



## PRINCES RISBOROUGH TOWN COUNCIL



### MINUTES OF A MEETING OF THE TOWN COMMITTEE HELD ON TUESDAY 5<sup>th</sup> NOVEMBER 2019 AT 7.00PM IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH.

#### PRESENT

Chairman - Cllr J Coombs

Cllrs M Walsh, A Turner, J Roberts, T Murali, L Byrne, G Hall and A Ball

#### In attendance

Deputy Clerk- Kirsty Pope

Clerk to the Town Council – Susanne Griffiths

3 members of the Public

#### 1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Town Clerk reported that apologies had been received from Cllr N Davis and I Pearce who were on holiday and I McLauchlan who has work commitments.

**RESOLVED:** To receive and note the apologies from Cllrs N Davis, I Pearce & I McLauchlan

**2. MINUTES RESOLVED:** To agree the minutes of the Town Committee meeting held on the 1<sup>st</sup> October 2019 be signed as a true record.

#### 3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations. None were declared.

#### 4. PUBLIC FORUM

Three members of the public were present.

Member of the public spoke about a "Refill Princes Risborough" scheme that she would like the council to consider and agreed to send full details to the members for consideration at the next Town Council meeting. Representative from Churches Together to ask for the members support for a request to hold an event on the 23<sup>rd</sup> May 2020 in Wades Park.

Cllr T Murali joined the meeting

#### 5. RESPONSES TO CORRESPONDENCE RECEIVED AT THE TOWN COMMITTEE

A request has been received from a charity to site an advertising board on New Road

Speen Helping Hospices has requested to site an event board near the Fire Station on New Road to advertise their Christmas Market on for 10 days before the 16<sup>th</sup> November.

**All present agreed** to approve a banner to be displayed on the railings outside M&S on this occasion, despite being outside of policy as the event is not in our parish. **JM**

An email has been received regarding speeding in and around Risborough

A resident is concerned about the excessive speeds of motorists in and around the town, especially in New Road.

The Clerk confirmed that the concerns have been passed to Bucks County Council for consideration expressing the Town Council's desire to have a temporary VAS in place at the top of New Road.

The members confirmed that a meeting has been arranged with Cllr Bendyshe-Brown to discuss the above.

The office is requested to investigate 30mph signs for bins. **KP**

A request for a memorial bench has been received

The request is to site a memorial bench on the grass verge on New Road.

**All present agreed** to this request providing the design of the bench is in line with the existing memorial benches. The words on the plaque are to be approved by the Town Committee.

**All present agreed** for the Town Council to purchase the bench and request a donation from the resident.

**JM**

A request has been received from Churches Together in Risborough regarding a 'Love Risborough' event  
Churches Together in Risborough would like to hold a 'Love Risborough' event on the 23rd May 2020 and request the Town Council's support to use Wades Park & the toilet facilities

**All present agreed.**

**AD**

Posters made by St Teresas School regarding litter have been received by the Risborough Environmental Group.  
Permission has been requested to attach posters that have been made by St Teresa's School regarding litter, to lamp posts in the town.

Concerns were raised by the members about the use of cable ties and the general appearance of the posters in the town. Cllr G Hall proposed using the window of 39 High Street to display the posters.

**All present agreed** for the posters to be displayed in the window of 39 High Street, for a two-week period only. **KP**

An email has been received regarding Biodiversity

The writer is disappointed that all the grass verges and green spaces have been cut throughout the year despite the Town Council stating that it is "keen to ensure that we protect biodiversity across the Town."

**Comments noted.**

Rights of the Charter

As a consequence of the Buckinghamshire Structural Changes Order 2019, the Princes Risborough Charter will transfer from the District Council to the Buckinghamshire Shadow Unitary Council.

**All present agreed** for the Clerk to write to Buckinghamshire Shadow Unitary Council requesting that the Charter be transferred to PRTC on the abolishment of the District Councils. **SG**

Report Received from the MT Leader

A report was received from the Maintenance Team Leader.

## **6. TOWN MATTERS INCLUDING RISK ASSESSMENT REPORT**

No high priority areas highlighted on the Town Risk Assessment Report

Vehicle damage to the grass on New Road

**All present agreed** to set up a working group consisting of Cllrs Ball, Knights & Roberts to discuss options to resolve the issues and to report back to the committee. **AB/DK/JR**

The office is requested to chase B.C.C. regarding the repairs to the fence by the Butts.

**KP**

## **7. A REPORT FROM THE LIGHTING WORKING GROUP, INCLUDING RISK ASSESSMENT REPORT**

A quotation has been received for £500 to check the lighting stock inventory against the data base.

**All present agreed** to accept the quotation. **JM**

The office is requested to chase the lighting contractor regarding 2 lights along Mill Lane

The office is requested to ask the lighting contractor to remove the LED light in the column that's on the corner of Wollerton Court. This is not a PRTC owned column, therefore the number on the post needs painting over and removed from the lighting inventory list. **JM**

## **8. A REPORT FROM THE STRATTON MEMORIAL GARDEN WORKING GROUP, INCLUDING RISK ASSESSMENT**

Nothing to report.

## **9. A REPORT FROM THE PARKS WORKING GROUP, INCLUDING RISK ASSESSMENT REPORT, AND DECISION ON ACTIONS TO BE TAKEN.**

Wades Park

There were no priority items in the Risk Assessment Report.

It was **agreed** that the most convenient date to plant the replacement trees at Wades as part of the Tree Charter was on the 27<sup>th</sup> November. **LB**

Three quotations were requested for a replacement play net as per the recent Risk Assessment report. Only one quotation was received for £1,133. **All present agreed** to accept this quotation. **KP**

**Page 29/19**

**St Dunstan's Park**

There were no priority items in the Risk Assessment Report.

**Earle Mitchell Park**

There were no priority items in the Risk Assessment Report.

**King George V Park**

There were no priority items in the Risk Assessment Report.

**Crescent Park.**

There were no priority items in the Risk Assessment Report.

**10. ESTIMATES**

Estimates for the next financial year 2020/2021 were agreed for submission to the Finances Estimates Committee

**11. FUTURE AGENDA ITEMS**

To be advised

**12. DATE OF NEXT MEETING**

The date of the next meeting of the Committee is to be on 3<sup>rd</sup> December 2019 at 7pm and will be held at the Princes Centre, Clifford Road, Princes Risborough.

There being no further business the meeting closed at 8.53pm

Chairman.....

Date .....