



PRINCES RISBOROUGH TOWN COUNCIL



TO: THE MEMBERS OF THE TOWN COUNCIL (Councillors M Walsh, A Turner, G Hall, I Pearce, N Davis, J Coombs, I McLauchlan, N Davis, T Murali, D Knights, A Ball, S Baxter and L Byrne)

You are summoned to attend the Meeting of the Princes Risborough Town Council by video link via Zoom, as per The Local Authorities and Police and Crime Panel Meetings (Coronavirus)(Flexibility of Local Authority and Police and Crime Panel Meetings)(England and Wales) Regulations 2020,

on Tuesday 29th September 2020 at 7.00 pm

Meeting ID: 823 7768 5834

Password: 253612

when the business set out in the following agenda will be transacted

Susanne Barter

**Clerk to the Town Council
23rd September 2020**

AGENDA

The Town Council Prayer

1. Welcome and Apologies for Absence

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk

2. Acceptance of Minutes of Previous Meetings of the 25th August 2020

To receive and approve as a correct record the minutes of the Town Council meetings held on the [25th August 2020](#)

3. Declarations of Interest and Dispensations

To receive any pecuniary or non-pecuniary declarations of interest and confirmation of any relevant dispensations

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure)

4. Public Forum



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Ten minutes are available for the public to express a view or ask a question on relevant matters on the following Agenda, as provided for in Standing Order Numbers 3 e-k. The public are welcome to observe the rest of the meeting. Applications to speak must be received by the Town Clerk no later than 5pm on the last working day preceding the meeting.

5. Report from Thames Valley Police

To receive a report from Thames Valley Police.

6. Reports from Buckinghamshire Councillors

To receive written reports from Cllrs A Turner, B Bendyshe-Brown, D Knights and G Hall

7. Finance

- a) To receive and note the income for August 2020
- b) To receive and note payments for September 2020
- c) To approve payments of over £5000

8. Risborough Basket

- (a) To receive a report on the Risborough Basket and decide on any actions to be taken (Cllr M Walsh)

9. Thursday Market

- a) To receive a report from the Thursday Market Working Group (Cllr A Turner)
- b) To discuss and decide on a request for a pitch at the Thursday Market

10. Correspondence

To decide on the response to correspondence received at the Town Council

11. Planning Applications

- a) To consider new planning applications

20/07112/FUL

Address: 1 Bardolphs Close Princes Risborough Buckinghamshire HP27 0XA

Proposal: Householder application for construction of single storey detached rear garden room

20/07205/CTREE

Address: Woodcote The Holloway Whiteleaf Buckinghamshire HP27 0LR

Proposal: Sever ivy at the base of each tree, remove lower growth to raise the crowns to approximately 5 meters over the garden/drive side, reduce the spread over the garden/drive side of the 5 trees that overhang at the top of the drive by approximately 2 metres to G1 (Lime x17). Reduce the lateral crown spread towards and over the house roof by approximately 3 metres to G2 (Lime and Horse Chestnut). Remove lower growth to raise crowns to approximately 7 metres over the garden. Tip reduce the lateral crown spread



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over the garden by 1-2 metres to G3 (7 x Horse Chestnut & 1 x Beech). Thin crown by approximately 10% to remove dead, weak and crossing growth to T4 (Silver Birch) and remove lower growth to raise crown to proximately 4.5 metres over the ground to T5 (Cherry). The proposed works are in order to maintain the trees in a good, safe and attractive condition without excessive overhang and shading to garden and property.

20/07174/VCDN

Address: 8-10 Wellington Avenue Princes Risborough Buckinghamshire HP27 9HY

Proposal: Variation of condition 1 (approved plans) attached to PP 18/05899/REM (Reserved matters application for approval of appearance, landscaping and scale pursuant to outline planning permission 17/07148/OUT for demolition of existing buildings and erection of 9 x 2 bed apartments and 1 no 2 bed bungalow with associated external works and new access) to allow for approval of alternative drawings

20/07039/FUL

Address: Beechcroft Upper Icknield Way Whiteleaf Buckinghamshire HP27 0LX

Proposal: Demolition of existing dwelling and associated buildings, erection of 2 x 5 bedroom detached dwellings and alterations to access to create new access highway

20/07288/FUL

Address: Meadow Rise Peters Lane Monks Risborough Buckinghamshire HP27 0LQ

Proposal: Householder application for construction of single storey side extension

20/07281/FUL

Address: White Cottage Askett Village Lane Askett Buckinghamshire HP27 9LT

Proposal: Householder application for construction of first floor extension, alterations to fenestrations and removal of chimneys

