



## PRINCES RISBOROUGH TOWN COUNCIL



### MINUTES OF A MEETING OF THE COMMERCIAL SERVICES COMMITTEE HELD ON TUESDAY 24<sup>th</sup> JUNE 2019 AT 6.30PM IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH.

#### PRESENT

**Chairman** Cllr Andy Ball

Cllr Coombs, Cllr Davies, Cllr I Pearce, Cllr D Knights and Cllr Walsh

Cllr Jan Roberts (in attendance).

Clerk to the Town Council – Susanne Griffiths

Deputy Clerk to the Town Council – Kirsty Pope

**No members of the public were in attendance.**

#### 1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

No apologies were received.

#### 2. MINUTES

The minutes of the previous meeting on the 11<sup>th</sup> June 2019 having been circulated were approved by the Meeting and signed by the Chairman.

#### 3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations. None were declared.

#### 4. PUBLIC FORUM

No members of the public were present.

#### 5. RESPONSES TO CORRESPONDENCE RECEIVED AT THE COMMERCIAL SERVICES COMMITTEE

No correspondence has been received

#### 6. 39 HIGH STREET

To approve the quotation for additional work to the shop front.

Cllr Coombs proposed to accept the quotation from the approved supplier to provide the additional work for the signage board on the shop front. Seconded by Cllr Davis

**Resolved: to accept the quotation for £830.44. The office is requested to raise the work order with the supplier.** KP

(Cllr Pearce arrived at 6.38pm Cllr Walsh arrived at 6.42pm)

#### 7. FUTURE AGENDA ITEMS

- a) 39 High Street tenancy

#### 8. DATE OF NEXT MEETING

The date of the next meeting of the Committee is to be advised and will be held at the Princes Centre, Clifford Road, Princes Risborough.

There being no further business the meeting closed at 6.55pm

Chairman.....

Date .....

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