



**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF THE MEETING OF THE TOWN COUNCIL
HELD ON TUESDAY 25TH JANUARY 2022 AT THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH
AT 7.00 PM**

PRESENT

Cllr A Ball – Chairman

Cllrs J Coombs, S Coombs, A Turner, G Hall, J Biss, A Frost, A Shipley, I Parkinson, C Campbell, S Marshall, J Rampin and M Roberts

Susanne Barter–Clerk to the Town Council

Jayne Mylchreest – Administration Officer

Buckinghamshire Cllr M Walsh

3 members of the public

THE TOWN COUNCIL PRAYER

1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Town Clerk reported that no apologies had been received.

2. MINUTES OF MEETING OF FULL COUNCIL HELD ON 30TH NOVEMBER 2021

Resolved: To agree and sign as a correct record the minutes of the Town Council meeting on the 30th November 2021.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

Cllr Parkinson declared an interest in Agenda item No 11 as he is a member of the Risborough Area Residents Association.

Cllrs Parkinson, Campbell and Marshall declared an interest in Agenda item No 12 as members of the Risborough Environmental Group.

Cllr Hall declared an interest in Agenda item Nos 7 and 11 as he is a Buckinghamshire Councillor and Deputy Cabinet Member of the Planning and Regeneration Committee at Buckinghamshire Council.

Cllr Turner declared an interest in Agenda item No 20 Commercial Lease as he is a Princes Centre Trustee.

4. PUBLIC FORUM

A member of the Whiteleaf and Cadsden Residents Association addressed the members regarding the fire-stricken cottages at Whiteleaf.

5. A REPORT FROM THAMES VALLEY POLICE

TVP were unable to attend but sent the following report: -

The team have been busy patrolling the town, distributing timer switches and offering crime reduction advice following burglaries that occurred the weekend of the 8th – 9th of January in the Manor Park Avenue and Berryfield Road areas as part of a dedicated Police operation.

We continue to work closely with social services, schools and mental health services to identify and safeguard the most vulnerable people in the community.

All present agreed for the office to contact TVP to ask for attendance at future meetings.

JM

6. A REPORT FROM BUCKINGHAMSHIRE COUNCILLORS ON MATTERS CONCERNING PRINCES RISBOROUGH

Cllr Walsh updated the members on

- 2022/2023 budget
- Adult social care

- Community Boards budgets
 - Cabinet Minister for Transport visit
- Cllr Hall reported on the resurfacing on Picts Lane and Fairway.

7. CORRESPONDENCE

An email has been received regarding an RAC campaign

A resident requests that the Town Council support an RAC campaign to combat the common nuisance of engine idling at schools by declaring clean air zones.

All present agreed to reply that this is a school's initiative and that Chairman Cllr Ball is due to meet the Head of Princes Risborough School to discuss this and other issues. **JM**

A request has been received regarding a memorial bench

A request has been received to donate a memorial bench in memory of a resident.

All present agreed to approve the request and for the bench to replace the one in disrepair in St Dunstan's Park. **JM**

An invitation to join the Friends of the Ridgeway has been received.

The invitation is at a cost of £15 per year.

All present agreed not to accept the invitation as the cost is not included in the Town Council budget.

A hirer of the Brushwood Suite has requested a discount

A potential regular hirer of the Brushwood Suite has requested a discount for block bookings.

Cllr Parkinson proposed to invoice the hirer for the complete cost to be paid in advance in April 2022 with a 10% discount. Seconded by Cllr Hall.

Resolved: To invoice the hirer for the complete cost to be paid in advance in April 2022 with a 10% discount. TC

Cllr Hall declared an interest and took no part in the discussion or vote.

A request to use the Market House free of charge has been received from Buckinghamshire Council

All present agreed to offer the use of the Town Council meeting room free of charge as an alternative. **TC**

8. COUNCIL COMMITTEES HELD

Planning Committee 7th December 2021, 12th January 2022 (draft)

Town Committee 7th December 2021 (draft)

Finance Committee 23rd November 2021, 20th December 2021 (draft)

Finance Estimates Committee 12th January 2022 (draft)

Resolved: The Committee minutes listed above be received and noted.

9. PRECEPT FOR THE FINANCIAL YEAR 2022/2023

Draft budget and precept papers for 2022/2023 had been circulated to the members prior to the meeting. The Chairman of the Finance Committee Cllr S Coombs explained that a precept increase of £ 3.8% was being sought for 2022/23 and proposed that the Council approve the Finance Committee recommendation for the budget and a request for a precept of £407,000.

