

**PRINCES RISBOROUGH TOWN COUNCIL
A MEETING OF THE TOWN COMMITTEE WILL BE HELD ON
TUESDAY 2nd JANUARY 2018 AT 7.00 PM
IN THE PRINCES CENTRE, CLIFFORD ROAD, PRINCES RISBOROUGH**

AGENDA

Public Forum – The first ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda. The public are welcome to stay and observe the rest of the meeting.

1. Welcome and Apologies for Absence.
2. Acceptance of Previous Minutes of the Town Committee held on 5th December 2017
3. Declarations of Interest (Members are asked to declare any pecuniary or non-pecuniary interest which they may have in any of the items under consideration at this meeting).
4. To receive Matters Arising from minutes of the previous meeting of 7th November 2017 not otherwise on the agenda.
5. To receive a report from Kevin Locke Maintenance Team Leader.
6. To discuss and decide on the responses to correspondence relating to Town Committee matters received at the Town Council
7. To discuss and decide on actions to be taken concerning Town Matters including Risk Assessment report.
8. To receive a report from the Lighting Working Group including the Risk Assessment report and decide on any actions to be taken.
9. To receive a report from the Stratton Memorial Garden Working Group including the Risk Assessment report and decide on any actions to be taken.
10. To receive a report from the Parks Working Group including the Risk Assessment report and decide on any actions to be taken.
11. To receive a report from the Market House Terms and Conditions Working Group and decide on any actions to be taken (Cllr I Pearce)
12. To receive the engineers report on the Market House clock and decide on any actions to be taken
13. To receive an update on Participating In The Ribbons Of Poppies Project Working Group (Cllrs N Davis and I McLauchlan).
14. To discuss and decide on the name of a new development in the Parish
15. To discuss and decide on action to be taken to re-address the removal of the two cardboard recycling bins at Horns Lane car park (Cllr A Ball).
16. To pass a resolution to exclude the public and press in accordance with Section (12) of the Public Bodies (Admission to Meetings) Act 1960 to discuss and decide on a recommendation to the Town Council on an appropriate amount for the adoption of the open space on a new development.
17. Agenda items for next meeting.
18. Date of next meeting.

Susanne Griffiths

Clerk to the Town Council
20th December 2017