



**PRINCES RISBOROUGH TOWN COUNCIL  
MINUTES OF THE MEETING OF THE TOWN COUNCIL  
HELD ON TUESDAY 30<sup>th</sup> JULY 2019 AT THE PRINCES CENTRE,  
CLIFFORD ROAD, PRINCES RISBOROUGH AT 7.00PM**

**PRESENT**

Cllr M Walsh – Chairman  
Cllrs, A Ball, J Coombs, A Turner, D Knights, I Pearce, T Murali, L Byrne, J Roberts, I McLauchlan, G Hall, and N Davis  
Susanne Griffiths–Clerk to the Town Council  
Jayne Mylchreest – Administration Officer  
8 members of the public  
Buckinghamshire County Councillor B Bendyshe-Brown

**THE TOWN COUNCIL PRAYER**

**1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**

The Town Clerk reported that apologies had been received from Cllr P Summerbell who was unwell.

**RESOLVED:** To receive and note the following apologies from Councillor Summerbell for non-attendance at the meeting

**2. MINUTES OF MEETING OF FULL COUNCIL HELD ON 18<sup>th</sup> JULY 2019**

**RESOLVED:** To agree and sign as a correct record the minutes of the Town Council meeting on the 18<sup>th</sup> July 2019

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

Cllr G Hall declared an interest in Agenda Item No 8 Correspondence- a request to site a bar on land near the Fire Station.

**4. PUBLIC FORUM**

A member of the Risborough Climate Action Group addressed the members regarding a request for the Town Council to purchase and install a water fountain in the Town.

A resident addressed the members regarding a boundary dispute with the Monks Risborough Charities.

**5. A REPORT FROM THAMES VALLEY POLICE**

Sgt Robin Hughes updated the members regarding recent traveler issues, current catalytic converter thefts and anti-social behavior problems in the town.

The current Operating Model is to be changed. The Problem-Solving team will be disbanded and the two PC's will join the Engagement Neighbourhood and Rural Team with Sgt James Benfield returning to the Team. PC's Heather Blake and Moira McKinney have recently retired.

**6.A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING PRINCES RISBOROUGH**

Cllr Bendyshe-Brown gave a report (Appendix 1)

**A REPORT FROM WYCOMBE DISTRICT CLLR A TURNER (WDC) ON MATTERS CONCERNING PRINCES RISBOROUGH**

Cllr A Turner sent a report (Appendix 2)

**7.a) TO RECEIVE AND NOTE MINUTES FROM COMMITTEES HELD**

Planning Committee 4<sup>th</sup> June 2019 and 9<sup>th</sup> July 2019 (draft)

Town Committee 4<sup>th</sup> June 2019 and 9<sup>th</sup> July 2019 (draft)

Finance Committee 20<sup>th</sup> May 2019 and 17<sup>th</sup> June 2019 (draft)

Events/Public Relations Committee 24<sup>th</sup> June 2019 (draft)

Admin/HR Committee 25<sup>th</sup> June 2019 (draft)

**Resolved: The Committee minutes listed above be received and noted**

## 8. CORRESPONDENCE RECEIVED

An email has been received regarding the disabled parking bays at the Community Centre

A visitor to the Community Centre was unable to park in a disabled bay and states that blue badges are not being displayed and wishes to know who polices the misuse of the bays and if the Town Council intend to keep the bays.

**All present agreed** to request the Commercial Services Committee to investigate options for enforcement.

An email has been received from the Macintyre Charity regarding support for a project.

The Macintyre Charity support adults and young people with different services across the UK and are currently working on creating employment opportunities either paid or volunteering. The request is for a social enterprise type of project with possible grant funding available and asks the Town Council for support.

**All present agreed** to arrange for the Mayor to meet with the Charity to discuss in more detail and report back to the Town Committee. **JM/MW**

Emails have been received from a resident regarding a boundary dispute with the Monks Risborough Parochial Charities  
Numerous emails have been received from a resident that is in dispute over a boundary near his property with the Monks Risborough Parochial Charities.

**All present agreed** for the office to contact the resident again to repeat the advice already given which is for the resident to contact the Monks Risborough Parochial Charities' solicitors. **SG**

**Cllr G Hall declared a pecuniary interest and left the room. He took no part in the discussion or vote.**

A request has been received to site a bar on the green at the bottom of New Road

A company has requested permission to site a fire-engine themed outside bar on the green adjacent to the fire station on the 21<sup>st</sup> and 22<sup>nd</sup> September 2019 from 11am -8pm weather permitting.

