



PRINCES RISBOROUGH TOWN COUNCIL



TO: THE MEMBERS OF THE TOWN COUNCIL (Councillors A Ball, J Biss, S Coombs, A Cross, A Frost, G Hall, S Marshall, C Morgan, A Shipley, I Parkinson, J Rampin, N Rawsthorne, A Turner)

Dear Councillor,

You are summoned to attend the **Meeting of the Town Council** to be held at the **Brushwood Suite, Wades Centre, Stratton Road, Princes Risborough** on **Tuesday 26th November 2024 AT 7.00 PM** when the business set out in the following agenda will be transacted.

Susanne Barter

**Clerk to the Town Council
20th November 2024**

AGENDA

The Town Council Prayer

- 1. Welcome and Apologies for Absence**
Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk
- 2. Acceptance of Minutes of Previous Meeting of the 12th November 2024**
To receive and approve as a correct record the minutes of the Town Council meeting held on the 12th November 2024
- 3. Declarations of Interest and Dispensations**
To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations
 - i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it
 - ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure)
 - iii) Register of Disclosable Pecuniary Interest and other Registerable Interests
- 4. Public Forum**
Ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda, as provided for in Standing Order Numbers 3 e-k. The public are welcome to observe the rest of the meeting. Applications to speak must be received by the Town Clerk no later than 5pm on the last working day preceding the meeting.



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5. Reports from Buckinghamshire Councillors
To receive written reports from Cllrs A Turner, G Hall and M Walsh

6. **Council Committees**
To receive and note the minutes of: -
Finance Committee [29th October 2024](#) (draft)
Planning Committee [5th November 2024](#) (draft)
Town Committee [5th November 2024](#) (draft)

7. **Correspondence**
To decide on the response to correspondence received at the Town Council

8. **Report from the Mayor/Deputy Mayor**
To receive a report from the Mayor/Deputy Mayor on functions that they have attended

9. **Task & Finish Groups**
To receive reports from the Quarter 3 Task & Finish Groups

Best Kept Village Competition Task & Finish Group
To receive a report and decide on any actions to be taken

Dogs and Parks Task & Finish Group
To receive a report and decide on any actions to be taken

10. **Finance**
a) To approve payments over £5000
b) To note the income and expenditure to date

11. **Minor Grant Application**
To discuss and decide on a recommendation from the Finance Committee regarding a minor grant application.

12. **Memorial Bench**
To discuss and decide on the location and wording of a memorial bench for the late Cllr John Coombs

13. **Solar Panels at the Wades Centre**
To discuss and decide on the beneficiaries of the energy generated by the Solar Panels at the Wades Centre

14. **Parking Enforcement at the Wades Centre**
To review and decide on whether to continue with Parking Enforcement at the Wades Centre

15. **CIL (Community Infrastructure Levy) Money Allocation (Cllr Rawsthorne)**
To discuss and decide on allocating the full CIL money income received in October 2024 of £27,732.68 for playground equipment

16. **Devolved Services**
a) To discuss and decide on whether to continue with Highways Devolved Services for 2025/2026
b) To discuss and decide on whether to sign for 4 years or 1 year

17. **Future Agenda items**
To receive items to be included in the next meeting



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- 18. Exclusion of Press and Public**
To pass a resolution to exclude the public and press in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 to discuss and decide on
- a) the preferred street light energy supplier
 - b) Staff matters
- 19. Date of next meeting**
To note the date of the next meeting

Distribution – all Councillors and Council website.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND