



**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF THE MEETING OF THE TOWN COUNCIL
HELD ON TUESDAY 22ND FEBRUARY 2022 AT THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES
RISBOROUGH
AT 7.00 PM**

PRESENT

Cllr A Ball – Chairman
Cllrs J Coombs, S Coombs, G Hall, J Biss, A Frost, A Shipley, I Parkinson, C Campbell, S Marshall, J Rampin
Susanne Barter–Clerk to the Town Council
Jayne Mylchreest – Administration Officer
Buckinghamshire Cllr M Walsh
1 member of the public

THE TOWN COUNCIL PRAYER

1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Town Clerk reported that Cllrs Turner and Roberts sent apologies as they had family commitments.

2. MINUTES OF MEETING OF FULL COUNCIL HELD ON 25TH JANUARY 2022

Resolved: To agree and sign as a correct record the minutes of the Town Council meeting on the 30th November 2021.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

Cllr Marshall declared an interest in Agenda Item No 11 as a hirer.

Cllr Parkinson declared an interest in Agenda item No 7 Summerleys Road as he is a resident.

4. PUBLIC FORUM

A resident addressed the members as he has concerns regarding the safety of pedestrians, particularly children, when crossing Summerleys Road at the Park Mill / Kites Park junction.

5. A REPORT FROM THAMES VALLEY POLICE

PC Andy Ralph reported on the following:

- Current staffing
- Shift cover outside Princes Risborough
- Burglaries
- Anti-social behaviour including Arson

6. A REPORT FROM BUCKINGHAMSHIRE COUNCILLORS ON MATTERS CONCERNING PRINCES RISBOROUGH

Cllr Walsh updated the members on the following:

- Long term planning on the A4010
- Full Council meeting regarding the Precept increase
- Zipp E Scooters
- Relief Road
- Fairway road improvements
- Hospitality grants

7. CORRESPONDENCE

An email has been received from a resident regarding a request for a speed camera on the Wycombe Road

The resident has concerns about speeding motorists entering the town from the Wycombe direction and the safety of pedestrians and requests that a speed camera be installed in that area.

All present agreed to pass the email to Buckinghamshire Cllrs Walsh, Hall and Turner and to the Police and Crime commissioner Matthew Barber for their support. **JM**

Cllr Parkinson declared an interest and took no part in the discussion or vote.

An email has been received regarding pedestrian crossing facilities on Summerleys Road

A resident has concerns regarding the safety of pedestrians, particularly children, when crossing Summerleys Road at the Park Mill / Kites Park junction and requests that the Town Council engages with Buckinghamshire Council to develop and implement improvements at this junction and the section of road between the two lights for the benefit of all pedestrians.

All present agreed to pass the email to Buckinghamshire Cllrs Walsh, Hall and Turner for their support and to the Cabinet Member for Transportation to request that the junction be re-evaluated. **JM**

8. COUNCIL COMMITTEES HELD

Planning Committee 1st February 2022 (draft)

Town Committee 1st February 2022 (draft)

Finance Committee 25th January 2022 (draft)

Commercial Services Committee (draft)

Events/PR Committee 8th February (draft)

Resolved: The Committee minutes listed above be received and noted.

9. FINANCE

a) Cllr S Coombs proposed to approve the recommendation from the Finance Committee to approve the Audit Plan.

Seconded by Cllr Biss

Resolved: To approve the recommendation from the Finance Committee to approve the Audit Plan.

b) Cllr Hall proposed to approve the recommendation from the Finance Committee to approve the Terms of Reference for the Internal Auditor.

Seconded by Cllr J Coombs

Resolved: To approve the recommendation from the Finance Committee to approve the Terms of Reference for the Internal Auditor.

c) Cllr Campbell proposed to approve the recommendation from the Finance Committee to approve the appointment of Ernest Newhouse as the Internal Auditor for the 2021/2022 financial year.

Seconded by Cllr Frost

Resolved: To approve the recommendation from the Finance Committee to approve the appointment of Ernest Newhouse as the Internal Auditor for the 2021/2022 financial year.

d) Cllr J Coombs proposed to approve the recommendation from the Finance Committee to approve the Finance Risk Assessment and Management Plan.

Seconded by Cllr Biss

Resolved: To approve the recommendation from the Finance Committee to approve the Finance Risk Assessment and Management Plan.

10. TREE PLANTING PILOT SCHEME IN THE KGV PARK IN MARCH 2022

a) Cllr Campbell proposed the location of the 4 trees to be planted in the KGV park.

