



## PRINCES RISBOROUGH TOWN COUNCIL



### MINUTES OF A MEETING OF THE ECONOMIC REGENERATION HELD ON TUESDAY 23<sup>rd</sup> JULY 2019 AT 7.00PM IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH.

#### PRESENT

Chairman – Cllr I Pearce,  
Cllrs J Coombs, D Knights, M Walsh and T Murali  
In attendance Cllr Davis.  
Clerk to the Town Council – Susanne Griffiths,  
Town Centre Co-ordinator – Annabelle Denbury

#### 1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

None received.

#### 2. MINUTES

The minutes of the previous meeting on the [11<sup>th</sup> June 2019](#) having been circulated were approved by the Meeting and signed by the Chairman

#### 3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations. None were declared.

#### 4. PUBLIC FORUM

No members of the public were present

#### 5. ELECTION OF VICE-CHAIRMAN

Cllr Walsh proposed Cllr Knights as Vice Chairman  
Seconded by Cllr Coombs

**Resolved: Cllr Knights elected as Vice Chairman of the Economic Regeneration Committee**

#### 6. RESPONSES TO CORRESPONDENCE RECEIVED AT THE ECONOMIC REGENERATION COMMITTEE

A complaint has been received from a resident regarding a stall holder setting up at 3am and causing a noise disturbance  
The Town Council has received a previous complaint from another resident about the noise from this market stall being set up in the early hours of the morning. **All present agreed** that this was not acceptable and that a letter is sent from the office

advising the stall holder of the impact that this is having on the residents together with a reminder of the terms and conditions that the pitch is only available from 7.00am.

**AD/SG**

A complaint about the mortar used on the Market House.

A market stall holder has complained that the mortar used in the refurbishment work on the Market House is failing. The Chairman has met with the Project Manager who has agreed that some repointing needs to be done and will make the necessary arrangements.

#### 7. THURSDAY MARKET

A flower seller has requested a regular pitch

Cllr D Knights proposed that the request is declined due to the impact on the retailers in the town. Seconded by Cllr T Murali.

**All present agreed** to decline the request.

**JM**

#### 8. FARMERS MARKET

**All present agreed the following: -**

- Advertising Plan & Spend for September Market for Banners/ for the road & Lamp post Signage
- 3 reusable banners for Duke St, M&S & Station, lamp post A2 boards & road entry boards at Monks Risborough, Longwick Road and Wycombe Road. **All present further agreed** that Cllr D Knights will approve the design before they go to print. **DK**
- Stall price confirmation - £15 per table
- Activity for Children – Lego table & background music. Cllr M Walsh to investigate if a licence is required. **MW**
- Cllrs J Coombs, D Knights and N Davis to purchase a monitor and screen up to a cost of £500.00 for the Kitchen demonstration. **JC/DK/ND**
- December Farmers Market to include Crafts
- Parking Suspension – 12 bays suspended @ £15 each (£180).

**9. UPDATE FROM THE TOWN CENTRE COORDINATOR**

The Town Centre Co-ordinator updated the members on the Town Centre Retailers Health Check. **All present agreed** the content of the questionnaire.

**10. FUTURE AGENDA ITEMS**

To receive reports on regeneration projects.

**11. DATE OF NEXT MEETING**

The date of the next meeting of the Committee is to be advised and will be held at the Princes Centre, Clifford Road, Princes Risborough.

There being no further business the meeting closed at 8.10 pm

Chairman..... Date .....