



PRINCES RISBOROUGH TOWN COUNCIL



TO: THE MEMBERS OF THE FINANCE COMMITTEE (Councillors A Turner, I Pearce, J Coombs, M Walsh, D Knights, I McLauchlan, A Ball)

Dear Councillor,

You are summoned to attend a meeting of the **Finance Committee** to be held at **The Princes Centre, Clifford Road, Princes Risborough** on **Monday 20th May 2019 at 2.30 PM** when the business set out in the following agenda will be transacted.

Susanne Griffiths
Clerk to the Town Council
9th April 2019

AGENDA

- 1. Welcome and Apologies for Absence**
Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.
- 2. Acceptance of [minutes](#) of Previous Meeting of the 15th April 2019**
To receive and approve as a correct record the minutes of the Finance meeting held on the 15th April 2019.
- 3. Declarations of Interest and Dispensations**
To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.
 - i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
 - ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).
- 4. To note Accounts for Payment and Items of Income**
- 5. Correspondence**
To discuss and decide on the response to correspondence received at the Town Council relating to the Finance Committee
- 6. Grant application**
To discuss and decide on a grant application from the Princes Risborough Lawn Tennis Club for £250 towards providing wheelchair access to the clubhouse
- 7. Internal Auditors Report**
To receive the Internal Auditors Report for the Year 2018/2019
- 8. Effectiveness of the Internal Audit**

The Princes Centre, Clifford Road, Princes Risborough, Bucks. HP27 0DP
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Web: www.princesrisboroughtowncouncil.gov.uk



PRINCES RISBOROUGH TOWN COUNCIL



To review the Council's system for Internal Financial Control for recommendation to the Town Council

9. Town Council Risk Schedule

To review the Town Council Risk Schedule and make a recommendation to the Town Council for approval

10. Insurance Policy

To review the Town Council Insurance Policy for 2019/2020 and make a recommendation to the Town Council for approval

11. Future Agenda Items

To receive items to be included in the next agenda that fall under the remit of this Committee

12. Date of next meeting

To note the date of the next meeting

Distribution – all Councillors, Noticeboards and Council website.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND



PRINCES RISBOROUGH TOWN COUNCIL GRANT AWARDING POLICY

Minor Grants up to £250
Application Form

To be completed and submitted with the supporting information required as per the Grant Application Process (3) of the Grant Awarding Policy

1. Name of Organisation	PRINCES RISBOROUGH LAWN TENNIS CLUB (PRLTC)
2. Name, Address and Position of Contact in Organisation	[REDACTED] [REDACTED] [REDACTED] "PRLTC COMMITTEE SUPPORT"
3. Telephone Number and/or Email Address of Contact	[REDACTED] [REDACTED]
4. Is the Organisation a Registered Charity? If yes, Charity Number	YES/NO WE ARE A MUTUAL SOCIETY, NOT FOR PROFIT, GOVERNED BY A SET OF RULES
5. Amount of grant requested?	£ 250
6. For what purpose or project is the grant requested?	TO ADD WHEELCHAIR ACCESS TO THE CLUBHOUSE PROVIDING EASY ACCESS TO THE KITCHEN AND TOILET FACILITIES
7. What will be the total cost? If applying for other grants/matched funds for the project please provide details.	£ 10,000 FOR THE RAISED PATIO, RAMP, COVER AND OPENING DOORS SUITABLE FOR WHEELCHAIRS
8. When will the money be spent?	EXPECTED BY JUNE 2019
9. Who will benefit from the project? Give details of age groups catered for (if applicable).	ALL MEMBERS WILL BENEFIT (200+) BUT SPECIFICALLY 1 WHEELCHAIR PLAYER AND ANY VISITOR WHO REQUIRES EASY ACCESS. THIS WORK WILL ENABLE US TO BE MORE INCLUSIVE.