Cllr Hall seconded the proposal. A vote was taken and **all present agreed**.

Resolved: To approve the budget (Appendix 1) and request a precept of £407,000

SB

10. NORTH WEST CHILTERN COMMUNITY BOARD (BC) APPLICATIONS

a) Funding from the NWCCB (BC) for a marketing and communications strategy

Cllr Rampin proposed to make an application for funding for a marketing and communications strategy.

Seconded by Cllr Frost.

Resolved: To make an application for funding for a marketing and communications strategy.

JR

b) Funding from the NWCCB (BC) for a feasibility study on a Renewable Energy project at the Wades Centre and investigating the financing option for such a project

Cllr S Marshall proposed to make an application for funding of £490 for a feasibility study on a Renewable Energy project at the Wades Centre and investigating the financing option for such a project

Seconded by Cllr Campbell.

Resolved: To make an application for funding for a Renewable Energy project at the Wades Centre and investigating the financing option for such a project.

SM

Cllr Hall declared an interest and took no part in the discussion or vote.

11. PRINCES RISBOROUGH SOUTHERN ROAD LINK

a) Cllr Parkinson proposed to recommend to the unitary council that a planning enquiry is carried out as part of the process.

Seconded by Cllr Rampin.

A vote was taken with 4 votes in favour, 5 votes against and 3 abstentions, therefore the motion failed.

b) Cllr Parkinson proposed to invite the planning officials to make a presentation to the public on the proposal when the full plan is being submitted.

Seconded by Cllr Campbell.

Resolved: To invite the planning officials to make a presentation to the public on the proposal when the full plan is being submitted. **It was further agreed** for the existing plan to be placed on the Town Council website with a link if possible and for an article in the next issue of Crosstalk.

KP/JM

12. TREE PLANTING IN PRINCES RISBOROUGH

a) Cllr Campbell proposed the following locations in view of the feedback from Crosstalk.

All present agreed to defer this agenda item to the Environmental and Climate Change Task & Finish Group for discussion and a recommendation to the next Town Council meeting.

b) Tree planting as part of the Queens Green Canopy

All present agreed to defer this agenda item to the Environmental and Climate Change Task & Finish Group for discussion and a recommendation to the next Town Council meeting.

13. RISBOROUGH VOLUNTEER TEAM

Cllr Marshall proposed to investigate funding for a Risborough Volunteer Team.

Seconded by Cllr Frost

All present agreed for the office to ascertain costs for online training.

CH/SM/AF

14. TOWN SIGNAGE

Cllr Rampin withdrew this agenda item.

15. TOWN COUNCIL MEETINGS

Cllr Parkinson proposed to hold Full Town Council meetings each month except in December.

Seconded by Cllr Ball.

Resolved: To hold Full Town Council meetings each month except in December.

16. GREEN SPACE DEVOLUTION

Cllr Ball proposed to sign the Agreement of Variation for the Green Space devolution as agreed by the Town Council in March 2021.

Seconded by Cllr Turner.

Resolved: To sign the Agreement of Variation for the Green Space devolution as agreed by the Town Council in March 2021.

SB

17. E SCOOTERS

Cllr Frost reported that the scooters appear not to be maintained on a daily basis.

All present agreed for the office to write to Buckinghamshire Council to report the issue.

JM

18. RISBOROUGH BASKET

Cllr J Coombs proposed to approve the recommendation from the Risborough Basket Directors to dissolve the Community Interest Company.

Seconded by Cllr Turner.

Resolved: To approve the recommendation from the Risborough Basket Directors to dissolve the Community Interest Company.

KP/SB

19. FUTURE AGENDA ITEMS

To appoint the Internal Auditor.

To discuss and decide on the recipients for the Citizens Awards.

20. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS AND DECIDE ON A GOOD CITIZENS AWARD IN MEMORY OF THE LATE BUCKINGHAMSHIRE COUNCILLOR BILL BENDYSHE- BROWN AND TO DISCUSS A COMMERCIAL LEASE.

Cllr J Coombs proposed to pass a resolution to exclude the public and press in accordance with section 1(2) of the public bodies (admission to meetings) act 1960.

Seconded by Cllr S Coombs.

