



**PRINCES RISBOROUGH TOWN COUNCIL  
MINUTES OF THE EXTRAORDINARY MEETING OF THE TOWN COUNCIL  
HELD ON TUESDAY 6<sup>TH</sup> NOVEMBER 2018 AT THE PRINCES CENTRE,  
CLIFFORD ROAD, PRINCES RISBOROUGH AT 6.45 PM**

**PRESENT**

Cllr M Walsh – Chairman  
Cllrs, J Roberts, P Summerbell, A Ball, A Turner, J Coombs, G Hall, L Byrne and N Davis.  
Susanne Griffiths - Clerk to the Town Council  
Jayne Mylchreest – Administration Officer  
No members of the public

**THE TOWN COUNCIL PRAYER**

**1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**

The Town Clerk reported that apologies had been received from Cllrs I Pearce, D Knights and I McLauchlan.

**RESOLVED:** To receive and note the above apologies for non-attendance at the meeting.

**2. MINUTES OF MEETING OF FULL COUNCIL HELD ON 16<sup>TH</sup> OCTOBER 2018**

Cllr M Walsh proposed to agree and sign as a correct record of the minutes of the Town Council meeting on the 16<sup>th</sup> October 2018. Seconded by Cllr A Turner. All present agreed.

**RESOLVED:** To agree and sign as a correct record the minutes of the Town Council meeting on the 16<sup>th</sup> October 2018

**3. DECLARATIONS OF INTEREST AND DISPENSATIONS**

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

**None were declared.**

**4. PUBLIC FORUM**

No questions were raised by members of the public.

**5. A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Cllr A Turner proposed to pass a resolution to exclude the public and press to discuss and decide the preferred contractor to re-turf the Stratton Memorial Garden, the preferred supplier of additional gazebos and to appoint an architect to work on a scheme for Horns Lane. Seconded by Cllr J Roberts.

**Resolved:** in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information

**The preferred Contractor to re-turf the Stratton Memorial Garden**

The Clerk presented 3 quotations

Cllr J Coombs proposed to approve L Lewis. Seconded by Cllr A Ball.

**Resolved:** To appoint L Lewis as the preferred supplier to re-turf the Stratton Memorial Garden KP

**The preferred supplier for additional Gazebos**

The Clerk presented 3 quotations.

Cllr G Hall proposed to approve the quotation from Gala Tent. Seconded by Cllr A Turner.

**Resolved:** To approve the quotation from Gala Tent for the additional gazebos.

AD



**The appointment of an Architect to work on a scheme for Horns Lane**

Cllr M Walsh proposed to appoint Wilkinson Eyre to work on a scheme for Horns Lane.  
Seconded by Cllr A Turner.

**Resolved: To appoint Wilkinson Eyre to undertake a viability study on a scheme for Horns Lane. SG**

**6. DATE OF NEXT MEETING.**

The next meeting of the Town Council will take place on Tuesday 25<sup>th</sup> November 2018 at 7.00pm in the Princes Centre, Clifford Road, Princes Risborough.

There being no further business to discuss the Meeting closed at 7.10 pm

Chairman..... Date.....