



**PRINCES RISBOROUGH TOWN COUNCIL  
MINUTES OF THE MEETING OF THE TOWN COUNCIL  
HELD ON TUESDAY 24<sup>TH</sup> NOVEMBER 2020 BY VIDEO LINK VIA ZOOM  
AT 7.00PM**

**PRESENT**

Cllr M Walsh – Chairman

Cllrs, A Ball, J Coombs, A Turner, D Knights, T Murali, G Hall, S Baxter, N Davis, A Smith and L Byrne

Susanne Barter–Clerk to the Town Council

Kirsty Pope – Deputy Clerk

Jayne Mylchreest – Administration Officer

2 members of the public

**THE TOWN COUNCIL PRAYER**

**1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE**

The Town Clerk reported that apologies had been received from Cllrs I Pearce who had a previous commitment and I McLauchlan who had a work commitment.

**Resolved:** To receive and note the following apologies from Cllrs Pearce and McLauchlan.

**2. MINUTES OF MEETING OF FULL COUNCIL HELD ON 10<sup>th</sup> NOVEMBER 2020**

**Resolved:** To agree and sign as a correct record the minutes of the Town Council meeting on the 10<sup>th</sup> November 2020

**3. DECLARATIONS OF INTEREST**

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

Cllrs G Hall and A Turner declared a non-pecuniary interest in Agenda Item No 11 as Cllr Hall is a member of the Buckinghamshire Council (BC) Central Planning Committee and Cllr Turner is a BC Strategic Planning ward member.

Cllr S Baxter declared a non-pecuniary interest in Agenda item No 11.a) 20/07958/FUL as he is a neighbour.

**4. PUBLIC FORUM-** No questions were raised by members of the public.

**5. A REPORT FROM THAMES VALLEY POLICE**

Thames Valley Police (TVP) sent the following report: -

A drugs warrant was executed in Princes Risborough on 13<sup>th</sup> November 2020 resulting in class A drugs, cash and other evidential items being seized. Two adults were arrested and the investigation is ongoing.

A car was stolen from the Fields estate on 17<sup>th</sup> November 2020. A male suspect has been arrested and the car has been located and returned. The investigation is ongoing.

The team are aware that there have been some anti-social behaviour (ASB) incidents reported in town in recent weeks and we are patrolling the identified locations and engaging with local youths in an effort to identify suspects and reduce ASB.

**6. A REPORT FROM BUCKINGHAMSHIRE COUNCILLORS ON MATTERS CONCERNING PRINCES RISBOROUGH**

Cllr B Bendyshe-Brown advised that there was nothing further to report.

**7. FINANCE**

a) Income for October 2020 were noted.

b) Payments for November 2020 were noted

c) **All present approved** Invoice No 1009 from B.E.P Contracting Ltd at £ 42,750.00 +vat

**JM**

## 8. RESUMING COMMITTEE MEETINGS

Cllr M Walsh proposed to resume committee meetings with effect from the 1st December 2020

Seconded by Cllr A Turner

**Resolved:** To resume committee meetings with effect from the 1st December 2020

## 9. RISBOROUGH BASKET

Cllr M Walsh reported that the initiative is progressing well with the technical issues being resolved. The retailers have indicated that they wish to continue to trade if the area is under Covid-19 tiers 2 or 3 restrictions in the future.

## 10. CORRESPONDENCE

An email has been received regarding metal detecting

A request has been received for permission to metal detect on Town Council land.

**All present agreed** not to approve the request but to advise to contact the Chiltern Conservation Office. **JM**

An email has been received regarding vehicle damage at the Earle Mitchell playing field

Photographs have been received of the damage caused by vehicles and requests that bollards are installed to prevent vehicular access.

**All present agreed** for the office to obtain quotations for consideration at the Estimates meeting in November 2020 for the next financial year. **KP**

**Cllrs Hall and Turner declared an interest in the next agenda item and took no part in the discussions or votes. Cllr S Baxter declared an interest in planning application no 20/07958/FUL and took no part in the discussion or vote.**

## 11. PLANNING

a) To consider new planning applications

### 20/07833/FUL

**Address:** Westfield Crowbrook Road Askett Buckinghamshire HP27 9LS

**Proposal:** Householder application for construction of single storey front extension, raising of roof, roof extensions/alterations in connection with additional habitable accommodation and creation of new access/driveway alterations.