**Resolved: To approve the request in principle providing a bond is taken equal to the License issued for the use of the parks, a copy of P/L is provided and a fee of £60 is charged.** **SG**

An email has been received from The Risborough Climate Action Group requesting a water fountain for the Town

The RCAG request that the Town Council purchase and install a water fountain in the Town.

**All present agreed** for the Town Committee to investigate funding options for the proposal in Wades Park. **JM**

## 9. 39 HIGH ST

a) Cllr I Pearce proposed that the Town Council approve a budget for a campaign to promote 39 High Street to include a Flyer, e mail web page, info pack and media partnership. As part of the campaign, Cllr Pearce proposes that a person is employed for 1 month at a cost of up to £1500 to distribute a flyer in surrounding towns, researching and collecting names of independents who may be looking for premises. Cllr I Pearce proposed that the Town Council approve up to £3200.00 for the total campaign from the Economic Regeneration Committee. Seconded by Cllr A Ball.

**Resolved: To approve up to £3200.00 from the Economic Regeneration Committee for a campaign to promote 39 High Street.**

b) Cllr A Ball proposed to approve the recommendation from the Commercial Services Committee to agree a rental rate for marketing purposes of £7,500 per annum for the first floor and £18,000 for the ground floor.

Seconded by Cllr N Davis

**Resolved:** To agree a rental rate of £7,500 per annum for the first floor and £18,000 for the ground floor for marketing purposes.

## 10. A FINANCIAL CONTRIBUTION FOR ADDITIONAL ROAD MODELLING

Wycombe District Council has limited funds for additional road modelling in Mill Lane, Crowbrook Road and Askett Village. Cllr M Walsh proposed contributing a maximum of £5000 from CIL funds towards the cost as a key stakeholder in the process.

Seconded by Cllr G Hall.

**Resolved: To contribute a maximum of £5000 from CIL funds towards the cost of additional road modelling in Mill Lane, Crowbrook Road and Askett Village as a key stakeholder in the process.**

## 11. DEVOLVED SERVICES

Wycombe District Council has invited the Town Council to submit its response to two questions concerning devolved services.

- a. Is your Council interested in continuing its participation in devolved green space management or return the maintenance to WDC? **All present agreed** to reply that the Town Council is interested in continuing its participation in devolved green space management.

- b. Is your Council interested in permanent ownership of the sites currently under devolved services? **All present agreed** for the Clerk to write to WDC to obtain clarification on what the freehold title would be and what the amount of the one-off payment would be from WDC to contribute to future maintenance of the sites? **SG**

## 12. LOCAL AREA FORUM TRANSPORT SCHEMES FOR 2020/2021

No schemes were identified.

## 13. LOCAL PLAN

Cllr M Walsh advised that the Town Council's response has been submitted and a meeting has been set for the 19<sup>th</sup> August to formally adopt the plan.

## 14. TOWN COUNCIL POLICIES

Cllr A Turner proposed to approve the recommendation from the Finance Committee to approve the General Reserves Policy.

Seconded by Cllr I Pearce.

**Resolved: To approve the General Reserves Policy**

## 15. YOUTH TOWN COUNCIL

Cllr M Walsh advised that the Youth Town Council Working Group held a meeting and decided that whilst the establishment of a Youth Town Council should be the longer term aim it would be appropriate to engage with Princes Risborough Secondary School and the Princes and Monks Risborough primary schools first on a collaborative project. Cllr M Walsh proposed that a meeting be arranged to establish a wish list of projects the students would like to undertake for the Town Council to cost, review and approve three of those projects. Seconded by Cllr N Davis.

**Resolved: To support the project and approve for the Youth Town Council Working Group to arrange a meeting to establish a wish list of projects, for the Town Council to cost, review and approve three of those projects.**

Cllr M Walsh further proposed that a budget of £5000 is allocated from CIL monies to support this project. Seconded by Cllr N Davis.

**Resolved: A budget of £5000 is allocated from CIL monies for the Youth Town Council Working Group project, spending to be approved by the Town Council.**

## 16. COMMUNITY RECYCLING CENTRE

A Community Interest Company (CIC) is planned to be set up to try to re-open the site as a private venture whereby locals can use it but will have to pay a fee.

Cllr A Turner proposed that the Town Council make a contribution of £1000 from CIL monies towards establishing a Community Recycling Centre and to advertise the Justgiving page on the Town Council website.

Seconded by Cllr J Coombs.

