



PRINCES RISBOROUGH TOWN COUNCIL



PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF THE PUBLIC RELATIONS COMMITTEE HELD ON
TUESDAY 15th JANUARY 2019 AT 6:30PM
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH.

PRESENT

Cllr David Knights – Chairman
Cllr Matthew Walsh, Cllr Lee Byrne, Cllr Nathan Davis, Cllr Andy Ball, Cllr Ian Pearce and
Cllr John Coombs.

In attendance

Deputy Clerk to the Council – Kirsty Pope
Projects & Communications Assistant – Annabelle Denbury
No members of the public were in attendance.

1. RECEIVE, NOTE AND AGREE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Iain MacLauchlan who has work commitments

2. MINUTES

RESOLVED: To agree the minutes of the PR Committee meeting held on the 9th October be signed as a true record.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

None were declared.

4. CORRESPONDENCE

An email has been received from Wycombe District Council regarding Crosstalk

WDC has requested that a flyer be distributed with the Crosstalk magazine to inform the residents and business of the Capacity and Delivery Plan.

As Crosstalk is produced for Town Council content only and only distributed within the parish, it would not be possible to assist with this request. The office is requested to advise WDC. **KP**

5. WEEKLY MARKET FACEBOOK PAGE

The Project and Comms Assistant informed the Members that she had currently received administration rights for the weekly market facebook page, which up until now has/is administered by several different admins and market traders, none of whom are related to or employed by the Town Council.

Resolved: Cllr Walsh proposed that management of the page be managed by the Town Council going forward and correspondence to be sent to current admins to notify them of changes. Seconded by Cllr Coombs. All present agreed **AD**

6. COMMITTEE BUDGET

The Committee received a detailed income and expenditure budget update.

Resolved: that spending in respect of the 2018/19 budget be noted.

7. SOCIAL MEDIA POLICY

Resolved: A discussion was held about a proposed new Social Media policy and in particular combining this with a Media policy to reflect the Councils current media needs which encompasses all components of Town Council operations. Cllr Knights proposed a working group to be established consisting of Cllr Davis, Cllr McLauchlan, Cllr Walsh & Cllr Knight for recommendation to the full Town Council at the end of January. Seconded by Cllr Coombs. All present agreed. **AD**



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8. CONTENT OF CROSSTALKS NEXT ISSUE

Resolved: The following articles were agreed to be included in the next issue.

Chairman’s Report (MW) Key Dates for Events (AD), LED Lighting Update to include carbon savings (MW) NatWest Building/39 High Street (IP) Consultation on Community Centre Loan (SG/AT) Royalty In Risborough (MW) 2019-2020 Precept (AT) REG Litter Pick Dates (AD) Local Plan Update (MW) Social Media Update (AD) Elections Update following Unitary decision (DK) AMT (KP) Princes Risborough School (PRS) Askett Speed Gun Grant (Askett Society) Street Association Update (Street Association) Art in the Park (IM)

The Deputy Clerk is requested to circulate dates with a view to an end of March distribution date. **KP**

9. AGENDA ITEMS FOR NEXT MEETING

To discuss the potential of a Risborough Radio Station

10. DATE OF NEXT MEETING

To be advised

There being no further business to discuss, the meeting closed at 7:20pm

Chairman Date