**The Planning Working Group recommend that the Princes Risborough Town Council has no comment.**

**All present agreed.**

### 20/07890/VCDN

**Address:** Rear of 51 High Street Princes Risborough Buckinghamshire HP27 0AE

**Proposal:** Variation of condition 2 (plan) attached to 19/08088/VCDN (Variation of condition 2 (plan) attached to PP 18/07874/FUL (Demolition of existing building and erection of 2 x 1-bed two storey flats with study room) to allow for partial redesign of interior and external alterations) to allow for partial redesign of interior and external alterations

**The Planning Working Group recommend that the Princes Risborough Town Council has no comment.**

**All present agreed.**

### 20/07880/FUL

**Address:** White Cottage Askett Village Lane Askett Buckinghamshire HP27 9LT

**Proposal:** Householder application for construction of first floor rear extension, fenestration and internal alterations and alteration to lobby/WC roof

**The Planning Working Group recommend that the Princes Risborough Town Council has no comment.**

**All present agreed.**

### 20/07969/TPO

**Address:** 5 Wycombe Road Princes Risborough Buckinghamshire HP27 0EE

**Proposal:** Reduce by 2.5/3 metres all round leaving a rounded and balanced form to reduce sail capacity and forces on historic stem damage x 1 Beech

**The Planning Working Group recommend that The Princes Risborough Town Council being a signatory of the Tree Charter, is dedicated to protecting the trees in the parish and would encourage those that are felling trees to replace them with a new tree native to the local area but will abide by the decision of the Arboriculturalist.**

**All present agreed.**

### 20/08035/TPO

**Address:** Ercol Furniture Summerleys Road Princes Risborough Buckinghamshire HP27 9PX

**Proposal:** Fell to ground level and grind stump as showing signs of die back in the upper canopy x 1 Beech (T10), fell tree to ground level, grind stump as in steady decline x 1 Walnut (T8) and fell as dead x 7 Scots Pine  
**The Planning Working Group recommend that The Princes Risborough Town Council being a signatory of the Tree Charter, is dedicated to protecting the trees in the parish and would encourage those that are felling trees to replace them with a new tree native to the local area but will abide by the decision of the Arboriculturalist.**  
**All present agreed.**

Cllr Baxter left the meeting.

#### **20/07958/FUL**

**Address:** Plots 2 & 3 Askett Village Lane Askett Buckinghamshire

**Proposal:** Temporary (3 years) Change of use of land (unauthorised traveller site) for the creation and retention of single Gypsy/Traveller pitch comprising siting of 1 x mobile home, 1 x touring caravans, alterations to hardstanding, oil/gas and septic tanks (part retrospective)

**The Planning Working Group recommend that The Princes Risborough Town Council does not support this application.**

**The newly adopted Local Plan for this area does not allocate this land for residential or traveller use.**

**Acceptable provision for this type of accommodation is clearly contained in the Local Plan.**

**All present agreed.**

Cllr Baxter re-joined the meeting.

#### **20/07838/FUL**

**Address:** 57A Wycombe Road Princes Risborough Buckinghamshire HP27 0EY

**Proposal:** Householder application for construction of 1 x dormer window to side and 2 x rooflights to side, insertion of 1 x entrance door and external staircase in connection with creation of first floor to existing detached garage

**The Planning Working Group recommend that the Princes Risborough Town Council has no comment.**

**All present agreed.**

b) To note planning application decisions

#### **20/07039/FUL**

**Address:** Beechcroft Upper Icknield Way Whiteleaf Buckinghamshire HP27 0LX

**Proposal** Demolition of existing dwelling and associated buildings, erection of 2 x 5 bedroom detached dwellings and alterations to access to create new access from highway

**Decision:** Application Refused

#### **20/07504/ADRC**

**Address:** Land to The Rear Of 24 - 26 Bell Street Princes Risborough Buckinghamshire HP27 0AD

**Proposal** Application for approval of details reserved by conditions 3 (Materials), 4 (Surfacing) and 7 (Landscaping) pursuant to planning approval 15/07096/FUL

**Decision:** Split- detail Reserved by Condition **Level:** Delegated Decision **Date:** 23/10/2020

#### **20/07258/ADRC**

**Address:** 2 Centre Parade Place Farm Way Monks Risborough Buckinghamshire HP27 9JS

**Proposal** Application for approval of details subject to condition 3 (Extraction/Ventilation System) of planning ref: 19/07208/FUL

**Decision:** Refuse detail Reserved by Condition

#### **20/07281/FUL**

**Address:** White Cottage Askett Village Lane Askett Buckinghamshire HP27 9LT

**Proposal** Householder application for construction of first floor rear extension, alterations to fenestrations and removal of chimneys

