



## PRINCES RISBOROUGH TOWN COUNCIL

### MINUTES OF A MEETING OF THE COMMERCIAL SERVICES COMMITTEE HELD ON TUESDAY 8<sup>th</sup> MARCH 6.30 PM AT THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH

#### PRESENT

Chairman Cllr I Parkinson  
Cllrs J Coombs, S Coombs, A Ball, J Rampin  
Deputy Clerk to the Town Council – Kirsty Pope  
Bookings and Property Officer – Tania Campbell

No members of the public were present.

#### 1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Town Clerk reported that Cllr Marshall for health reasons

**RESOLVED: To receive and note apologies from Cllr Marshall**

#### 2. MINUTES OF THE COMMERCIAL SERVICES COMMITTEE MEETING ON THE 8<sup>TH</sup> FEBRUARY 2021

All present agreed to accept the minutes as a correct record.

**RESOLVED:** To agree and sign as a correct record the minutes of the Commercial Services Committee meeting on the 8<sup>th</sup> February 2021.

#### 3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations. **None were declared.**

#### 4. PUBLIC FORUM

No members of the public addressed the committee.

#### 5. RESPONSES TO CORRESPONDENCE RECEIVED AT THE COMMERCIAL SERVICES COMMITTEE

Wades Centre Damage Deposit for regular hirers

Regular hirers have contacted the office to ascertain whether a deposit is still required given that they pay in advance. Cllr Ball proposed regular hirers to be charged £50 damage deposit to be held in the deposit account, Commercial sport groups to be charged £150 damage deposit., Seconded by Cllr Rampin. **All present agreed.**

**Resolved: Regular hirers will be charged £50 damage deposit to be held in the deposit account, Commercial sport groups will be charged £150 damage deposit.**

TC

#### 6. WADES CENTRE

The bookings having previously been circulated to the members were noted.

#### 7. MARKET HOUSE

The bookings having previously been circulated to the members were noted.

#### 8. COMMITTEE BUDGET

The Committee received a detailed income and expenditure budget update.

**Resolved: That spending in respect of the 2021/22 budget be noted**

#### 9. FUTURE AGENDA ITEMS

To be advised.

#### 10. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS AND DECIDE ON A LEASE MATTER

Cllr J Coombs proposed to pass a resolution to exclude the public and press in accordance with section 1(2) of the public bodies (admission to meetings) act 1960.

Seconded by Cllr Ball. **All present agreed.**

**Resolved: in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information.**

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Lease agreement.

Cllr Parkinson proposed that the Town Council returns to invoicing rent quarterly in advance.  
Seconded by Cllr Ball. **All present agreed.**

**Resolved: The Town Council returns to invoicing rent quarterly in advance.**

**11. DATE OF NEXT MEETING**

The date of the next meeting of the Committee is to be Tuesday 19th April 2022 at 6.30pm

There being no further business the meeting closed at 7.00 pm.

Chairman.....

Date .....