



**PRINCES RISBOROUGH TOWN COUNCIL  
MINUTES OF THE MEETING OF THE TOWN COUNCIL  
HELD ON TUESDAY 25<sup>TH</sup> SEPTEMBER 2018 AT THE PRINCES CENTRE,  
CLIFFORD ROAD, PRINCES RISBOROUGH AT 7.00PM**

**PRESENT**

Cllr M Walsh – Chairman  
Cllrs J Roberts, A Ball, A Turner, I Pearce, L Byrne, G Hall, and N Davis

**IN ATTENDANCE**

Susanne Griffiths – Clerk to the Town Council  
Jayne Mylchreest – Administration Officer  
Annabelle Denbury – Officer  
1 member of the public  
2 members from Bucks County Council

**THE TOWN COUNCIL PRAYER**

**1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**

The Town Clerk reported that apologies had been received from Cllrs J Coombs who was on holiday, D Knights, I McLauchlan and A Rolfe who had work commitments and P Summerbell who was unwell.

**RESOLVED:** To receive and note the following apologies from Councillors Coombs, Knights, McLauchlan, Rolfe and Summerbell for non-attendance at the meeting.

**2. MINUTES OF MEETING OF FULL COUNCIL HELD ON 28<sup>TH</sup> AUGUST 2018**

**RESOLVED:** To agree and sign as a correct record the minutes of the Town Council meeting on the 28<sup>th</sup> August 2018

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

**Cllr A Turner and M Walsh declared an interest in Agenda Item No 13 The Princes Centre as they are trustees.**

**Cllr I Pearce declared an interest in Agenda Item No 13 The Askett Society as he is a member.**

**4. PUBLIC FORUM**

Cllr Bill Chapple Cabinet Minister for Planning and Environment for Bucks County Council spoke on the possible closure and consultation of the Bledlow Recycling Centre. The decision will be made in December 2018.

**5. A REPORT FROM THAMES VALLEY POLICE**

Thames Valley Police were unable to attend but sent a report: (Appendix 1)

**6.a A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING PRINCES RISBOROUGH**

Cllr B Bendyshe-Brown was unable to attend but sent a report: (Appendix 2)

**6.b. A REPORT FROM WYCOMBE DISTRICT CLLR A TURNER (WDC) ON MATTERS CONCERNING PRINCES RISBOROUGH**

A report was presented to the members. (Appendix 3)

**7. COMMITTEE MINUTES.**

Planning Committee 7<sup>th</sup> August 2018 Planning Committee 4<sup>th</sup> September 2018 (draft)

Town Committee 7<sup>th</sup> August 2018 Town Committee 4<sup>th</sup> September 2018 (draft)

Finance Committee 21<sup>st</sup> August 2018 Finance Committee 17<sup>th</sup> September 2018 (draft)

Proposed by Cllr A Turner, seconded by Cllr A Ball to receive and note the above minutes.

**RESOLVED:** The committee minutes listed above be received.

## 8. CORRESPONDENCE RECEIVED

An email has been received from Bucks County Council regarding the Local Parish Infrastructure Priorities and Future Workshops

B.C.C. would like to update their Local Priority Database and request the Town Council to highlight its infrastructure priorities

**All present agreed** to reply that the Local Plan meets most of the priorities but would request

- 1) A by-pass to alleviate traffic problems
- 2) A new waste facility
- 3) Traffic calming measures on the Wycombe Road leaving the town heading towards High Wycombe

**JM**

A request has been received from the Princes Risborough Primary School to borrow the outdoor lighting

The PRPS has requested to borrow the outdoor lights for an event on the 5<sup>th</sup> October

Cllr J Roberts proposed to approve the request. Seconded by Cllr L Byrne.

**RESOLVED: To approve the request for the Princes Risborough Primary School to borrow the outdoor lights on October 5<sup>th</sup> 2018**

**KP**

## 9. THE EXTERNAL AUDIT ON THE ANNUAL RETURN FOR THE YEAR 2017/2018

The Auditors Certificate for the Annual Return year ended 31st March 2018 had been received. On the basis of the auditor's review, in their opinion the information contained in the annual return is in accordance with the Audit Commission's requirements and no matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

**NOTED.**

## 10. THE OLD BRITISH SCHOOL FOUNDATION SCHOOL FUND ACCOUNTS

The Clerk presented the members with the annual accounts for The Princes Risborough Old School Fund for 2017/2018

Cllr A Turner proposed to approve the annual accounts for 2017/2018

Seconded by Cllr A Ball.