**Decision:** Application Withdrawn

#### **20/07416/CTREE**

**Address:** Whiteleaf House Upper Icknield Way Whiteleaf Buckinghamshire HP27 0LL

**Proposal** Reduce limbs over road by 4m x 2 Horse Chestnut (T1 & T4), reduce limbs over road by 3 m x 4 Horse Chestnut (T2, T8, T9 & T10) and reduce the height and spread of the tree by up to 5 metres x 1 Horse Chestnut (T6)

**Decision:** Not to make a Tree Preservation

c) To receive notice of Planning Appeals

**196/08050/FUL**

**Address:** Land at Rear Jacobs Meadow Princes Risborough Buckinghamshire

**Proposal:** Erection of 1 x detached two storey dwelling with parking, vehicular sliding gate and amenity space  
Noted.

d) To receive notice of Appeal decisions

None.

e) To receive notice of Public Inquiries

None.

Cllrs Hall and Turner rejoined the meeting.

## **12. RISBOROUGH COMMUNITY CENTRE**

a) To receive a report from the Working Group and decide on any actions to be taken

Cllr Walsh updated the members that booking enquiries have been received for the function suite for next year and a tour for the Councillors will be arranged as soon as possible when safe to do so.

## **13. STRATTON MEMORIAL GARDEN**

**All present agreed** to defer this item to the next Town Council meeting in January 2021 as the Working Group had not been able to meet.

**CH**

## **14. MINOR GRANT APPLICATION**

A grant application has been received from The Princes Risborough Cricket Club for £250 towards the servicing of ground equipment.

Cllr D Knights proposed to approve the application.

Seconded by Cllr M Walsh

**Resolved: To approve the application from The Princes Risborough Cricket Club for £250 towards the servicing of ground equipment.**

**JM**

## **15. REPLACING THE FIR TREES IN THE STRATTON MEMORIAL GARDEN**

**All present agreed** to defer this item to the next Town Committee meeting in December 2020.

## **16. 2022 PLATINUM JUBILEE CELEBRATIONS**

Cllr N Davis proposed to establish a Working Group consisting of Cllrs Davis, Baxter, Walsh, Coombs and Smith to discuss the format of the celebrations and consider obtaining quotations for the costs to be considered at the Estimates meeting in November 2021.

**ND/SB/MW/JC/AS**

## **17. LIME TREES AT THE KGV PARK**

Cllr M Walsh updated the members on the site visit with a local Arboriculturalist who advised that one of the Lime trees is dying of canker and in the interest of protecting the other Lime trees it would be need to be felled.

**All present agreed** to fell the tree and replace with a suitable substantial tree and to advise the public. Cllr Byrne to produce a statement to be issued. It was further **agreed** for the P/R committee to investigate placing signs at the site to advise visitors of the situation.

**LB/KP**

## **18. MAYOR'S COUNCIL CHRISTMAS CHAMPIONS SCHEME**

Cllr M Walsh proposed to vire the remaining balance after all expenses have been paid, from the Councillor Allowances Budget, to support the Mayor's Council Christmas Champions Scheme, which will support the previously agreed COVID Community Champions, and be delivered at the same time.

The Scheme is to recognise volunteers that have gone above and beyond helping in the community during the Coronavirus pandemic. Nominee details to be sent to Cllr Walsh.

Seconded by Cllr A Turner

**Resolved: To vire the remaining balance after all expenses have been paid, from the Councillor Allowances Budget to support the Mayor's Council Christmas Champions Scheme, which will support the previously agreed COVID Community Champions, and be delivered at the same time.**

**SB/MW/DK**

## 19. AGENDA ITEMS FOR NEXT MEETING

To receive the External Auditors Report on the Annual Return for the Year 2019/2020.

To receive a recommendation from the Stratton Memorial Working Group regarding a review of the rules and regulations and a policy on Exclusive Right of Burials that are no longer required.

To discuss and decide on the preferred supplier for the Community Centre commercial kitchen refurbishment.

## 20. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION 1(2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO DISCUSS AND DECIDE ON: -

1. On the preferred supplier for the Community Centre commercial kitchen refurbishment

Cllr M Walsh proposed to pass a resolution to exclude the public and press in accordance with section 1(2) of the public bodies (admission to meetings) act 1960.

Seconded by Cllr D Knights.

**Resolved: in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information.**

1. Preferred supplier for the Community Centre commercial kitchen refurbishment

Three quotations were presented.

a) £38820.14 + vat

b) £21,350 + vat

c) Quoted but unable to match specification list

**All present agreed** to defer this agenda item to the next Town Council meeting.

## 21. DATE OF NEXT MEETING.

The next meeting of the Town Council will take place on Tuesday 26<sup>th</sup> January 2021 at 7.00pm by video link via Zoom.

There being no further business to discuss the Meeting closed at 8.01 pm.