



PRINCES RISBOROUGH TOWN COUNCIL



TO: THE MEMBERS OF THE TOWN COMMITTEE (Councillors J Coombs, G Hall, A Turner, A Ball, M Walsh, I McLauchlan, N Davis, I Pearce, D Knights, J Roberts, L Byrne, T Murali)

Dear Councillor,

You are summoned to attend a meeting of the Town Committee to be held at **The Princes Centre, Clifford Road, Princes Risborough on Tuesday 3rd September 2019 AT 7.00PM** when the business set out in the following agenda will be transacted.

Susanne Griffiths
Clerk to the Town Council
28th August 2019

AGENDA

1. Welcome and Apologies for Absence.

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. Acceptance of Previous minutes of the Town Committee held on 6th August 2019

To receive and approve as a correct record the [minutes](#) of the Town meeting held on the 6th August 2019.

3. Declarations of Interest and Dispensations

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

4. Public Forum

Ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda, as provided for in Standing Order Number 3 (e-k). The public are welcome to stay and observe the rest of the meeting.

5. Correspondence

To discuss and decide on responses to the attached correspondence relating to Town Committee matters received at the Town Council.

6. Town Matters including Risk Assessment report

To discuss and decide on actions to be taken concerning Town Matters including Risk Assessment report.
To discuss and decide on the quotation for the additional work required for the storage container for the tractor at £2508 + vat

7. Lighting

To receive a report from the Lighting Working Group including the Risk Assessment report and decide on any actions to be taken
To discuss and decide on a quotation for 3 side shields at £125 each + vat
To discuss and decide on a quotation to replace Column No 122 at Long Meadow at £2,774.57 (cast iron column same as existing)



PRINCES RISBOROUGH TOWN COUNCIL



- 8. Stratton Memorial Garden**
To receive a report from the Stratton Memorial Garden Working Group including the Risk Assessment report and decide on any actions to be taken.
- 9. Parks**
To receive a report from the Parks Working Group including the Risk Assessment report and decide on any actions to be taken
- 10. Memorial Bench and Bin Destroyed by Fire**
To discuss and decide on actions to be taken concerning the memorial bench and bin destroyed by fire
- 11. Future Agenda items**
To receive items to be included in the next agenda that fall under the remit of this Committee
- 12. Exclusion of the Press and Public**
To pass a resolution to exclude the public and press in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to discuss and decide on the preferred contractor for tree works identified in the Tree Survey report.
- 13. Date of next meeting**
To note the date of the next scheduled meeting of the Town Committee to be held on Tuesday 1st October 2019 at 7.00pm.

Distribution – all Councillors, Noticeboards and Council website.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

Agenda Item No 5

As the Council is aware, the Chilterns Conservation board is working with a number of local volunteers to learn more about the springs and streams running west from the Chilterns scarp into the river Thames catchment. While lots of work has been done on the eastward-flowing chalk rivers, such as the Misbourne and the Chess, next to nothing is known about the small headwaters flowing west. 'Water in a Dry Landscape' (WDL) aims to make a start addressing that by carrying out some basic physical and chemical surveys of streams and springs in the central Chilterns, including one that we think is on your land.

The project involves measuring a number of variables (such as pH, hardness, conductivity, dissolved oxygen, etc.) using hand-held meters and measures. A small (c. 1 litre) sample of water is taken, tested in situ and returned.

The volunteers will work in a team of two or three and their tests take about 30-40 minutes to complete. The proposed site, in Monks Risborough, is shown on the map attached and labelled '18a'.

Because the streams are expected to show some seasonality (and will possibly be dry at some visits), we are hoping to survey each site four times over the course of a year, so the volunteers will be visiting at about quarterly intervals. We haven't set firm dates as this will to some extent be weather dependent but, if you would like to be informed of when the sampling will take place, let me know and I will ensure that you are contacted a few days beforehand.

WDL is part of a bigger, landscape scale project funded by the Heritage Lottery Fund called Chalk, Cherries and Chairs. It includes money to carry out aquatic habitat improvements in key sites once the basic surveys are complete.

If you would be interested to be kept informed of the progress of WDL and to be sent the results of the surveys, please let me know and I will be happy to arrange this.

I hope that the project will not cause you any difficulties but, if it might, please let me know so that we can make alternative arrangements. We hope to carry out the first surveys during September. If we do not hear from you we will assume that you are content with the proposals but if you would like to know more or have any questions, please don't hesitate to contact me.

Water in a Dry Landscape Sites 17, 18 & 18a



