



PRINCES RISBOROUGH TOWN COUNCIL



MINUTES OF A MEETING OF THE TOWN COMMITTEE HELD ON TUESDAY 5TH MARCH 2019 AT 7.00PM IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH.

PRESENT

Chairman - Cllr J Coombs

Cllrs, N Davis, L Byrne, J Roberts, M Walsh, A Ball, P Summerbell, I Pearce, A Turner, Hall and D Knights

In attendance

Clerk to the Town Council – Susanne Griffiths

Deputy Clerk to the Town Council – Kirsty Pope

No members of the public were in attendance.

1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Town Clerk reported that no apologies had been received.

2. MINUTES

RESOLVED: To agree the minutes of the Town Committee meeting held on the 5th February 2019 be signed as a true record.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and any relevant dispensations.

None were declared.

4. PUBLIC FORUM

No members of the public were in attendance.

5. PARISH MAINTENANCE

A report was received from the the Maintenance Team Leader and comments noted. (Appendix 1)

6. RESPONSES TO CORRESPONDENCE RECEIVED AT THE TOWN COMMITTEE

An email has been received from Active in the Community regarding Wades Park

Active in the Community request permission from the Town Council to use Wades Park for the run part of an Aquathlon on the 30th June and 11th August 2019.

All present agreed to this request.

(Cllr Knights joined the meeting at 7.08pm)

KP

An email has been received from Little Kickers for permission to use Wades Park

Little Kickers who hire the Community Centre on a Sunday morning and has asked for permission to use the field at Wades Park when the weather permits.

All present agreed that the park is fully utilised and therefore we are unable to agree to their request. KP

Two emails has been received requesting a fence to be erected at the KGV park

Two requests have been received for the play area at the KGV park to be fenced off to stop anti-social behaviour.

The members were sorry to hear of the incident at the park and pleased to hear that the police are investigating the matter further.

The members discussed the request for a fence but unfortunately declined the request as the original design of this park was for older children and to be left as an open space. The members confirmed that fenced off play areas for younger children are available at both Wades Park and St Dunstan's.

All present agreed for the office to advise the residents of the decision.

KP

A proposal has been received from a resident regarding a communal garden project

A resident has submitted a proposal for a communal garden project in Ash Road and requests permission and a possible grant.

All present agreed that this area is Red Kite land and therefore the request should be sent to them for permission.

However, it was agreed to give them details on the Communal Garden project at the Memorial Garden and that Cllr Byrne would be happy to discuss this with them.

LB/KP

A request from Threshold Sports has been received to use Wades Park

Threshold Sports request the use of Wades Park to use as a pit stop for the Dulux London Revolution on Saturday and Sunday the 11th and 12th May 2019.

All present agreed and to request copies of all relevant risk assessments and public liability insurance.

KP

7. TOWN MATTERS INCLUDING RISK ASSESSMENT REPORT

No high priority areas highlighted.

All present agreed to flag Commonwealth flag to fly for the week commencing 11th March. Cllr Davis agreed to produce a short information notice on the flag and for office to laminate for display on Dukes Street Gardens. **ND**
The office is requested to schedule the cleaning of the road sign along the Aylesbury Road pointing in the direction of Peters Lane.

KP

The office is requested to report the damaged fence by the Butts to BCC.

KP

The office is requested to report the damaged pavement in Station Road to BCC

KP

The office is requested to ask the Coop to repair the damaged wall.

KP

The office is requested to contact County Councillor Bendyshe-Brown to find out if any funding maybe available for weeding spraying in the town as per 2018.

KP

8. A REPORT FROM THE LIGHTING WORKING GROUP, INCLUDING RISK ASSESSMENT REPORT

Heritage Lanterns

The contractor has confirmed that all the heritage lanterns have been replaced with LED's with the exception of Column No 122 Long Meadow as the column is damaged and need replacing. The Town Council is requested to advise if another cast iron column is required or a steel column is preferred.

Cllr Walsh proposed that both he & Cllr Hall will review the column and meet with the residents of Long Meadow to discuss this column.

