer Festival 2022

The E&CA updated the committee on the plans for the forthcoming Town Festival. An update was given on the number of pitches booked, festival programme of events, social media plans and sponsorship details.

8. Platinum Jubilee of HM The Queen June 2022

Cllr John Coombs updated the members on the plans for the forthcoming event beacon lighting event on Thursday 2nd June and the Big Lunch on Sunday 5th June. The members were informed that Buckinghamshire Council has agreed to the High Street road closure for the 5th. Details of both events will be communicated via social media and banners and posters will be created for placement around the town. **SBOYLE**



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9. Crosstalk

All present agreed to defer the next issue to September, however the members discussed the idea of having a community group focused edition.

10. Future Agenda Items

International Women's Day 2023

11. To Pass a Resolution to Exclude the Public and Press In Accordance With Section 1(2) Of the Public Bodies (Admission To Meetings) Act 1960 To Discuss And Decide on the preferred supplier for the bunting installation.

Cllr Marshall proposed to pass a resolution to exclude the public and press in accordance with section 1(2) of the public bodies (admission to meetings) act 1960.

Seconded by Cllr Frost.

Resolved: in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information.

The E&CA presented 1 quotation as the property belongs to Buckinghamshire Council and we must only use their authorised supplier

1. £900 + VAT

Cllr Frost proposed quote no 1.

Seconded by Cllr Sue Coombs

Resolved: to accept quote no.1

12. Date of next meeting

The date of the next meeting of the Town Committee will be held on 14th June 2022 and will be held at the Princes Centre, Princes Risborough, Buckinghamshire

There being no further business the meeting closed at 8.05pm.

Chairman.....Date.....