Seconded by Cllr Marshall

Resolved: The location of the 4 trees to be planted in the KGV park.

b) Cllr Campbell proposed the species of the 4 trees to be 3 Silver Whitebeam and 1 pink flowering Cherry to be planted in the KGV park.

Seconded by Cllr Hall

Resolved: The species of the 4 trees to be 3 Silver Whitebeam and 1 pink flowering Cherry to be planted in the KGV park.

c) Cllr Campbell proposed to accept the quotation from Chew Valley Trees at £ 392.84 + vat. for the trees and planting accessories.

Seconded by Cllr Rampin

Resolved: To accept the quotation from Chew Valley Trees at £ 392.84 + vat. for the trees and planting accessories.

d) Cllr Campbell proposed the planting schedule to commence on the 1st March 2022.

Seconded by Cllr Ball

Resolved: The planting schedule to commence on the 1st March 2022.

e) The Clerk advised that all members and volunteers that take part in any manual council activity are required to complete a Manual Handling Course.

Cllr Campbell proposed that 7 Manual Handling Courses are purchased for volunteers.

Seconded by Cllr Marshall

Resolved: That 7 Manual Handling Courses are purchased for volunteers.

CH

Cllr Marshall declared an interest and took no part in the discussion or vote.

11. WADES CENTRE

Cllr Ball proposed that no alcoholic drinks may be brought into the Brushwood Suite for consumption.

Seconded by Cllr J Coombs

Resolved: That no alcoholic drinks may be brought into the Brushwood Suite for consumption.

12. HEALTHY HOMES PRINCIPLES

Cllr Shipley proposed to invite The Town & Country Planning Association to make a presentation to the Town Council regarding Healthy Home Principles as part of Buckinghamshire Councils local design pilot.

Seconded by Cllr Rampin

Resolved: To invite The Town & Country Planning Association to make a presentation to the Town Council regarding Healthy Home Principles as part of Buckinghamshire Councils local design pilot.

SB

13. TASK & FINISH GROUPS

a) Stratton Memorial Garden Phase 2

Cllrs Ball and Coombs updated the members on the progress of Phase 2 including pre application advice.

b) Wades Centre Phase 2 refurbishment including office space

Cllr Ball gave a report and proposed that a planning application is prepared for submission to the planning authority.

Seconded by Cllr S Coombs

Resolved: That a planning application is prepared for submission to the planning authority.

Cllr Shipley requested that the office request the architect to explore the possibility of including a Changing Places facility in Phase 2

SB

c) Environment & Climate Change

Cllr Marshall gave a report on the tree planting pilot scheme and a social media campaign regarding The Queens Green Canopy project.

14. FUTURE AGENDA ITEMS

To be advised.

15. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS AND DECIDE ON THE RECIPIENTS OF THE CITIZENS AWARDS AND BOOKINGS AT THE BRUSHWOOD SUITE.

Cllr J Coombs proposed to pass a resolution to exclude the public and press in accordance with section 1(2) of the public bodies (admission to meetings) act 1960.

Seconded by Cllr Ball.

Resolved: in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information.

Citizens Awards

Business of the Year

All present agreed that a social media campaign be launched to enable the public to nominate local business. **KP/SBoyle**

Community Group of the Year

Cllr Marshall proposed the Risborough Environmental Group Litter Pickers as the recipient of the Community Group of the Year award.

Seconded by Cllr Shipley

Resolved: The Risborough Environmental Group Litter Pickers as the recipient of the Community Group of the Year award. **CH/SBoyle/KP**

Young Citizen of the Year

All present agreed not to make an award this year.

Citizen of the Year

Cllr J Coombs proposed Gill Wilkinson as the recipient of the Citizen of the Year award.

Seconded by Cllr Frost

Resolved: Gill Wilkinson as the recipient of the Citizen of the Year award.

CH/SBoyle/KP

Wades Centre bookings

Cllr Parkinson proposed to terminate the agreement with Unity Health on the 31st March 2022 once the completion of the 4th booster vaccinations have been delivered.

Seconded by Cllr Campbell

Resolved: To terminate the agreement with Unity Health on the 31st March 2022 once the completion of the 4th booster vaccinations have been delivered.

16. DATE OF NEXT MEETING.

The next meeting of the Town Council will take place on Tuesday 29TH March 2021 at 7pm. to be held at The Princes Centre, Clifford Road, Princes Risborough. The Meeting closed at 8.45 pm.