



# PRINCES RISBOROUGH TOWN COUNCIL



## PRINCES RISBOROUGH TOWN COUNCIL MINUTES OF THE EXTRAORDINARY MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 8<sup>th</sup> JANUARY 2019 AT THE PRINCES CENTRE, PRINCES RISBOROUGH AT 6.30 PM

### PRESENT

Cllr M Walsh – Chairman  
Cllrs, J Roberts, P Summerbell, L Byrne, J Coombs, I Pearce, and N Davis.  
Susanne Griffiths - Clerk to the Town Council  
Jayne Mylchreest – Administration Officer  
No members of the public

### THE TOWN COUNCIL PRAYER

#### 1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Town Clerk reported that apologies had been received from Cllr I McLauchlan who had work commitments , A Turner and D Knights who had other commitments and G Hall who was on holiday.

**RESOLVED:** To receive and note the above apologies for non-attendance at the meeting.

#### 2. MINUTES OF MEETING OF FULL COUNCIL HELD ON 18<sup>TH</sup> DECEMBER 2018

Cllr I Pearce proposed to agree and sign as a correct record of the minutes of the Town Council meeting on the 18<sup>th</sup> December 2018. Seconded by Cllr J Coombs. All present agreed.

**RESOLVED:** To agree and sign as a correct record the minutes of the Town Council meeting on the 18th December 2018

#### 3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations. None were declared.

#### 4. PUBLIC FORUM

No questions were raised by members of the public.

#### 5. 39 HIGH STREET

Appointment of a consultant (chartered surveyor) to undertake advisory work necessary for the premises

Approval for the expenditure of CIL funds for minimal internal alterations, should the bid for 39 High Street be successful, was agreed by the Town Council in July 2018. Cllr I Pearce proposed to appoint Philip Eades to undertake advisory work necessary for 39 High Street up to a limit of £3,000. Seconded by Cllr M Walsh.

**RESOLVED:** To approve the appointment in principle of Philip Eades as a consultant for the advisory work for 39 High Street up to a maximum cost of £3000.

Appointment of a Commercial Property Consultant to market the premises

Approval for the expenditure of CIL funds for Letting and Marketing costs, should the bid for 39 High Street be successful, was agreed by the Town Council in July 2018. Cllr I Pearce proposed to appoint Stephen Kennedy to market the property and find a suitable tenant with the cost not exceeding £2,500. Seconded by M Walsh.

**RESOLVED:** To appoint Stephen Kennedy to market 39 High Street and find a suitable tenant for the premises with the cost not exceeding £2500.

#### 6. DATE OF NEXT MEETING.

The next meeting of the Town Council will take place on Tuesday 29<sup>th</sup> January 2018 at 7.00pm in the Princes Centre, Clifford Road, Princes Risborough.

There being no further business to discuss the Meeting closed at 6.45pm

Chairman..... Date.....