**Resolved: To make a contribution of £1000 from CIL monies towards establishing a Community Recycling Centre and to advertise the Justgiving page on the Town Council website.**

## 17. CHRISTMAS LIGHTS DISPLAY

Quotations have been received to enhance the Christmas Lights display. Cllr N Davis proposed to approve the quotation at £ 4,143 + vat for the Christmas Lights Display for 2019. The shortfall of £1,843 to be taken from the Events Committee budget surplus.

Seconded by Cllr J Roberts.

**Resolved: To approve the quotation at £ 4,143 + vat for the Christmas Lights Display for 2019.**

**The shortfall of £1,843 to be taken from the Events Committee budget surplus.**

**KP**

## 18. OFF STREET PARKING

Cllr G Hall proposed to negotiate with Wycombe District Council for an element of free parking in the town.

The Clerk is requested to write to WDC Cabinet Member for Parking and the Head of Parking Services to ascertain the cost of free parking for 30 minutes and 1 hour in the The Mount and Horns Lane Car Parks and all day on Sundays. **SG**

## 19. AGENDA ITEMS FOR NEXT MEETING

To be advised.

## 20. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION (12) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DECIDE ON THE PREFERRED CONTRACTOR FOR THE GROUNDWORK FOR THE CONTAINER AT WADES PARK

Cllr D Knights proposed to pass a resolution to exclude the public and press in accordance with section (12) of the public bodies (admission to meetings) act 1960. **All present agreed.**

**The Preferred Contractor for the groundwork for the container at Wades Park**

Quotations have been received as follows: -

- 1) £3,200.00 +vat
- 2) £3,242.00 +vat
- 3) Unable to quote

Cllr J Coombs proposed to approve quotation 1)

Seconded by Cllr N Davis

**Resolved: To approve quotation number 1)**

**KP**

**21. DATE OF NEXT MEETING.**

The next meeting of the Town Council will take place on Tuesday 24<sup>th</sup> September 2019 at 7.00pm in the Princes Centre, Clifford Road, Princes Risborough.

There being no further business to discuss the Meeting closed at 9.30 pm.

**Chairman..... Date.....**

## Appendix 1

Road Repairs. The A4010 from Queens Road to Askett roundabout is due to start in September. Minor repairs have been undertaken on several local roads using the TfB jetpatcher.

- Parking Phase 2. The parking phase 2 is due for implementation in September; it has slipped from July due to TfB staff shortages.
- Road works from HS2 Funding. The report, a copy of which has been forwarded to the Chairman of Town Council, is due to be signed off shortly. Implementation should commence this coming autumn. This will include, inter alia, 3 new permanent VASs, one on Aylesbury Road, Wycombe Road and Longwick Road.
- Bledlow Household Recycling Centre. The formal launch of the Bledlow HRC funding appeal took place on 25th July outside the closed HRC site. The Action Group now has 12 Town Parish Councils represented, mostly at Chairman level. The latest PC to join is Tetsworth. Posters will be circulated around Princes Risborough advertising the funding drive
- Lack of Neighbourhood Policing. Following our last Local Area Forum meeting on 27th June a meeting has been arranged with Supt. Kevin Brown on 15th August with County Cllrs Carrol and Etholen to try and seek extra Neighbourhood Policing in our area.

## Appendix 2

As well as continuing to provide its normal services WDC, throughout all departments, is making good progress towards the transition to a Unitary Authority. There is a huge amount of work to be completed in a short space of time and the primary aim is meet all legal and statutory obligations by April of 2020 with a more gradual merging of service provision falling into place over the next few years. There are numerous work streams in progress looking to enable a seamless transition for all combined services, including localism, housing growth, economic regeneration, finance, scrutiny, children and adult services, estates, environment, planning to name just a few. Councillors from across the County/Districts have been attending a variety of informative seminars detailing services which previously they might not of had any involvement with, and many of us have been allocated working groups in which to participate in order to create “best practice” service structures throughout the new Authority. It really is an extremely busy time!

Recent good news is that the Planning Inspector has now submitted her final report and found our Local Plan to be “Sound”. The completion of the Local Plan has been both challenging and time consuming, so it really is quite an achievement that we will be the first planning authority amongst our neighbours to have reached this significant goal. The next step is to formally adopt the Plan at WDC Council on the 19<sup>th</sup> August.

Further good news was recently received that our Housing Infrastructure Fund (HIF) bid for £12M has been confirmed as successful, which means we hope to make an early start on the southern section of the new relief road in Risborough.

Your local Ward Members are also supporting County Cllr Bill Bendyshe-Brown in his attempts to get the Bledlow Ridge recycling centre re-opened independently of the County Council. We are also exploring the possibility for an element of free at point parking in the two WDC car parks in Risborough.