



Princes Risborough Town Council



**MINUTES OF A MEETING OF THE FINANCE COMMITTEE
HELD ON MONDAY 17th FEBRUARY 2020 AT 3.00 PM,
IN THE MEETING ROOM, PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH**

PRESENT

Chairman - Cllr A Turner
Cllrs J Coombs and A Ball
Deputy Town Clerk -Kirsty Pope

1 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Town Clerk reported that apologies had been received from Cllr M Walsh

RESOLVED: To receive and note the following apologies from Cllr Walsh

2. MINUTES

The accounts and minutes from the meetings from the previous month, having been previously circulated, were approved by the Meeting and signed by the Chairman.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations. None were declared.

4. ACCOUNTS FOR PAYMENTS AND NOTE ITEMS OF INCOME

The income for January and expenditure for February 2020 were examined by the Committee.
Cllr Turner proposed and Cllr Coombs seconded that the schedule of payments due for the period ending 29th February 2020, be approved.

Resolved: To approve the schedule of payments for February 2020

Further to the Code of recommended practice for local authorities on data transparency, the items of expenditure are attached.

In accordance with the Financial Regulations 5.7 adopted November 2019, records of regular payments made were signed by two members thus controlling the risk of duplicated payments being authorised or made.

As required by Financial Regulation 2.2, the Committee notes that Cllr Turner and Cllr Walsh verified bank statements for the period 1st January to 31st January 2020 and found no matters arising for the Committee's consideration.

5. CORRESPONDENCE

No correspondence

6. FUTURE AGENDA ITEMS

To review the Audit Plan
To review the Finance Risk Assessment and Management Plan



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7. NEXT MEETING

The date of the next monthly meeting of the Finance Committee will be on the 16th March 2020 at 3.00pm. There being no further business the meeting closed at 3.10 pm.

Chairman.....

Date

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Payments for Princes Risborough Town Council – February 2020

Supplier A/c Name	Analysis Description	Invoice Total
9 GROUP LTD	Broadband	119.16
ALPHABET GB LTD	Vehicle lease	407.99
AMPOWER	Street Lighting energy charge	2897.88
AMPOWER	Street light energy	59.88
	Change of Use Planning	
ANDREW EADES	Application	420
ANDREW EADES	Amend Planning Application	180
ARDENLEA	Fire risk assess 39 High St	290
BEP CONTRACTING LTD	Green waste	750
	Data and works re office	
BES ELECTRICAL	extension	2520
BES ELECTRICAL	Storage/Rest Facilities	1140
BLANCHFORD BUILDING	paint supplies	39.64
BLANCHFORD BUILDING	paint supplies	24.44
BRIANTS OF RISBOROUGH	Hooks	4.75
BT GROUP PLC	wi-fi Market House	50.04
BT GROUP PLC	BT Community Centre	165.60
CALOO	Play Areas	896.4
CASTLE WATER	Water Community Centre	19.83
CASTLE WATER	SMG water	57.78
CATHERINE CAMPBELL	Ingredients for demo	20
CLEAR BUSINESS	Water 39 High St	15.47
CREDIT CARD	JPI Media public notices	496.80
	WDC Licence App 39 High St	190
	refreshments	38.50
	Adobe software	41.62
	refreshments Vol event	56.50



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	Baker Ross wooden eggs	5.94
	Amazon delivery	7.99
	Amazon arm bands condolence book	33.60
	Amazon picture frame	20.98
	Amazon cables	163.79
	Amazon key box	27.05
	BCC parking suspension Farmers Voucher express	180
	TOTAL	1262.77
	ADJAN20003/2342/Denbury	
DENBURY CONSULTING	Consul	1100
DRAM ED	Puppet show festival 50% dep	150
ELISA COOK	Comm Centre deposit refund	150
ELLIS WHITTAM	Year 2	4277.88
ELLIS WHITTAM	Insurance + Admin fee	177
ESSO CARD	Fuel	196.20
ESSO CARD	Fuel	77.36
FELICITY BLAKEMAN	Comm Centre deposit refund	150
FIFAR	Grant	250
FUSION EXTREME	20% deposit	220
GLASDON UK LTD	Replace vandalised bin	515.94
GOLD STAR CLEANING S	Cleaning Community Centre	815
GOLD STAR CLEANING S	Cleaning Community Centre	625
GRUNDONWASTEMANAGE	waste	260.10
HMRC	FEB20/2327/HMRC	2733.56
JENNY ROPER	Comm Centre deposit refund	150
JINCA LTD	IT support	54
JJ PUPPETS	Puppets festival deposit	75
KEITH DOBSON	Risk Inspection	128.30
K POPE	Town regeneration	22.50
LEE DCOURCY	Comm Centre deposit refund	50
LEX AUTOLEASE LTD	Vehicle lease	401.99
LGPS	FEB2020/2362/LGPS	1874.42
LIGHTHOUSE	LIGHTHOUSE/2317/Lighthouse	200
LOGO-CO	Mt clothing	25.08
LOGO-CO	Mt clothing	145.38
MARTINDALES	..**VAT Only Inv	1964.94
MARTINDALES	0589641/2332/Martindales	100
MORGAN ARCHITECTURAL	39 High St	540
NEST PENSION	FEB2020/2335/Nest pension	381.36
PRINCES CENTRE	office rent	625
PRINCES CENTRE	refreshments	20
PRUDENTIAL	FEB20/2354/Prudential	100
RISBOROUGH AREA PART	Town boards Summer Festival	153



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RISBOROUGH AREA PART	Town Boards Christmas Lights	306
RIALTAS BUSINESS SOL	Asset Inventory Software	417
RISBOROUGH RANGERS J	Advert in programme	65
SAFE&SOUND PLAYGROUN	102966/75/Play Equipment	230.40
SAFE&SOUND PLAYGROUN	102969/69/Play Areas	1359.60
SALARIES	FEB20/2333/Salaries	9506.25
S GRIFFITHS	travel expenses	14.40
SPARKX	Remaining 5% LED project	5550.90
SUEZ	70021765/2365/Suez Recycling a	82.51
SUNSHINE EVENTS	Assault Course Festival	1074
TBS HYGIENE LTD	Dog waste collection Jan 20	594
TANKS FOR EVERYTHING	3922/86/Equipment/tooling/supp	1326
THE FIGURE SHOP LTD	Salary Community Centre	150
THE FIGURE SHOP LTD	Keys Community Centre	47.70
VISIONICT	Email hosting April 20-Mar 21	21.60
VISIONICT	Website Accessibility Report	102
WINGROVE MEDIA	Website support	80

TOTAL INVOICES 51006.62