20/07306/TPO

Address: 20 Chiltern Close Avenue Princes Risborough Buckinghamshire HP27 0EA

Proposal: Crown reduce tree by 3 m to maintain x 2 Ash (T1 & T2) and fell as poor specimen x 1 Holly (T3)

20/07301/FUL

Address: 40 Station Road Princes Risborough Buckinghamshire HP27 9AX

Proposal: Householder application for construction of single storey front and side extension, new roof to existing front extension, fenestration, external and internal alterations

20/07312/CTREE

Address: The Old Rectory Mill Lane Monks Risborough Buckinghamshire HP27 9LG

Proposal: Shorten the regrowth by 1.5m x 1 Sycamore, dismantle and remove to ground level x 1 Hawthorn (T2), Elm (T3), Sycamore (T5) and prune partly failed limb to the next entire and undamaged lateral x 1 Box



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20/07337/CTREE

Address: 7 Town Farm Barns Princes Risborough Buckinghamshire HP27 9AD

Proposal: Fell x 1 Holly (T1) and re-pollard x 1 Horse Chestnut (T2)

20/07296/FUL

Address: 7 Town Farm Barns Princes Risborough Buckinghamshire HP27 9AD

Proposal: Householder application for construction of Pigato veranda to rear

20/07314/TPO

Address: Sobalym Manor Road Princes Risborough Buckinghamshire HP27 9DJ

Proposal: Fell x 1 Lime tree due to poor condition

20/07412/TPO

Address: Penwood Thorns Close Whiteleaf Buckinghamshire HP27 0LU

Proposal: High pollard to leave 10 / 12 m standing as wound at base of tree, to retain and reduce as a precaution x 1 Sycamore (T1) and tidy snags from a failed limb for maintenance works x Lime (T2)

20/07416/CTREE

Address: Whiteleaf House Upper Icknield Way Whiteleaf Buckinghamshire HP27 0LL

Proposal: Reduce limbs over road by 4m x 2 Horse Chestnut (T1 & T4), reduce limbs over road by 3 m x 4 Horse Chestnut (T2, T8, T9 & T10) and reduce the height and spread of the tree by up to 5 metres x 1 Horse Chestnut (T6)

20/07430/FUL

Address: 11 Poppy Road princes Risborough Bucks HP27 9DA

Proposal: Householder application for construction of single storey rear extension, creation of raised area with balustrading and steps to rear

b) To note planning application decisions

c) To receive notice of Planning Appeals

d) To receive notice of Appeal decisions

e) To receive notice of Public Inquiries

12. Risborough Community Centre

To receive a report from the Community Centre Working Group and decide on any actions to be taken (Cllr M Walsh)

13. Stratton Memorial Garden

a) To discuss and decide on the action to be taken regarding the complaint regarding the grave dressings

b) To discuss and decide on whether to permit a refund on an Exclusive Right of Burial purchase and under what circumstances a refund will be made



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14. Committee Budgets

To note spending to date

15. Contribution towards the white lining at the Peters Lane Junction

To discuss and decide on making a 50% contribution of the total cost of £5,160 towards the white lining of the junction at Peters Lane and Whiteleaf (Cllr M Walsh)

16. Remembrance Sunday

To discuss and decide on the recommendations of the Remembrance Sunday Working Group (Cllr A Turner)

17. Christmas Lights Switch On

To discuss and decide on the date and format for the Christmas Lights Switch On event

18. Brook at Wades Park

To receive a report of works required to the brook at Wades Park and decide on any actions to be taken

19. Free Parking

To discuss and decide on whether to purchase free weekend parking at the Horns Lane and the Mount car park for 2021

20. Vacancy of a Councillor by Co-option

To decide on a date for interviewing candidates to fill the vacancy for a Councillor by Co-option

21. Future Agenda items

To receive items to be included in the next meeting

22. Exclusion of Press and Public

To pass a resolution to exclude the public and press in accordance with Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 to: -

1. To discuss and decide on the preferred supplier for the office kitchenette
2. Staff matters
3. To consider and decide on the preferred tender for a lease of 39 High St
4. To decide on what basis to progress Risborough Basket
5. To discuss and decide on the preferred supplier for the AV system at the Community Centre



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6. To discuss and decide on the preferred contractor to reposition the basketball posts at St Dunstan's Park

7. To discuss and decide on the preferred contractor to pollard the trees at Wades park

23. Date of next meeting

To note the date of the next meeting

Distribution – all Councillors and Council website.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND