



# PRINCES RISBOROUGH TOWN COUNCIL



**TO: THE MEMBERS OF THE TOWN COUNCIL (Councillors M Walsh, A Turner, G Hall, I Pearce, N Davis, J Coombs, I McLauchlan, J Roberts, D Knights, P Summerbell, T Murali, A Ball and L Byrne)**

Dear Councillor,

You are summoned to attend the meeting of the **Town Council** to be held at **The Princes Centre, Clifford Road, Princes Risborough** on **Tuesday 30<sup>th</sup> July 2019 AT 7.00 PM** when the business set out in the following agenda will be transacted.

*Susanne Griffiths*

**Clerk to the Town Council**  
**24<sup>th</sup> July 2019**

## AGENDA

### **The Town Council Prayer**

#### **1. Welcome and Apologies for Absence**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk

#### **2. Acceptance of Minutes of Previous Meeting of the 18<sup>th</sup> July 2019**

To receive and approve as a correct record the [minutes](#) of the Town Council meeting held on the 18<sup>th</sup> July 2019

#### **3. Declarations of Interest and Dispensations**

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure)

#### **4. Public Forum**

Ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda, as provided for in Standing Order Numbers 3 e-k. The public are welcome to stay and observe the rest of the meeting

#### **5. Report from Thames Valley Police**

To receive a report from Thames Valley Police.

#### **6. Reports from District and County Councillors**

To receive a report from Cllr Bendyshe-Brown (BCC) and Wycombe District Councillors (WDC) on matters concerning Princes Risborough



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## 7. Council Committees

- (a) To receive and note the minutes of: -  
Planning Committee [4<sup>th</sup> June 2019](#) Planning Committee [9<sup>th</sup> July 2019](#) (draft)  
Town Committee [4<sup>th</sup> June 2019](#) Town Committee [9<sup>th</sup> July 2019](#) (draft)  
Finance Committee [20<sup>th</sup> May 2019](#) Finance Committee [17<sup>th</sup> June 2019](#) (draft)  
Events/ PR Committee [24<sup>th</sup> June 2019](#) (draft)  
Admin/H&R Committee [25<sup>th</sup> June 2019](#) (draft)

## 8. Correspondence

To decide on the response to correspondence received at the Town Council

## 9. 39 High St (Cllr I Pearce)

- a) To discuss and decide on how to market the building to achieve target occupants
- b) To discuss and decide on a recommendation from the Commercial Services Committee to agree a rental rate of £7,500 per annum for the first floor and £18,000 for the ground floor

## 10. A Financial Contribution for Additional Road Modelling (Cllr M Walsh)

To discuss and decide on making a financial contribution for additional road modelling in Mill Lane, Crowbrook Road and Askett Village

## 11. Devolved Services

To discuss and decide on whether to submit a tender to Wycombe District Council for the Green Space Management within Princes Risborough

## 12. Local Area Forum Transport Schemes for 2020/2021

To discuss and decide on the preferred project application

## 13. Local Plan (Cllr M Walsh)

To receive an update on the Local Plan

## 14. Town Council Policies

To discuss and decide on the recommendation from the Finance Committee to approve a General Reserves Policy

## 15. Youth Town Council

To receive an update from the Youth Town Council Working Group and decide on any actions to be taken

## 16. Community Recycling Centre (Cllr M Walsh)

To discuss and decide on making a contribution from CIL monies to establish a Community Recycling Centre



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**17. Christmas Lights Display**

To discuss and decide on the quotation for the Christmas lights display

**18. Off Street Parking (Cllr G Hall)**

To discuss and decide on the possibility of working with Wycombe District Council for subsidised off street parking

**19. Future Agenda items**

To receive items to be included in the next meeting

**20. Exclusion of Press and Public**

To pass a resolution to exclude the public and press in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 to discuss and decide on the preferred contractor for the groundwork for the container at Wades Park

**21. Date of next meeting**

To note the date of the next meeting

**Distribution – all Councillors, Noticeboards and Council website.**

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**