**Resolved: To approve the annual accounts for The Princes Risborough Old School Fund for 2017/2018**

**SG**

## 11. TOWN CENTRE LOGO

The Regeneration Working Group have been looking at the potential opportunities for the Town Centre. As part of the overall strategy it looked at finding a recognisable image for the Town. SMART SOHO consultants came up with the idea of using the Market House building as a graphic.

Cllr I Pearce proposed it should be used, as appropriate, when promoting the Town Centre. This would not supersede or replace the PRTC logo, which would continue to be used as appropriate.

Seconded by Cllr A Turner.

**RESOLVED: To use the graphic as a logo when promoting the Town Centre.**

**KP**

## 12. OFFICE EQUIPMENT

Cllr M Walsh proposed to purchase a desktop computer to enable upgraded software to be installed for the Omega Finance System up to the value of £650.

Seconded by Cllr N Davis.

**RESOLVED: To purchase a desktop computer up to the value of £650.**

**KP**

**Cllr I Pearce declared an interest in this agenda item and took no further part in the discussion or vote**

## 13. A RECOMMENDATION FROM THE FINANCE COMMITTEE REGARDING MINOR GRANT APPLICATIONS

The Finance Committee recommended to approve a grant of £250 to the Askett Society towards the costs of additional Speed Watch equipment

Cllr M Walsh proposed to approve the recommendation. Seconded by Cllr A Ball.

**RESOLVED: To approve a grant of £250 to the Askett Society toward the costs of additional Speed Watch equipment.**

**JM**

**Cllr A Turner and M Walsh declared an interest in this agenda item and took no further part in the discussion or vote**

The Finance Committee recommended to approve a grant of £250 to the Princes Centre towards the costs of a Christmas Party for the clients.

Cllr I Pearce proposed to approve the recommendation.

Seconded by Cllr A Ball.

**RESOLVED: To approve a grant of £250 to the Princes Centre toward the costs of a Christmas Party for the clients.**

**JM**

#### **14. A RECOMMENDATION FROM THE FINANCE COMMITTEE REGARDING THE BUSINESS PLAN 2018-2021**

The Finance Committee recommended to adopt the previously circulated revised Business Plan for 2018-2021

Cllr I Pearce proposed to approve the recommendation.

Seconded by Cllr M Walsh.

**RESOLVED: To Adopt the Revised Business Plan For 2018-2021**

#### **15. MARKET HOUSE CLOCK**

Cllr Walsh proposed to defer this agenda item to the next Town Committee meeting. All present agreed.

#### **16. A THANKYOU EVENT FOR THE KOP HILL CLIMB VOLUNTEERS**

Cllr Walsh proposed to hold a Thankyou event for the Kop Hill Climb volunteers

Seconded by Cllr N Davis.

**RESOLVED: To hold a Thankyou event for the Kop Hill Climb Volunteers**

#### **17. UPDATE ON THE LOCAL PLAN**

Cllr Walsh gave an update on the Local Plan. An extra days hearing is taking place on the 26<sup>th</sup> September 2018 to enable the Inspector to cover outstanding points not covered in the initial hearing. The Inspector will sum up and then make a public statement to explain the procedure that will follow.

#### **18. AGENDA ITEMS FOR NEXT MEETING**

To review the Complaints Procedure Policy

To review the Training Policy

To adopt a Biodiversity Policy

To adopt a Crime and Disorder Policy

To adopt a Performance Management Policy

#### **17. A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION (12) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS AND DECIDE ON ACTION TO BE TAKEN ON LEASE AGREEMENTS IN THE TOWN**

Proposed by Cllr M Walsh, seconded by Cllr A Turner and **RESOLVED** to exclude the public and press in accordance with section (12) of the Public Bodies (admission to meetings) act 1960.

##### **Lease no.1**

The Clerk informed the members that advice has been received from the solicitor to serve notice to the tenants. Cllr M Walsh proposed to serve the required notice to the tenants. Seconded by Cllr A Turner.

**RESOLVED:** To serve notice to the tenants as per the terms for lease number 1.

##### **Lease no. 2**

Cllr A Turner proposed to seek solicitor's advice up to a cost of £1,000.00, on a leasehold agreement belonging to the Town Council. Seconded by Cllr N Davis.

