



PRINCES RISBOROUGH TOWN COUNCIL



TO: THE MEMBERS OF THE EVENTS/PR COMMITTEE (Councillors M Walsh, A Ball, David Knights, Ian Pearce, John Coombs, Lee Byrne, Nathan Davis)

Dear Councillor,

You are summoned to attend a meeting of the Event/PR Committee to be held at **The Princes Centre, Clifford Road, Princes Risborough** on **Tuesday 18th February 2020 at 6.30PM** when the business set out in the following agenda will be transacted.

Susanne Griffiths

**Clerk to the Town Council
12th February 2020**

AGENDA

1. Welcome and Apologies for Absence.

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. Acceptance of Previous minutes of the Events and PR Committees held on 21st January 2020

To receive and approve as a correct record the minutes of the Events and PR meetings held on the 21st January 2020

3. Declarations of Interest and Dispensations

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

4. Public Forum

Ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda, as provided for in Standing Order Number 3 (e-k). The public are welcome to stay and observe the rest of the meeting.

5. Correspondence

To discuss and decide on a response to correspondence received relating to the Events/PR Committee

6. Summer Festival 2020

- a) To receive an update and agree on any additional entertainment

7. End of Second World War Event

To receive an update from the Working Group.

The Princes Centre, Clifford Road, Princes Risborough, Bucks. HP27 0DP
Tel 01844 275912 e-mail towncouncil@princesrisboroughtowncouncil.gov.uk
Web: www.princesrisboroughtowncouncil.gov.uk



PRINCES RISBOROUGH TOWN COUNCIL



- 8. Outdoor Movie Event**
To discuss and decide on when to hold an Outdoor Movie Event
- 9. Easter Egg Display Event**
To receive an update from the Projects & Events Assistant
- 10. Shop Window Competition**
To discuss and decide on the theme for the Shop Window Competition
- 11. Crosstalk 70**
To discuss and decide on the format of Crosstalk 70
- 12. Future Agenda Items**
To receive items to be included in the next agenda that fall under the remit of this Committee
- 13. Exclusion of the Press and Public**
To pass a resolution to exclude the public and press in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 to agree quotes for the supplier for the sound stage management on Festival day and entertainment acts.
- 14. Date of next meeting**
To be advised

Distribution – all Councillors, Noticeboards and Council website.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND