

Susanne Griffiths  
Town Clerk

Princes Risborough Town Council  
Wades Centre  
Stratton Road,  
Princes Risborough Bucks  
HP27 9AX

Tel: 01844 275912

[www.princesrisboroughtowncouncil.gov.uk](http://www.princesrisboroughtowncouncil.gov.uk)

Email: [towncouncil@princesrisboroughtowncouncil.gov.uk](mailto:towncouncil@princesrisboroughtowncouncil.gov.uk)

**NOTICE OF INTERMENT IN STRATTON MEMORIAL GARDEN. PRINCES RISBOROUGH**

This Notice is to be delivered between the hours of 10.00am and 3.00 pm, Monday to Friday to the Town Council office, Princes Risborough at **least three days previous to any interment.** No application as to Burials can be received on **SUNDAYS** or **BANK** or **PUBLIC HOLIDAYS**. It is especially requested that the particulars as required hereunder are CAREFULLY and ACCURATELY completed and signed by the Funeral Service and the client.

1. Christian name or names, surname and address of person to be buried.	
2. Description (as to Profession, Trade, etc.) of the person to be buried (if a minor, name and address of parents).	
3. Date of birth of person to be buried.	
4. Date of death and place where death occurred.	
5. Date on which the burial is to take place.	
6. Expected time of arrival at the Cemetery.	
7. Name of Officiating Minister.	
8. Section and number of Grave Space intended to be occupied	Section                      No.
9. If the Exclusive Right of Burial is to be purchased please confirm details of purchaser:  <b>Name: Address:</b> <b>Contact Number:</b> <b>Email address:</b>	

10. If in a purchased grave or vault, state name and address of owner, date of purchase, and Grant No.	
11. Required depth of grave, 7' (for double), 2ft 6ins for ashes	
13. Size of coffin/casket (indicate exact size).	
14. Name, address and telephone number of family member or representative arranging the funeral.	
15. Memorial (if appropriate) has been removed.	Yes / No
16. Signature of person arranging funeral.	

**FULL NAME AND ADDRESS (BLOCK LETTERS PLEASE) OF FUNERAL DIRECTORS**

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 .....  
 .....

SIGNATURE .....  
 DATE .....

Please check before posting:

- Notice of Interment is complete and enclosed.
- Certificate of Burial or Cremation is enclosed.
- Payment is enclosed.
- Memorial has been removed from the grave space if appropriate.

We reserve the right not to proceed with an interment if the documents above are not received prior to the interment by Princes Risborough Town Council within 3 clear working days.

**I/We (print name) .....hereby declare that I/we have read, understood and will abide by the Stratton Memorial Garden regulations.**

**Signed:** .....

**Date:** .....

*Princes Risborough Town Council respects your privacy but at times it may be necessary to contact you regarding your Exclusive Rights of Burial. We would like to ensure that we do so in a manner that suits you. Please let us know which method you prefer.*

email  Telephone  Post  *Please tick your preferred option.*