



PRINCES RISBOROUGH TOWN COUNCIL



MINUTES OF A MEETING OF THE TOWN COMMITTEE HELD ON TUESDAY 4th JUNE 2019 AT 7.00PM IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH.

PRESENT

Chairman - Cllr J Coombs
Cllrs, N Davis, L Byrne, J Roberts, P Summerbell, A Ball, G Hall, A Turner and T Murali

In attendance

Administration Officer – Jayne Mylchreest
No members of the Public

1. ELECTION OF CHAIRMAN

Cllr A Ball proposed Cllr J Coombs as Chairman of the Town Committee
Seconded by Cllr N Davis

RESOLVED: To appoint Cllr J Coombs as Chairman of the Town Committee

Cllr A Turner proposed Cllr G Hall as Vice Chairman of the Town Committee
Seconded by Cllr A Ball

RESOLVED: To appoint Cllr G Hall as Vice Chairman of the Town Committee

2. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Town Clerk reported that apologies had been received from Cllrs Knights and I Pearce who was on holiday, M Walsh who had a previous commitment and I McLauchlan who was working.

RESOLVED: To receive and note the apologies from Cllr Knights, Walsh, Pearce and McLauchlan

3. MINUTES RESOLVED: To agree the minutes of the Town Committee meeting held on the 14th May 2019 be signed as a true record.

4. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations.

None were declared.

5. PUBLIC FORUM

Three members from Wycombe District Council gave a presentation of their Total Tree Management Service
All present agreed to discuss the proposal at the Estimates Committee meeting in November 2019. **KP/SG**

6. PARISH MAINTENANCE

Kevin Locke Maintenance Team Leader was unable to attend.

7. RESPONSES TO CORRESPONDENCE RECEIVED AT THE TOWN COMMITTEE

Correspondence from the Annual Town Meeting has been received regarding burning waste at the Stratton Memorial Garden

The request is stop burning waste at the Stratton Memorial Garden.

All present agreed to advise that bonfires are held 3 times a year and a full risk assessment is carried out each time. The waste is checked for animals and all the surrounding residents are notified of the Town Council's intentions.

JM

An email has been received from a resident regarding recycling

The resident requests that the Town Council applies pressure on Wycombe District Council to improve the recycling facilities

All present agreed for the office to contact Bill Chapple at Bucks County Council and WDC. Cllr G Hall is requested to express concerns to WDC regarding the lack of waste collection and fly tipping. The office is to advise the resident of the actions taken.

JM

An email has been received from the River Thame Conservation Trust

Permission is sought to access a section of stream that runs along the edge of Wades Park for a volunteer training event and as an ongoing monitoring site.

All present agreed to invite the Trust to the next town committee meeting in July 2019 to make a presentation of no more than 10 minutes in the Public Forum. The request to access the stream will then be discussed and decided at the meeting in August 2019. **JM**

8. TOWN MATTERS INCLUDING RISK ASSESSMENT REPORT

No high priority areas highlighted.

Summer bedding

Beds have been stripped – to be replanted in mid-June.

Cllr G Hall requests the office to order a memorial bench with his Ward Budget monies sent to the Town Council. **JM**

Cllr G Hall requests the office to contact WDC regarding the contract to cut the grass on WDC owned land at the Mount Park. **SG**

Cllr A Ball request that the office report overgrown vegetation on the footway PRR/41A/1 to Rights of Way BCC **JM**

Electric Vehicle Charging Points installation

All present agreed to approve in principle the request by Bucks County Council to use the Town Council owned street lights to install electric vehicle charging points at no cost to the Town Council and to stress to BCC that the installation would be controversial regarding parking issues. **KP**

9. A REPORT FROM THE LIGHTING WORKING GROUP, INCLUDING RISK ASSESSMENT REPORT

All present agreed for the office to arrange a meeting with Sparkz regarding the outstanding issues and payment of the final invoice regarding the LED replacement programme. **GH /MW/SG/JM**

Lime Road

Cllr J Coombs circulated to the members a Solar lantern design to address the issue of the failed lantern.

To be discussed at the next meeting in July 2019. **JM**

10. A REPORT FROM THE STRATTON MEMORIAL GARDEN WORKING GROUP, INCLUDING RISK ASSESSMENT

Nothing to report.

11. A REPORT FROM THE PARKS WORKING GROUP, INCLUDING RISK ASSESSMENT REPORT, AND DECISION ON ACTIONS TO BE TAKEN.

Wades Park

There were no priority items in the Risk Assessment Report.

St Dunstan’s Park

The hinge at the top of the slide has been highlighted as a high-risk issue.

The Maintenance team have attended and made safe. **KP**

Earle Mitchell Park

There were no priority items in the Risk Assessment Report.

King George V Park

There were no priority items in the Risk Assessment Report

Crescent Park.

The aerial runway seat and chain has been highlighted as a high-risk issue.

The Maintenance team have attended and made safe. Contractor has been contacted. **KP**

12. A REPORT ON THE THURSDAY MARKET AND DECIDE ON ACTIONS TO BE TAKEN

A request has been received to attend the Thursday Market

Tutor Doctor has requested a casual stall at the Thursday Market

All present agreed not to approve the request. **JM**

13. FUTURE AGENDA ITEMS

Committee Budget – To note spending to date in respect of this year’s budgets.

To discuss and decide on access to the stream at Wades Park by the River Thame Conservation Trust

14. DATE OF NEXT MEETING

The date of the next meeting of the Committee is to be on 9th July 2019 at 7pm and will be held at the Princes Centre, Clifford Road, Princes Risborough.

There being no further business the meeting closed at 8 pm.