



PRINCES RISBOROUGH TOWN COUNCIL

MINUTES OF A MEETING OF THE COMMERCIAL SERVICES COMMITTEE HELD ON TUESDAY 8th FEBRUARY 7.30 PM AT THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH

PRESENT

Chairman Cllr I Parkinson
Cllrs J Coombs, S Coombs, A Ball and S Marshall
Clerk to the Town Council – Susanne Barter
Deputy Clerk to the Town Council – Kirsty Pope
Town Council Administration Support Officer – Cate Holloway

In attendance: Kim Davis – Manager of the Brushwood Suite
Tania Campbell – Bookings Officer
1 member of the public

1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Town Clerk reported that Cllr J Rampin had sent her apologies as she had another commitment.

RESOLVED: To receive and note apologies from Cllr J Rampin.

2. MINUTES OF THE COMMERCIAL SERVICES COMMITTEE MEETING ON THE 9TH NOVEMBER 2021

All present agreed to accept the minutes as a correct record.

RESOLVED: To agree and sign as a correct record the minutes of the Commercial Services Committee meeting on the 9th November 2021.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations. **None were declared.**

4. PUBLIC FORUM

No members of the public addressed the committee.

5. RESPONSES TO CORRESPONDENCE RECEIVED AT THE COMMERCIAL SERVICES COMMITTEE

Hire charges for a local business

All present agreed that any business wishing to hire rooms in the Wades Centre, whether locally owned or otherwise, should be charged at the commercial rate as published. **TC**

A hirer has requested a discount for February and March

The hirer has requested a discount for using the Brushwood Suite as they cannot use the Carrington Room for February and March.

All present agreed that when the NHS vacate the Wades Centre hirers will be charged the published hire charges for all rooms including the Brushwood Suite. To maintain social distancing hirers can consider use of the Main Hall instead of the Carrington Room if hire charges are a concern. **TC**

A potential hirer has requested a discount for the use of the Brushwood Suite

An educational provider would like to hire a number of rooms in the Wades Centre on an on-going basis potentially but is unlikely to be able to afford published hire charges. **All present agreed** that a discount of 10% could be given for 5 sessions booked in advance provided this was paid on one invoice. It was noted that this would be a goodwill gesture to the hirer on this occasion only. **TC**

6. WADES CENTRE

The bookings having previously been circulated to the members were noted.

Kim Davis, Manager of the Brushwood Suite gave a report to members on current activities.

Bookings that include use of the bar come into effect from 24 February 2022 and consideration was given to a scale of bar prices. Cllr I Parkinson proposed that commercial hirers should pay prices comparable to pub prices and private hirers should be given a 10% discount. This to be reviewed in 3 months. Seconded by Cllr S Marshall. **All present agreed.**

Resolved: Commercial Hirers should pay bar prices comparable to pub prices and private hirers should be given a 10% discount. To be reviewed in 3 months. **KD**

7. MARKET HOUSE

The bookings having previously been circulated to the members were noted.

The Bookings Officer suggested that it would be helpful in future for hirers to have details of all accommodation for hire in one place on the website. KP

8. FUTURE AGENDA ITEMS

To be advised.

9. DATE OF NEXT MEETING

The date of the next meeting of the Committee is to be Tuesday 6th March 2022 at 6.30pm

There being no further business the meeting closed at 8.45 pm.

Chairman.....

Date