



PRINCES RISBOROUGH TOWN COUNCIL

PRINCES RISBOROUGH TOWN COUNCIL MINUTES OF THE EXTRAORDINARY MEETING OF THE TOWN COUNCIL HELD ON TUESDAY 10TH NOVEMBER 2020 BY VIDEO LINK AT 7.00 PM

PRESENT

Cllr M Walsh – Chairman

Cllrs J Coombs, A Turner, N Davis, T Murali, D Knights, S Baxter, I Pearce, A Ball, G Hall and A Price

Susanne Griffiths - Clerk to the Town Council

No members of the public

THE TOWN COUNCIL PRAYER

1. TO RECEIVE AND NOTE APOLOGIES FOR ABSENCE

The Town Clerk reported that apologies had been received from Cllrs G Hall, L Byrne and I McLauchlan

RESOLVED: To receive and note the above apologies for non-attendance at the meeting.

2. MINUTES OF MEETING OF FULL COUNCIL HELD ON 27th OCTOBER 2020

RESOLVED: To agree and sign as a correct record the minutes of the Town Council meeting on the 27th October 2020.

3. DECLARATIONS OF INTEREST AND DISPENSATIONS

Members were asked to declare any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

4. PUBLIC FORUM

No members of the public were present.

5. TO PASS A RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS IN ACCORDANCE WITH SECTION 1 (2) OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 TO -:

1. To discuss and decide on the preferred contractor for the minor internal works at 39 High Street
2. To discuss and decide on an amendment to the lease for the proposed tenant for 39 High Street.
3. To discuss and decide on the preferred supplier for Building Control services for 39 High Street.
4. To discuss and decide on the preferred CDM contractor for 39 High Street

Cllr S Baxter proposed to pass a resolution to exclude the public and press in accordance with section 1(2) of the public bodies (admission to meetings) act 1960. Seconded by Cllr A Turner.

Resolved: in accordance with section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information.

1. Contractor for the minor internal works at 39 High St

The Deputy Clerk presented 2 quotations as the third contractor could not submit a quotation further to his visit to the site.

(a) £16,740.00 + vat

(b) £ 8,485.00 + vat

Cllr M Walsh proposed to approve quotation (b).

Seconded by Cllr S Baxter.

RESOLVED: To approve quotation (b)

KP

2. Amendment to the lease for the proposed tenant for 39 High St.

The proposed tenant has requested that the Town Council include a pandemic clause to the lease so that if the government closes them down, they only pay first two weeks rent of being closed.

Further to advice given by the Town Council solicitor, Cllr M Walsh proposed that the burden is shared between the parties, so if the business was subject to complete lockdown due to Government policy, that the tenant pays half rent from day one, and throughout the relevant period. Seconded by Cllr A Turner.



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RESOLVED: The proposed tenants lease is amended to include a pandemic clause that if the business was subject to complete lockdown due to Government policy, that the tenant pays half rent from day one, and throughout the relevant period.

SB

3. Supplier for Building Control services for 39 High St

The Clerk presented 3 quotations

- a) £1,140.00 + vat
- b) £1,300.00 + vat
- c) £1200.00

Cllr M Walsh proposed to approve quotation (a).

Seconded by Cllr A Turner.

RESOLVED: To approve quotation (a).

SB

4. Appointment of CDM contractor

The Clerk presented 3 quotations

- a) £ 850.00 + vat
- b) £ 775.00 + vat
- c) £ 950.00 + vat

Cllr M Walsh proposed to approve quotation (b).

Seconded by Cllr T Murali.

Resolved: To approve quotation (b)

SB

6. DATE OF NEXT MEETING.

The next meeting of the Town Council will be held on Tuesday 24th November 2020 at 7.00pm

There being no further business to discuss the Meeting closed at 7.40 pm.

Chairman..... Date.....

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