



PRINCES RISBOROUGH TOWN COUNCIL



TO: THE MEMBERS OF THE EVENTS COMMITTEE (Councillors A Ball, J Roberts, N Davis, M Walsh, J Coombs, D Knights, L Byrne)

Dear Councillor,

You are summoned to attend a meeting of the **Events Committee** to be held at **Risborough Community Centre, Stratton Road, Princes Risborough** on **Tuesday 16th April 2019** **AT 6.30PM** when the business set out in the following agenda will be transacted.

Susanne Griffiths,
Clerk to the Town Council
10th April 2019

AGENDA

1. Welcome and Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. Acceptance of minutes of Previous Meeting of the 12th March 2019

To receive and approve as a correct record the minutes of the Events meeting held on the 12th March 2019

3. Declarations of Interest and Dispensations

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

4. Correspondence

To discuss and decide on the response to correspondence received at the Town Council relating to the Events Committee

5. Festival 2019

- 1) To discuss and decide on the preferred Food Kitchen demonstrations/chefs and to approve the costs
- 2) To discuss and decide on the preferred Street performers and to approve the costs
- 3) To discuss and decide on the preferred Music Acts for main stage and to approve the costs
- 4) To discuss and decide on the films to be screened

6. Festival 2019 Advertising

- 1) To approve the costs of external advertising
- 2) To approve the cost and distribution for the Festival 2019 Children's leaflets

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7. Additional Events

To discuss and decide on additional events between June 2019 and December 2019

8. Future Agenda Items

To receive items to be included in the next agenda that fall under the remit of this Committee

9. Date of next meeting

To note the date of the next meeting

Distribution – all Councillors, Noticeboards and Council website.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND