



PRINCES RISBOROUGH TOWN COUNCIL



TO: THE MEMBERS OF THE FINANCE COMMITTEE (Councillors A Turner, I Pearce, J Coombs, M Walsh, D Knights, I McLauchlan, A Ball)

Dear Councillor,

You are summoned to attend a meeting of the **Finance Committee** to be held at **The Princes Centre, Clifford Road, Princes Risborough** on **Monday 18th February 2019 AT 3.00 PM** when the business set out in the following agenda will be transacted.

Susanne Griffiths m,
Clerk to the Town Council
12th January 2019

AGENDA

- 1. Welcome and Apologies for Absence**
Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.
- 2. Acceptance of minutes of Previous Meeting of the 21st January 2019**
To receive and approve as a correct record the minutes of the Finance meeting held on the 21st January 2019.
- 3. Declarations of Interest and Dispensations**
To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.
 - i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
 - ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).
- 4. To note Accounts for Payment and Items of Income**
- 5. Correspondence**
To discuss and decide on the response to correspondence received at the Town Council
- 6. Grant application**
To discuss and decide on a grant application from First Steps Pre-School for £212.24 to purchase a notice board
- 7. Terms of Reference**
To approve the Terms of Reference
- 8. Future Agenda Items**
To receive items to be included in the next agenda that fall under the remit of this Committee
- 9. Date of next meeting**
To note the date of the next meeting

Distribution – all Councillors, Noticeboards and Council website.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

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