**RESOLVED:** To instruct solicitors to review the leasehold agreement, the cost of which is not to exceed £1,000.00.

#### **19. DATE OF NEXT MEETING.**

The next meeting of the Town Council will take place on Tuesday 27<sup>th</sup> November 2018 at 7.00pm in the Princes Centre, Clifford Road, Princes Risborough.

There being no further business to discuss the Meeting closed at 8.45 pm

Chairman..... Date.....

Page 31/18

## Appendix 1

### A REPORT FROM THAMES VALLEY POLICE

A new PCSO Carina Gomes da Costa working from Princes Risborough is being trained by PCSO Roger Brooks who will take over from Roger when he retires at the end of the year.

The Hazelmere police office has been closed so the 4 members of staff have moved to Princes Risborough. They are still covering the Hazelmere area primarily but will provide additional Police patrols and resilience to the town and surrounding villages which will be of benefit to local residents.

Crime wise there has been a slight increase in reported anti-social behaviour in the town especially in the parks. PC's Ralph and Churchill did speak with and warn two youths in the new shelter on the King George V park on the evening of Friday 21/9 for littering.

A resident has been issued with an Acceptable Behaviour Contract.

## Appendix 2

### A REPORT FROM CLLR BENDYSHE-BROWN (BCC) ON MATTERS CONCERNING PRINCES RISBOROUGH

#### Bledlow Recycling Centre

There has been an outcry from local residents regarding the closure. The impression was that B.C.C. would build a new Centre before they closed the existing one. This is not now the case. An online petition objecting to the proposal has been set up which has gained some 2,800 signatures. In addition, paper copies have been placed in strategic shops in the town. The Princes Risborough Town Council Chairman has been asked to arrange a date and time for the Cabinet Member, Bill Chapple to come and listen to local concerns.

#### Picts Lane

It has been promised that the repairs will commence shortly.

#### Parking Phase 2

Kirk Adams is being chased to have a first meeting.

#### Mill Lane/Cadsden Plough

Repairs to the Mill Lane footway and Cadsden Road to the Plough are due to commence shortly.

#### HS2

A meeting is awaited with B.C.C. to commence talks on mitigation measures for our roads and close by buildings, including Monks Risborough School.

#### High/Duke Streets drainage

Pressure is being applied to get the proposed implementation measures off the ground before the winter rains set in.

## Appendix 3

### A REPORT FROM WYCOMBE DISTRICT CLLR A TURNER (WDC) ON MATTERS CONCERNING PRINCES RISBOROUGH

The Local Plan public hearings were held earlier this month with a final day of representations this Wednesday before the Inspector sets about considering all of the submissions and decides whether the Plan is "sound". The sessions which were allocated for discussion on Risborough went broadly as anticipated, with those objecting to the plan (RARA, Wake Up Risborough, etc.) arguing for less housing and against a new relief road, whilst barristers acting on behalf of developers pushed for more housing, more sites, higher densities and lower contributions towards infrastructure provision. Planning officers were well organised and generally performed well under considerable pressure. We are anticipating an initial decision from the Inspector late October/early November.

Meanwhile, as the Town Council looks to construct a town centre regeneration strategy, it might be possible to secure some assistance from a newly appointed Regeneration Officer at W.D.C. More news on this in a few weeks' time.

Car parking charges across the District are currently being reviewed and as these have been pretty much static for the last 10 years it may be that there will some increase, although nothing has been decided as yet.

Still awaiting a decision on the Unitary situation and the uncertainty this delay has created really isn't helpful, not least because we have no idea whether there will be District/Town elections next May or not. In the meantime, we have to assume that we need to prepare for them.

Within the broader sphere of major projects which have the potential to impact on Risborough - East West Rail, the East West Expressway and the Oxford Cambridge Economic Corridor - all are progressing at varying levels of advancement. The Expressway has now been allocated an indicative route, but still lacks vital detail, while a Government announcement on the Economic Corridor is expected by November.

HS2 still looms on the horizon, will it still go ahead, if so when, and how many construction trucks a day will come trundling through Risborough if it does? I wish I had the answers! The A4010 petitioning group remain in close contact with B.C.C. officers in relation to our agreed road mitigation measures through the expert guidance of Jim Stevens, who led our submission to the Select Committee at Westminster.