Resolved: for Cllrs Hall and Walsh to view the column and to speak to the residents of Long Meadow. MW/GH

9. A REPORT FROM THE STRATTON MEMORIAL GARDEN WORKING GROUP, INCLUDING RISK ASSESSMENT

An email has been received from a resident who has concerns regarding the conifer trees and fence

The resident is concerned that the conifer trees are overgrown and are blocking the light to the adjacent properties and spoiling their view and that the fence has collapsed by these trees.

All present agreed for the office to obtain quotes for both the reduction and removal of these conifer trees. The fence is due to be replaced in the new financial year.

Cllr Turner updated the members on a meeting of the working group and invited Cllr Byrne to next meeting to discuss a possible location of a community garden. The working group also discussed possible ideals on how generate additional spaces in the phase 1. The working group will be meeting again to make recommendations to the Town Committee.

10. A REPORT FROM THE PARKS WORKING GROUP, INCLUDING RISK ASSESSMENT REPORT, AND DECISION ON ACTIONS TO BE TAKEN.

Wades Park

There were no priority items in the Risk Assessment Report.

The path is breaking up in certain areas. The office is requested to investigate further.

KP

St Dunstan's Park

There were no priority items in the Risk Assessment Report.

Path from Dovecote up to top gate breaking up. Quote for estimates 20/21

KP

Clay spoil has been dumped in the stream. The maintenance team are requested to remove this.

KP

Earle Mitchell Park

There were no priority items in the Risk Assessment Report.

King George V Park

There were no priority items in the Risk Assessment Report

Crescent Park.

There were no priority items in the Risk Assessment Report

11. A REPORT ON THE THURSDAY MARKET AND DECIDE ON ACTIONS TO BE TAKEN

Nothing to report.

12. COMMITTEE BUDGET

The Committee received a detailed income and expenditure budget update.

Resolved: that spending in respect of the 2018/19 budget be noted.

13. STREET LIGHT ALTERATIONS AT LONGWICK ROAD

A developer has made an S278 highway works application to Bucks County Council for proposed highway works on Longwick Road and request permission from the Town Council to remove and replace additional columns.

Cllr Hall proposed that the Town Committee accept the lighting proposal and ask BCC to adopt it.

Seconded by Cllr Turner.

Resolved: to accept the lighting proposal and ask BCC to adopt the columns.

SG

Cllr Hall further proposed that the office to contact BCC and request that the existing lights along Longwick Road up to Tesco's are also replaced with the same specification as the new columns. Seconded by AT.

Resolved: To request that BCC replace existing lights along Longwick Road up to Tesco with the same specification as the new columns.

SG

14. FUTURE AGENDA ITEMS

To discuss & decide on a tree charter (Cllr Byrne)

15. DATE OF NEXT MEETING

The date of the next meeting of the Committee is to be on 2nd April 2019 at 7pm and will be held at the Princes Centre, Clifford Road, Princes Risborough.

There being no further business the meeting closed at 8.15pm.

Chairman.....

Date

Maintenance team report Tuesday 5th March 2019

Works carried out by the Maintenance Team in the past month:

Applying protective wood treatment to the fence around wades play area.
Cutting back of vegetation on verges to assist in forthcoming mowing operations.
Installation of memorial bench at duke St.
Fitting of artificial grass to the poppy cross and retreating timber.
Mowing of all parks.
Town mowing of all areas around flowerbeds and entry box.

The Maintenance team are now on summer hours which will help with our workload during the period up to April when new team members start.

Interviews were conducted on Monday 4th March and I believe a decision will be made this coming Friday on who is to be appointed.

Kevin has been working closely alongside Kirsty in gaining quotations for new mowing equipment, and I have made recommendations, subject to the Councils approval. I would like to thank Kirsty for all her hard work and effort during this process.

The Kubota has now returned from its annual winter service and the maintenance team will shortly commence with devolved service cutting of the town, subject to favourable weather conditions.

Finally, the maintenance vehicles are due a service and I have booked them in to McDonalds motors early to enable us to get them back before the busy spring period starts.