Resolved: in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information.

Good Citizens Award

Cllr Campbell proposed that an Award be given in memory of the late Buckinghamshire Cllr Bendyshe-Brown with funds from a disbanded organisation.

All present agreed for Cllr Campbell to contact local schools and Business Groups which would be more appropriate to give an award as the Town Council already has a Citizen Award they present. **CC**

Cllr Turner declared an interest and took no part in the discussion or vote.

Commercial Lease

Cllr Ball proposed to extend the commercial lease for the office space from the Princes Centre for a further year at the increased rate.

Seconded by Cllr J Coombs.

Resolved: To extend the commercial lease for the office space from the Princes Centre for a further year at the increases rate. **SB**

Quote for servicing of the Kubota

Cllr J Coombs proposed to approve a specialist quotation at £ 663.30 + vat. to service the Kubota

Seconded by Cllr Hall.

Resolved: to approve a specialist quotation at £ 663.30 + vat. to service the Kubota **KP**

21. DATE OF NEXT MEETING.

The next meeting of the Town Council will take place on Tuesday 22nd February 2021 at 7pm. to be held at The Princes Centre, Clifford Road, Princes Risborough. The Meeting closed at 9.06 pm.

Appendix 1

	Actual 2020/2021	2021/22 Budget	Actual to 30/9/21	ESTIMATE to 31/03/22	Total Estimate 2021/22	Proposed Budget 2022/23
Admin & Human Resources	128990	135195	65165	68481	133646	153005
Civic & Democratic Services	5059	5150	1635	3035	4670	5350
Town	202602	221592	121353	89198	210551	260725
Commercial Services	106870	69417	32177	30969	63146	150056
Economic Regen	37134	0	0	0	0	0
Market	513	3750	0	900	900	3750
Events & Public Relations	34472	40770	11102	21007	32109	53176
Grants & Subs	12916	10460	8148	1437	9585	10860
Sub Total	528556	486334	239580	215027	454607	636922
Capital Projects						
Legal/Planning Costs	6	2500	0	2500	2500	2500
Community Centre extension/refurb	547436	0	0	0	0	0
Trees	5246	10000	580	1000	1580	0
Resurfacing Basketball court	19979	0	0	0	0	0
New Mower/Equipment	12866	0	0	0	0	0
S106 Environmental	365	0	0		0	0
RCC Boiler	11000	0	0	0	0	0
Covid Response	4375	0	0	0	0	0
Office Furniture/exten	4413	0	0	0	0	0
Fencing/trees SMG	0	1200	0	1200	1200	0
Sub Total	605686	13700	580	4700	5280	2500
EMR Damage deposits held						4000
Earmarked Reserve (WDC funding)		26252		26252	26252	0
Earmarked Reserve(Election Expenses)	0	12000	0	9014	9014	3000
Earmarked Reserve (CIL)		73731	32300	6720	39020	5313
Earmarked Reserve (Contingencies)		50000	0	0	0	25000
Earmarked Reserve (Legal Planning)		2500	2500	0	2500	2500
Earmarked Reserve (Community Centre)		121916	100394	7205	107599	23582
Earmarked Reserve (Wades Centre Manager)		30000	335	800	1135	0
Earmarked Reserve (39 High Street)		49956	47420	0	47420	7536
Earmarked Reserve (Maintenance Personnel Costs)		8000	2248	5752	8000	0
Earmarked Reserve (kerbing stones)		995		995	995	0
Earmarked ReserveS106 Open spaces(community garden)		3939	3385	554	3939	0
Earmarked Reserves (Trees)						5000
Earmarked Reserve(Heritage Trail)		9749	4950	4725	9675	0
Earmarked Reserve S106 (Heritage Trail)		5772	100	1500	1600	0
Earmarked Reserve (Civ/Dem)		225	0	225	225	0

Earmarked Reserve (Town Regen)		13015	6640	100	6740	0
Earmarked Reserve (Recognition Allowance)		350	95	255	350	0
Earmarked Reserve (Chairmans Allowance)		109	65	44	109	0
EMR WDC 19/20Farmers Market		4500	2600	1900	4500	0
EMR WDC Risborough Basket		16131	5164	3880	9044	0
EMR WDC High Street Events		3000	600	1400	2000	0
Sub Total	0	432140	208796	71321	280117	75931
Total	1134242	932174	448956	291048	740004	715353