



## PRINCES RISBOROUGH TOWN COUNCIL



### MINUTES OF A MEETING OF THE TOWN COMMITTEE HELD ON TUESDAY 6<sup>th</sup> AUGUST 2019 AT 7.00PM IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH.

#### PRESENT

Chairman -Cllr J Coombs

Cllrs, N Davis, J Roberts, I Pearce, G Hall, T Murali, A Turner, and M Walsh

#### In attendance

Clerk -Susanne Griffiths

Jayne Mylchreest – Administration Officer

Kevin Locke – Maintenance Team Leader

No members of the Public

#### 1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Town Clerk reported that apologies had been received from Cllrs L Byrne and A Ball who were on holiday, Cllrs D Knights and I McLauchlan who had a work commitments and P Summerbell who has resigned due to ill health.

**RESOLVED:** To receive and note the apologies from Cllrs Byrne, Ball, Summerbell, McLauchlan and Knights

**2. MINUTES RESOLVED:** To agree the minutes of the Town Committee meeting held on the 9<sup>th</sup> July 2019 be signed as a true record.

#### 3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations. None were declared.

#### 4. PUBLIC FORUM

Mark Averill from Bucks County Council gave an update on the electric vehicle charging points project in the town

**Cllr M Walsh and A Turner left the meeting at 7.15pm**

#### 5. PARISH MAINTENANCE

Kevin Locke Maintenance Team Leader gave a report for the month to the members– see appendix 1

#### 6. RESPONSES TO CORRESPONDENCE RECEIVED AT THE TOWN COMMITTEE

A request to advertise an event on behalf of the Sue Ryder Hospice charity has been received

A resident is seeking permission for a banner to be placed on the railings in Horns Lane advertising a charity walk in Henley in aid of the Sue Ryder Hospice charity for 6 days from the 1<sup>st</sup> September 2019.

Cllr G Hall proposed granting dispensation on this occasion as a one off as it against policy.

Seconded by Cllr T Murali.

**Resolved:** To grant dispensation on this occasion as a one off as it against policy.

**JM**

**Cllr M Walsh and A Turner re-joined the meeting.**

Horns Lane Noticeboards

**All present agreed** for the P/R & Events Committee to arrange for the improvement of the Noticeboard in Horns Lane and for the office to write to Risborough Area Partnership to request formal transfer of the Noticeboards as assets to The Town Council.

**KP**

#### 7. TOWN MATTERS INCLUDING RISK ASSESSMENT REPORT

No high priority areas highlighted.

Cllr Hall agreed to contact the landowner with access to Pyrtle Spring to arrange entry for the Maintenance Team to collect rubbish collected by Risborough Environment Group from the spring. **GH**

#### **8. A REPORT FROM THE LIGHTING WORKING GROUP, INCLUDING RISK ASSESSMENT REPORT**

##### Quotation for replacement columns at Brooke Road and Stratton Road

A quotation has been received to replace 2 new columns at £ 3,200 + vat

Cllr G Hall proposed to approve the quotation at £3,200 + vat

Seconded by Cllr I Pearce

**Resolved: To approve the quotation at £3,200 + vat** **JM**

##### Remedial action required on columns to enable LED lanterns to be installed

**All present agreed** to arrange a meeting with the contractor and the Working Group to discuss further. **JM**

##### Lime Road

A quotation has been received to supply and install a solar lantern at £1,435.00

Cllr N Davis proposed to approve the quotation

Seconded by Cllr I Pearce

A vote was taken with 7 votes for the proposal. Cllr G Hall requested that he is recorded as voting against the proposal.

**Resolved: To approve the quotation to install a solar lantern at £1,435.00** **JM**

#### **9. A REPORT FROM THE STRATTON MEMORIAL GARDEN WORKING GROUP, INCLUDING RISK ASSESSMENT**

Cllr T Murali advised the members that the Community Gardening Working Group had met to discuss ideas.

Cllr T Murali proposed the following: -

- 1) LAF funds to be used to create a small garden with a good mix of seasonal long flowering, bee/butterfly friendly plants
- 2) S106 funds to be used to create a wild flower area where waste for burning is currently stored.
- 3) That the Town Council engage with schools and Doctors Surgeries to participate in a sow and reap scheme

Seconded by Cllr A Turner

**Resolved: To approve the recommendations from the Community Gardening Working Group**

**All present agreed** for the Mayor to liaise with the schools and Doctors Surgeries. **MW**

It was further **agreed** to investigate the cost of a chipper for consideration at the Estimates meeting. **KP**

#### **10. A REPORT FROM THE PARKS WORKING GROUP, INCLUDING RISK ASSESSMENT REPORT, AND DECISION ON ACTIONS TO BE TAKEN.**

##### Wades Park

There were no priority items in the Risk Assessment Report.

##### St Dunstan's Park

There were no priority items in the Risk Assessment Report.

##### Earle Mitchell Park

There were no priority items in the Risk Assessment Report.

##### King George V Park

There were no priority items in the Risk Assessment Report

##### Crescent Park.

There were no priority items in the Risk Assessment Report

#### **11. COMMITTEE BUDGET**

The Committee received a detailed income and expenditure budget update

**Resolved: that spending in respect of the 2019/20 budget be noted.**

#### **12. MACINTYRE CHARITY**

**All present agreed** to defer this item to the next meeting when the Mayor has met with the Charity and can report back to the Committee on what support is required.

**MW**

**13.WATER FOUNTAIN**

Cllr M Walsh proposed to establish a Working Group to investigate funding options for the purchase and installation of a water fountain in Wades Park. Cllrs Walsh Turner Davis and Murali and the Administration officer agreed to form the group.

**MW/AT/ND/TM/JM**

**14. FUTURE AGENDA ITEMS**

Macintyre Charity - To receive an update from the Mayor

**15. DATE OF NEXT MEETING**

The date of the next meeting of the Committee is to be on 3<sup>rd</sup> September 2019 at 7pm and will be held at the Princes Centre, Clifford Road, Princes Risborough.

There being no further business the meeting closed at 8.20 pm.

Chairman..... Date .....

Appendix 1

Works carried out by the maintenance team in the past month include.

Devolved services in Risborough, Longwick, Lacey Green, Bledlow and Bradenham.

Town mowing around flowerbeds in Princes Risborough.

Maintenance of town beds, planters and hanging baskets.

Installation of several new bins to replace those damaged by antisocial behaviour.

Installation of a memorial bench in the Crescent Park.

Maintenance at the Stratton Memorial Garden.

Reinstallation of the grate on the St Dunstons stream culvert after it was removed and damaged.

Cutting of all parks in Princes Risborough.

Contracted grass cuts at lacey green GOR and playing field and at Longwick Playing field.

Footpath clearance between Wycombe Road and Park meadow and fairway and station rd.

Finally on the 24<sup>th</sup> July the RANSOME ride on mower broke down due to overheating.

Having had the mower assessed by a contractor it has suffered severe damage to the engine and radiator amounting to several thousands of pounds in costs if repaired.

