



PRINCES RISBOROUGH TOWN COUNCIL



**PRINCES RISBOROUGH TOWN COUNCIL
MINUTES OF THE EVENTS COMMITTEE HELD ON
TUESDAY 16th APRIL 2019 AT 6.30 PM
IN THE COMMUNITY CENTRE, PRINCES RISBOROUGH**

PRESENT

Cllr Jan Roberts (Chairman)
Cllr Matthew Walsh, Cllr Lee Byrne, Cllr Nathan Davis, Cllr David Knights

In attendance

Clerk to the Council – Susanne Griffiths
Projects & Communications Assistant – Annabelle Denbury
No members of the public were in attendance.

1. RECEIVE, NOTE AND AGREE APOLOGIES FOR ABSENCE

Apologies were received from Cllr J Coombs who was on holiday & Cllr A Ball who was unable to attend due to work commitments.

RESOLVED: To receive and note the above apologies for non-attendance at the meeting.

2. MINUTES

RESOLVED: To agree the minutes of the Events Committee meeting held on the 12th March 2019 be signed as a true record.

3. DECLARATIONS OF INTEREST

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

None were declared.

4. CORRESPONDENCE

None Received

5. FESTIVAL 2019

1) Food Kitchen demonstrations/chefs and approval of the costs

Cllr Matthew Walsh proposed to approve the cost of £500 for Compere and Chef Gary McClure.
Seconded by Cllr Nathan Davis

RESOLVED: To approve the cost of £500 for Compere and Chef Gary McClure. **AD**

2) Street performers and approval of the costs

Cllr Matthew Walsh proposed to approve the cost of £500 for 2 x Children's Entertainers/Magicians
Simon Says Magic and Dizzy Dean. Seconded by Cllr Jan Roberts

RESOLVED: To approve the cost of £500 for 2 x Entertainers **AD**

3) Music Acts for main stage and approval of the costs

Cllr Matthew Walsh proposed that the Office source a one more appropriate music act for the stage
and to report back to the Events Committee. Seconded by Cllr Jan Roberts

RESOLVED: Office to source entertainment act. **AD**

4) Films to be screened at Movies in the Park Event

Cllr David Knights proposed that following a Social Media poll and research that was undertaken on
by the Project & Communications Officer, we show the following films; Toy Story, Mary Poppins
Returns & Bohemian Rhapsody. Seconded by Cllr Jan Roberts.

RESOLVED: Movies chosen and to be advertised to the public by the office. **AD**



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6. FESTIVAL 2019 ADVERTISING

1) Approval of the costs of external advertising. Cllr Matthew Walsh proposed that £500 be used from the budget for advertising of the festival, and that the PR Committee agree on where we should advertise and promote the Festival. Seconded by Cllr David Knights

RESOLVED: To allocate for £500 for external advertising **AD**

2) Approval of the cost and distribution for the Festival 2019 Children’s leaflets. Cllr Walsh proposed that this be included within the £500 allocation as outlined in Agenda item 6.1. Seconded by Cllr David Knights

RESOLVED: Children’s leaflets to be included within the £500 allocation **AD**

7. ADDITIONAL EVENTS

Additional events between June 2019 and December 2019. Cllr Walsh proposed that the Project Office put together a proposal outlining options for Father’s Day, June 16th as well as a Halloween Event both of which should involve our High street Retailers. Additionally, Cllr Nathan Davis will look at a memorial service in November to celebrate 75th anniversary of Pilot Cosper

RESOLVED: Office and Cllr Davis to come up with event options to present at next W/G mtg **AD**

8. AGENDA ITEMS FOR THE NEXT MEETING

To be advised

9. DATE OF NEXT MEETING

To be advised.

There being no further business to discuss, the meeting closed at 7:00 pm

Chairman Date