



# Princes Risborough Town Council



**MINUTES OF A MEETING OF THE FINANCE COMMITTEE  
HELD ON MONDAY 15<sup>TH</sup> JULY 2019 AT 2.00 PM,  
IN THE MEETING ROOM, PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH**

## **PRESENT**

Chairman - Cllr A Turner  
Cllrs - I Pearce and M Walsh  
Clerk -Susanne Griffiths

## **1 TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**

The Town Clerk reported that apologies had been received from Cllrs Ball, McLauchlan, Davis and Roberts who had work commitments.

**RESOLVED:** To receive and note the following apologies from Cllrs Ball, McLauchlan, Davis and Roberts.

## **2. MINUTES**

The accounts and minutes from the meetings from the previous month, having been previously circulated, were approved by the Meeting and signed by the Chairman.

## **3. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations. None were declared.

## **4. ACCOUNTS FOR PAYMENTS AND NOTE ITEMS OF INCOME**

The income and expenditure for July 2019 were examined by the Committee.

Cllr A Turner proposed and Cllr M Walsh seconded that the remaining schedule of payments due, for the period ending 31<sup>st</sup> July 2019, be approved.

**Resolved: To approve the schedule of payments for July 2019**

Further to the Code of recommended practice for local authorities on data transparency, the items of expenditure are attached.

In accordance with the Financial Regulations 5.7 adopted March 2018, records of regular payments made were signed by two members thus controlling the risk of duplicated payments being authorised or made.

As required by Financial Regulation 2.2, the Committee notes that Cllr A Turner and Cllr M Walsh verified bank statements for the period 1<sup>st</sup> May 2019 to 31<sup>st</sup> May 2019 and found no matters arising for the Committee's consideration.

## **5. CORRESPONDENCE**

No correspondence was received.

## **6. GENERAL RESERVES POLICY**

A copy of a draft General Reserves Policy was circulated with the agenda for the members' consideration. Cllr A Turner proposed that it is recommended to Town Council for approval. Seconded by Cllr I Pearce. **All present agreed.**

**SG**



# Princes Risborough Town Council



## 7. FUTURE AGENDA ITEMS

To review the British School Foundation accounts for 2018/2019 for recommendation to the Town Council.

## 8. NEXT MEETING

The date of the next monthly meeting of the Finance Committee will be on the 19<sup>th</sup> August 2019 at 2.30 pm.

There being no further business the meeting closed at 2.15pm.

Chairman.....

Date ..... **Page 14/19**



# Princes Risborough Town Council



## Payments July 2019

9 Group Ltd	238.56	Phone/broadband
Adaptainer Ltd	420	Container
ABA ( Construction Ltd )	214.20	Qtrly inspection play areas
Blanchford Building Supplies	73.84	Mt supplies
Bucks Vision	50	V5169/1794/Bucks Vision
Creative Creations	440	mobile kitchen
D Pering	250	Compere Festival
Filmbank Media	577.60	Outdoor cinema
Glasdon UK Ltd	257.42	Dog waste bin
Gold Star Cleaning Services	812	Cleaning RCC
Hiya Bucks	18	Whats on Guide
Jade Bacon	50	deposit refund
JKL Heaters Ltd	325.20	bolier service RCC
Tesco	4.35	Festival
Lightfoots LLP Solicitors		
Esta	600	RCC
Logo-co (NE) Ltd	64.38	polo shirts
Lorna James	120	festival
Lyndsey Harrison	850	Festival
M Lane	215	RCC
Mazher Hussain	100	deposit refund
Medipatrol Ltd	294	festiavl
E P E Cox	297.50	mobile stage
Playdale Playgrounds Ltd	805.56	climber repairs
PPL PRS LTD	121.10	RCC license
REG	50	deposit refund
Safe & Sound Playgrounds	354	Aerial Runway
Salaries	13745.78	JUKY 2019/1792/Salaries
Tesco	129.77	refreshments festival
Travel expenses	25.50	meetings
Shutter Spec Security	360	repair shutter Earle Mitchell
Suez Recycling and Recovery	82.51	RCC outstanding Jan inv
TBS Hygiene Ltd	475.20	Dog waste bin
The Figure Shop Ltd/ D Rintoul	150	RCC
Turney - Fieldforce	24.74	MT supplies
Visionict	21.60	website
Widmer Feeds Ltd	148.75	Bales festival
Windowflowers Ltd	4272	bedding plants
Chiltern Society	30	Annual subscription



# Princes Risborough Town Council



Three	47.80	mobile phones
Adaptainer Ltd	10701.60	IPS
Ardenlea Fire Consulting Ltd	200	Fire check RCC
Entire Productions Ltd	837.60	PA System remove air con 39 High ST
Fiveway Systems	718.80	ST
John Layton	90	refund deposit
UCD Group	12756.53	8071/1805/UCD Group
SLCC Enterprises Ltd	72	129202/1811/SLCC
RACB	500	advertising festival
Lex Autolease Ltd	401.99	vehicle
Npower Ltd	87.03	RCC
HMRC	3896	JULY 2019/1790/HMRC
Wex Europe Services (UK) Ltd	333.66	fuel
Alphabet GB Ltd	407.99	vehicle
BT Group Plc	50.04	Market House
Castle Water	19.83	1735703X/1819/Castle
Nest pension	434.95	JULY 2019/1818/Nest
Princes Centre	436.67	Rent 2056390/1824/Castle
Castle Water	120.44	Water JUNE 2019/1825/Credit
Credit Card	2215.09	Card balance to pay License
PPL PRS LTD	0.10	RCC
British Gas	465.06	RCC
Keith Dobson	128.30	Risk inspection JUNE
Prudential	100	2019/1829/Prudential
Sparkx Ltd	59289.30	LED installation
Clear Business	14.77	Water 399 High St
Wex Europe Services (UK) Ltd	138.63	fuel
Grundon Waste Management	94.96	container
LGPS	2514.01	JULY19/1832/LGPS
Three	47.80	Mobile phones