



PRINCES RISBOROUGH TOWN COUNCIL



TO: THE MEMBERS OF THE TOWN COUNCIL (Councillors A Ball, J Biss, C Campbell, J Coombs, S Coombs, A Cross, A Frost, G Hall, S Marshall, I Parkinson, J Rampin, A Shipley, A Turner,)

Dear Councillor,

You are summoned to attend the meeting of the **Town Council** to be held at the **Princes Centre, Clifford Road, Princes Risborough** on **Tuesday 31st January 2023 AT 7.00 PM** when the business set out in the following agenda will be transacted.

Susanne Barter

**Clerk to the Town Council
23rd January 2023**

AGENDA

The Town Council Prayer

1. **Welcome and Apologies for Absence**
Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk
2. **Acceptance of Minutes of Previous Meeting of the [10th January 2023](#)**
To receive and approve as a correct record the minutes of the Town Council meeting held on the 10th January 2023
3. **Declarations of Interest and Dispensations**
To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations
 - i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
 - ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure)
4. **Public Forum**
Ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda, as provided for in Standing Order Numbers 3 e-k. The public are welcome to observe the rest of the meeting. Applications to speak must be received by the Town Clerk no later than 5pm on the last working day preceding the meeting.
5. **Report from Thames Valley Police**
To receive a report from Thames Valley Police
6. **Presentation from Mark Tubb Chairman The Rural Community Defibrillator Group**



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7. **Report from Buckinghamshire Councillor**
To receive a report from Cllr Walsh
8. **Council Committees**
To receive and note the minutes of: -
Finance Committee [29th November 2022](#), [13th December 2022](#) (draft) and
[20th December 2022](#) (draft)
Planning Committee [6th December 2022](#) (draft)
Town Committee [6th December 2022](#) (draft)
9. **Correspondence**
To decide on the response to correspondence received at the Town Council
10. **Task and Finish Groups**
To receive reports from the Quarter 1 Task & Finish Groups
 - a) Wades Centre Phase 2 Task & Finish Group

To receive a report and decide on any actions to be taken
 - b) Neighbourhood Plan Task & Finish Group

To receive a report and decide on any actions to be taken
 - c) Stratton Memorial Garden Phase 2 Task & Finish Group

To receive a report and decide on any actions to be taken
11. **Finance**
 - a) To approve payments over £5000
12. **Precept for the Financial year 2023/2024**
To formally agree and propose the expenditure and precept for the financial year 2023/2024
13. **Safeguarding Policy**
To approve a recommendation from the Admin & H/R Committee to approve a Safeguarding Policy (Cllr A Turner)
14. **Princes Risborough Area Defibrillators**
To discuss and decide on adding the defibrillators in the Princes Risborough Area to the Princes Risborough Town Council Asset Register
15. **Summer Festival 2023**
To discuss and decide on the recommendation from the Events/PR committee to move the Summer Festival from the High Street to Wades Park (Cllr A Frost)
16. **Exclusion of Press and Public**
To pass a resolution to exclude the public and press in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 to
 - a) discuss and decide on the preferred contractor for streetlight column painting and the Wades Centre Phase 2 project
 - b) Staff matters
 - c) Legal matters



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17. **Future Agenda items**
To receive items to be included in the next meeting

17. **Date of next meeting**
To note the date of the next meeting

Distribution – all Councillors and Council website

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND