



PRINCES RISBOROUGH TOWN COUNCIL



TO: THE MEMBERS OF THE TOWN COUNCIL (Councillors M Walsh, A Turner, G Hall, I Pearce, N Davis, J Coombs, I McLauchlan, J Roberts, D Knights, A Ball, L Byrne, T Murali)

Dear Councillor,

You are summoned to attend an extra-ordinary meeting of the **Town Council** to be held at **The Princes Centre, Princes Risborough** on **MONDAY 28TH OCTOBER 2019 AT 9.45 AM** when the business set out in the following agenda will be transacted.

Susanne Griffiths
Clerk to the Town Council
22ND October 2019

AGENDA

The Town Council Prayer

1. Welcome and Apologies for Absence.

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. Acceptance of Minutes of Previous Meeting of the 24th September 2019

To receive and approve as a correct record the [minutes](#) of the Town Council meeting held on the 24th September 2019

3. Declarations of Interest and Dispensations

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

4. Public Forum

Ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda, as provided for in Standing Order Number 3 (e-k). The public are welcome to stay and observe the rest of the meeting.

5. Exclusion of the Press and Public

To pass a resolution to exclude the public and press in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to discuss and decide on the Community Centre Mechanical and Electrical Design fee proposal

6. Date of next meeting

To note the date of the next meeting.

Distribution – all Councillors, Noticeboards and Council website

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND.