



PRINCES RISBOROUGH TOWN COUNCIL



TO: THE MEMBERS OF THE TOWN COUNCIL (Councillors A Ball, A Turner, G Hall, J Coombs, S Coombs, J Biss, A Frost, M Roberts, A Shipley, S Marshall, C Campbell, I Parkinson, J Rampin)

Dear Councillor,

You are summoned to attend the meeting of the **Town Council** to be held at the **Princes Centre, Clifford Road, Princes Risborough** on **Tuesday 30th November 2021 AT 7.00 PM** when the business set out in the following agenda will be transacted.

Susanne Barter

**Clerk to the Town Council
23rd November 2021**

AGENDA

The Town Council Prayer

1. **Welcome and Apologies for Absence**
Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk
2. **Acceptance of Minutes of Previous Meeting of the [26th October 2021](#)**
To receive and approve as a correct record the minutes of the Town Council meeting held on the 26th October 2021.
3. **Declarations of Interest and Dispensations**
To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations
 - i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
 - ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure)
4. **Public Forum**
Ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda, as provided for in Standing Order Numbers 3 e-k. The public are welcome to observe the rest of the meeting. Applications to speak must be received by the Town Clerk no later than 5pm on the last working day preceding the meeting.
5. **Report from Thames Valley Police**
To receive a report from Thames Valley Police.
6. **Reports from Buckinghamshire Councillors**
To receive written reports from Cllrs A Turner, G Hall and M Walsh



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7. **Correspondence**
To decide on the response to correspondence received at the Town Council
8. **Council Committees**
To receive and note the minutes of: -
Planning Committee [5th October 2021](#), [2nd November 2021](#) (draft)
Town Committee [5th October 2021](#) (draft)
Finance Committee [28th September 2021](#), [26th October 2021](#) (draft)
Commercial Services Committee [12th October 2021](#), [9th November 2021](#) (draft)
Economic Regeneration Committee [10th August 2021](#), (draft)
Events/PR Committee [21st September 2021](#), [12th October 2021](#), [16th November 2021](#)
Admin/HR Committee [1st October 2021](#), [29th October 2021](#), [19th November 2021](#) (draft)
9. **Annual Town Meeting 2022**
To discuss and decide on the date for the Annual Town Meeting 2022
10. **Speed Watch Campaign (Cllr A Frost)**
To receive a report on the Speed Watch Campaign
11. **Grant Applications**
To discuss and decide on the recommendations from the Finance Committee on Grant Applications
12. **Free Weekend Parking**
To discuss and decide on whether to continue to fund free weekend parking at Horns Lane and The Mount car parks for the 2022/2023 financial year.
13. **Economic Regeneration Committee (Cllr A Turner)**
To discuss and decide on a recommendation from the Admin/HR Committee to suspend the Economic Regeneration Committee until required again
14. **Wades Centre Office Space (Cllr A Turner)**
To discuss and decide on a recommendation from the Admin & H/R Committee to establish a Working Group to convert a space at the Wades Centre to be used as the Town Council Office.
15. **Working Groups (Cllr A Turner)**
 - a) To discuss and decide on a recommendation from the Admin/HR Committee to review the number of Working Groups and decide on whether to replace them with a limited number of "Task and Finish" groups
 - b) To discuss and decide on which "Task and Finish" groups to prioritise
16. **Buckinghamshire Council Parking Review (Cllr G Hall)**
To discuss and decide on whether to manage the process of submitting the surveys to residents and retrieving the feedback on behalf of Buckinghamshire Council.
17. **North West Chilterns Community Board (BC) Applications**
 - a) To discuss and decide on whether to apply for funding for a girl's changing rooms from the NWCCB (Cllr A Ball)



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- b) To discuss and decide on whether to apply for funding for a marketing and communications strategy from the NWCCB (Cllr J Rampin)
- c) To discuss and decide on whether to apply for funding for a feasibility study on a Renewable Energy Project at the Wades Centre and investigating the financing option for such a project. (Cllr S Marshall)

- 18. Princes Risborough Southern Road Link (Cllr I Parkinson)**
 - a) To recommend to the unitary council that a public inquiry is carried out as part of the process
 - b) To invite the planning officials to make a presentation to the public on the proposal when the full plan is being submitted
- 19. Tree Planting in Princes Risborough (Cllr C Campbell)**
 - a) To discuss and decide on the suggested locations and the feedback from Crosstalk
 - b) To discuss and decide on tree planting as part of the Queens Green Canopy
- 20. Risborough Volunteer Team (Cllr S Marshall)**

To discuss and decide on whether to set up a Risborough Volunteer Team
- 21. Town Signage (Cllr J Rampin)**

To propose that a working group be created to develop a comprehensive marketing and communications strategy for the town
- 22. Future Agenda items**

To receive items to be included in the next meeting
- 23. Date of next meeting**

To note the date of the next meeting

Distribution – all Councillors and Council website.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND