



PRINCES RISBOROUGH TOWN COUNCIL



TO: THE MEMBERS OF THE TOWN COUNCIL (Councillors A Ball, J Biss, S Coombs, S Davis, A Frost, G Hall, I Churchill, I McLauchlan, C Morgan, I Parkinson, N Rawsthorne, A Turner, M Walsh)

Dear Councillor,

You are summoned to attend a **Meeting of the Town Council** to be held at the **Brushwood Suite, Wades Centre, Stratton Road, Princes Risborough** on
Tuesday, 27th January 2026 AT 7.00 PM
when the business set out in the following agenda will be transacted.

Susanne Barter

Clerk to the Town Council
20th January 2026

AGENDA

The Town Council Prayer

1. **Welcome and Apologies for Absence**
Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk
2. **Acceptance of Minutes of the Previous Meeting of 13th January 2026**
To receive and approve as a correct record the minutes of the Town Council meeting held on the 13th January 2026
3. **Declarations of Interest and Dispensations**
To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations
 - i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it
 - ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure)
 - iii) Register of Disclosable Pecuniary Interest and other Registerable Interests
4. **Public Forum**
Ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda, as provided for in Standing Order Numbers 3 e-k. The public are welcome to observe the rest of the meeting. Applications to speak must be received by the Town Clerk no later than 5pm on the last working day preceding the meeting.



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5. **Report from Thames Valley Police**
6. **Reports from Buckinghamshire Councillors**
To receive written reports from Cllrs Gary Hall and Matthew Walsh
7. **Council Committees**
To receive and note the minutes of: -
Finance Committee [25th November](#), [16th December 2025](#) (draft)
Planning Committee [2nd December 2025](#) (draft), [13th January 2025](#) (draft)
Town Committee [2nd December 2025](#) (draft), [13th January 2025](#) (draft)
8. **Correspondence**
To decide on the response to correspondence received at the Town Council
9. **Report from the Mayor/Deputy Mayor**
To receive a report from the Mayor/Deputy Mayor on functions that they have attended
10. **Task & Finish Groups**
a) To receive reports from the quarter 1 Task & Finish Groups and decide on any actions to be taken
11. **Finance**
a) To approve payments over £5000
b) To note the income and expenditure to date
12. **Minor Grant Applications**
(a) To approve the recommendation from the Finance Committee for the following minor grant applications
i) The Rural Defib Group,
ii) Rotary Club
(b) To discuss correspondence concerning declined grants
i) The Volunteer Driver Service
ii) Chiltern Arts Festival
13. **White Ribbon Initiative.**
(a) To discuss and decide on agreeing to commit to seven actions, to become a White Ribbon Supporter Organisation (Cllr J Biss)
(b) To discuss and decide on the nominated lead contact name for the White Ribbon initiative.
14. **Maintenance of the field in Peters Lane**
To discuss and decide whether the Town Council should provide maintenance of the field in Peters Lane, following a request from the River Authority.
15. **Ragpit Boundary Fencing**
To discuss and decide on whether any further action, monitoring or deadlines are required regarding completion of boundary fencing works.
16. **Parking Restrictions for the Thursday Market**
To discuss & decide on reviewing the current parking time restrictions for the Thursday Market.
17. **Future Agenda Items**
To receive items to be included in the next meeting



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18. Exclusion of Press and Public

To pass a resolution to exclude the public and press in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 to decide on staff matters and legal matters

19. Date of next meeting

To note the date of the next meeting

Distribution – all Councillors and Council website.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND