



PRINCES RISBOROUGH TOWN COUNCIL



TO: THE MEMBERS OF THE TOWN COMMITTEE (Councillors J Coombs, G Hall, A Turner, A Ball, M Walsh, N Davis, I Pearce, D Knights, L Byrne, T Murali)

Dear Councillor,

You are summoned to attend a Town Committee meeting of the **Town Council** by video link via Zoom, as per The Local Authorities and Police and Crime Panel Meetings (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020,

on Tuesday 12th January 2021 at 7.30 pm

Meeting ID: 872 5871 4704

Password: 700833

when the business set out in the following agenda will be transacted

Susanne Barter

**Clerk to the Town Council
6th January 2021**

AGENDA

1. Welcome and Apologies for Absence.

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. Acceptance of Previous minutes of the Town Committee held on 8th December 2020

To receive and approve as a correct record the [minutes](#) of the Town meeting held on the 8th December 2020.

3. Declarations of Interest and Dispensations

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations.

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

4. Public Forum

Ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda, as provided for in Standing Order Number 3 (e-k). The public are welcome to stay and observe the rest of the meeting.

5. A Report from Barney Heffernan Maintenance Team Leader

To receive a report from Barney Heffernan Maintenance Team Leader and decide on any actions to be taken.

8. Correspondence

To discuss and decide on responses to the attached correspondence relating to Town Committee matters received at the Town Council.

9. Town Matters including Risk Assessment report

To discuss and decide on actions to be taken concerning Town Matters including Risk Assessment report.

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10. Lighting

- a) To receive a report from the Lighting Working Group including the Risk Assessment report and decide on any actions to be taken.
- b) To discuss and decide on a quotation from UK Power Networks to repair the electricity connection to Columns Nos 202 and 203 Windsor Hill.

11. Stratton Memorial Garden

- a) To receive a report from the Stratton Memorial Garden Working Group including the Risk Assessment report and decide on any actions to be taken.
- b) To review the current fees and consider the introduction of an administration charge.
- c) To consider adding a paragraph to the current regulations at paragraph 3(c) as follows:
"The owner can also surrender the Exclusive Right on completion of a Surrender Form. The surrender value will be based on the original purchase price specified on the Deed of Grant refunded on a sliding scale based on the number of years elapsed since the date of purchase of the ERB. An administration fee will also be payable".
- d) To discuss and decide on two applications for memorial benches.
- e) To discuss and decide on a quotation to purchase grave pegs.

12. Parks

To receive a report from the Parks Working Group including the Risk Assessment report and decide on any actions to be taken

13. Thursday Market

To receive a report on the Thursday Market and decide on any actions to be taken

14. Future Agenda items

To receive items to be included in the next agenda that fall under the remit of this Committee

15. Date of next meeting

To note the date of the next scheduled meeting of the Town Committee to be held on Tuesday 2nd February 2021 at 7.30 pm.

Distribution – all Councillors, Noticeboards and Council website.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND